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Millard Larkin II
President
Bobbrie Brown
Vice President
Edi Hardin
Commissioner
Kim Nguyen
Commissioner
Enola Maxwell
Commissioner
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, JANUARY 11, 2001 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Commissioner

11/01

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

A G E N D A

DOCUMENTS DEPT.

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes: Dec. 20, 2000
- IV. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission not on today's agenda.
- V. Communications:
- a) Letter from PUC/Commercial Land Mgmt. Director Gary Dowd to CCSF Chancellor Phillip R. Day re: Subleasing space at the Southeast Campus;
 - b) Letter to Mayor's Budget Office from SECF Executive Director requesting an increase in General Fund Budget for satellite sites under SECF jurisdiction;
 - c) Letter to Ms. Reid re: lock alterations to Building B at 100 Whitney Young;
 - d) Request to Ms. Reid to pick-up new padlock key;
 - e) Invitation to Annual City Clean-up: Saturdays in February for District 10.
- VI. Director's Report (Discussion):
- a) HVAC project progress update;
 - b) ADA project update.
- VII. Old & On-going Business (Discussion and Action):
- a) CCSF/Southeast Campus update to SE Plan, Dean Hunnicutt: ethnic breakout of classes; Community Scholars of Success (CSOS) request to mount mural panels.
- VIII. Introduction of New Business by Commissioners: Helynn Brooke, Executive Director, City & County of San Francisco Mental Health Board: In the wake of recent killings and violence in the Bayview-Hunter's Point neighborhood, what mental health resources and financial assistance are available for victims' families.
- IX. Adjournment

The Southeast Community Facility Commission meets next on Weds., January 24, 2001.

ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT!!!

THE SOUTHEAST COMMUNITY
FACILITY COMMISSION DOCUMENTS DEPT.

PRESENTS

JAN - 9 2001

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Helynna Brooke

Executive Director -
City and County of San Francisco
Mental Health Board

01-09-2001 11:01 AM

ADDRESSING

**In the wake of recent killings and
violence in the Bayview-Hunter's
Point, what mental health resources
and financial assistance are
available for victims' families?**

THURSDAY, JANUARY 11, 2001

6:00 P.M. - 8 P.M.

**SOUTHEAST COMMUNITY FACILITY - COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE PARKING LOT.
FOR MORE INFO PLEASE CALL TOYE MOSES, EXECUTIVE DIRECTOR, SEFC AT (415) 821-1534.**

72
Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Commissioner
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor
MINUTES



Toye Moses
Executive Director

THURSDAY, January 11, 2001
6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

I. Call to Order:

Commission President Millard Larkin II called the Thursday, January 11, 2001 meeting to order at 6:29 p.m.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Kim Nguyen
Not Present: Commissioner Enola Maxwell

DOCUMENTS DEPT.

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Staff Present: Robert Bryan, Dep. City Atty.; Toye Moses, Exec. Dir., SECF;
Kathy Basconcillo, SECF Commission Secretary

III. Approval of Minutes:

Commissioner Hardin moved and Commissioner Brown seconded to accept the minutes of Wednesday, December 20, 2000 as mailed. Motion passed.

IV. Public Comment: None offered at this meeting.

Commissioner Larkin then took agenda item VIII - Presentation by the Executive Director of the San Francisco Mental Health Board Helynna Brooke out of order to accommodate the presenter's schedule.

VIII. Presentation: Mental Health Board Executive Director Helynna Brooke thanked the Commission for the invitation and introduced the staff and other Mental Health Care providers who accompanied Ms. Brooke. She began by explaining that the Mental Health Board services available to the Community particularly in light of the recent killings in the BVHP are provided by experts and professionals some of whom were present this evening. She explained that some of these agencies and programs brought pamphlets and literature for distribution and then proceeded to introduce:

Cordell Hawkins, District Attorney's Office, Victims of Violent Crime - Homeside Advocacy Program, Bayview-Hunter's Point Advocate: provides counseling to individuals and clusters, funding assistance, i.e. compensation and reimbursements, referrals and emotional support, and court case status; Ladonis Elston, Asst. Director for Adult Services at Bayview Mental Health Services, primary mental health provider in the Bayview-Hunter's Point: Counseling for individuals, couples, adults and children, families, and seniors. Depression and crisis sufferers can be seen immediately or on an on-going/out-patient basis (i.e. Post Traumatic Stress Syndrome). Linford Gayle, Community Mental Health Services (CMHS), Office of Cultural Competence and Consumer Relations (and BVHP resident), an Ombudsman to the Community, fills complaints which can turn into grievances; David Lee Crosby, Critical Incident Response Team (CIRT), Liaison to BVHP Community, and Technical Specialist; developed four major issues: Mentoring, 24-hour watch; community advocacy; and resource directory; Michael Paul, CIRT Coordinator; Keith Hutchinson, CMHS, Child Crisis Center Director: Evaluated and assesses acute child crisis cases, provides services for up to 60 intensive therapy cases at one time; San Francisco Mobile Crisis for Adults: makes assessments.

After suggestions on getting information on Mental Health Services to the Community: outreach by mailings, meetings, flyers/announcements to churches/congregations; education through literature, etc.; the needs for additional funding, the group and Ms. Brooke thanked the Commission again for the opportunity to inform the Community regarding Mental Health Service available in the Bayview-Hunter's Point.

- VII. CCSF/Southeast Campus, Dean Veronica Hunnicutt presented an update to the Southeast Plan: Representing Dr. Philip Day, Chancellor of City College, San Francisco, Dean Hunnicutt thanked the Commissioners for the opportunity to update the Southeast Plan. She announced the return of the Computer Repair and Technology class to the Southeast Campus and a joint venture with the Dept. of Human Services in providing the Career Link Program. Then she distributed an "Ethnic Breakdown of Non-Credit Students Enrolled at Southeast Campus", informing the Commission: a) that the Spring/Summer figures were not yet available; b) the only way to get accurate updated figures would be to manually head count students after the semester begins; c) Student Characteristics were available by computer; however more outreach needed to be scheduled.

IX. Adjournment:

The Southeast Community Facility Commission meeting was adjourned when the quorum was lost at 7:40 p.m.

Respectfully submitted: Katherine A. Basconilla
(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Anola Maxwell
Commissioner
Kim Nguyen
Commissioner
Commissioner
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO



Toye Moses
Executive Director

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

WEDNESDAY, JANUARY 24, 2001 - 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124

24/01

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary.

Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

DOCUMENTS DEPT.

A G E N D A

I. Call to Order

JAN 19 2001

II. Roll Call

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III. Approval of Minutes: January 11, 2001

IV. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission not on today's agenda.

V. Communications:

- a) Letter from PUC/Commercial Land Mgmt. Director Gary Dowd to CCSF Chancellor Phillip R. Day re: Subleasing space at the Southeast Campus;
- b) Letter to Mayor's Budget Office from SECF Executive Director requesting an increase in General Fund Budget for satellite sites under SECF jurisdiction;
- c) Letter to Ms. Reid re: lock alterations to Building B at 100 Whitney Young;
- d) Invitation to Annual City Clean up: Saturdays in February for District 10.

VI. Director's Report (Discussion):

- a) HVAC project progress update;
- b) ADA project update
- c) Update: FY01-02 budget request for SECF/Clean Water and General Fund.

VII. Presentation: Freddie Smith, Exec. Dir., Southeast Health Center - Public Health Programs and Services, particularly to the Bayview-Hunter's Point Community.

VIII. Old & On-going Business (Discussion and Action):

Facilities Committee Report - Recommendations

- i) Tenants Use Policy for Alex Pitcher Community Room & EPM Auditorium;
- ii) City College of San Francisco/Southeast Campus use request extension;
- iii) CCSF/Southeast Campus request to mount murals on facility interior.

IX. Introduction of New Business by Commissioners

X. Adjournment

The Southeast Community Facility Commission meets next on Thurs., February 8, 2001.

**Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, **Room 409, #1 Dr. Carlton B. Goodlett Place**, San Francisco, CA 94102-4683, Office: **(415) 554-7724**/Fax: **(415) 554-7854**/E-mail: **Donna_Hall@ci.sf.ca.us**.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at **www.ci.sf.ca.us**.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

ANNOUNCEMENT !!!

ANNOUNCEMENT !!!

ANNOUNCEMENT !!!

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

PRESENTS

Freddie Smith

Executive Director

Southeast Health Center

(2401 Keith Street @ Carroll Street)

**Updating the Public Health Programs
and Services available particularly to the
Bayview-Hunter's Point Community**

Wednesday, January 24, 2001

6:00 p.m. - 8:00 p.m.

DOCUMENTS DEPT.

**SOUTHEAST COMMUNITY FACILITY
ALEX L. PITCHER, JR. COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO**

JAN 19 2001

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FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SCFC AT (415) 821-1534.**

[Southeast Community Facility Commission](#) >> [Meeting Information](#) >> [Archive Index](#) >> [Archive](#)

Southeast Community Facility Commission

January 24, 2001

Southeast Community Facility Commission

MINUTES

WEDNESDAY, January 24, 2001

6:00 P.M.

1800 Oakdale Avenue

San Francisco, CA 94124

I. Call to Order:

Commission Vice President Bobbrie Brown called the Wednesday, January 24, 2001 meeting to order at 6:15 p.m.

II. Roll Call:

Present: Commissioner Bobbrie Brown

Commissioner Heidi Hardin

Commissioner Kim Nguyen

Commissioner Enola Maxwell

Not Present: Commissioner Millard Larkin II

Staff Present: Robert Bryan, Dep. City Atty.; Toye Moses, Exec. Dir.,
SECF;

Kathy Basconcillo, SECF Commission Secretary

III. Approval of Minutes:

Commissioner Brown tabled the minutes of Thursday, January 11, 2001 to the next Southeast Community Facility Commission meeting of Thursday, February 8, 2001.

IV. Public Comment: None offered at this meeting.

V. Communications:

a) Letter from Public Utilities Commission/Commercial Land Mgmt. Director Gary Dowd to City College of San Francisco Chancellor Phillip R. Day re: Subleasing space at the Southeast Campus;

b) Letter to Mayor's Budget Analyst requesting for approval of an increase in the General Fund Budget for satellite sites under SECF jurisdiction;

c) Letter to Ms. Reid re: lock alternations to Building B at 100 Whitney Young;

d) Invitation to the Annual City Clean-Up: Saturdays in February for District 10;

- e) Update on construction activities on the new UCSF Mission Bay campus;
- f) Memo to All City Boards and Commissions re: New Restriction imposed by Proposition J during the last election;
- g) Schedule of SECF Commission meetings for the 2001 calendar year
- h) Letter to the 1999-2000 Civil Grand Jury responding to the request for an Annual Report and Statement of Purpose.

VI. Director's Report:

- a) HVAC is still in progress with an extended completion date. The contractor is waiting for several BBR crafts to complete their respective jobs before testing, calibrating and balancing the four air handlers with the entire system. The extended completion carries an extended price tag; therefore we are also trying some creative financing to cover these extra costs.
- b) The ADA project has been halted due to inclement weather and will resume work once it dries up a little.
- c) Regarding the FY01-02 budget request: Met with PUC General Manager last week to defend the request; next stop is the Public Utilities Commission itself, then on to the Mayor's office and the Board of Supervisors; Commission will be kept updated.

Commissioner Hardin moved and Commissioner Maxwell seconded to accept the Communications and the Director's Report. Motion passed.

VII: Presentation: Commissioner Brown introduced Executive Director of the Southeast Health Center, Mr. Freddie Smith who thanked the Commission for inviting him to speak on the status of the Southeast Health Center and an update into include the last 18 months of his tenure as Director.

Mr. Smith related that in these past 18 months he has learned that by comparison the Southeast Health Center, in providing health care services predominately to the City's Southeast Sector is even more needy than the East Oakland Health Center (part of the West Oakland Health Council) from where Mr. Smith has just migrated. Expecting that a (San Francisco) City Health Center would be more of an urban health center (healthier, fewer problems, etc.), has found that Southeast Health Center is more of an 'acute care facility' than East Oakland ever was. During first 6 months at Southeast he experienced both his first fatality due to a drug overdose and a baby delivery in the facility. The ambulance comes to the (out-patient) facility on a regular basis, once to twice weekly as opposed to maybe once a quarter in East Oakland.

The Southeast Health Center serves a population of about 33,000 in the 94124 zip code where many of the health issues are: high incidence of chronic illnesses (diabetes, hypertension, heart problems, asthesma, HIV); staff challenges (return visits per patient ratio - 3.5:1, staff to patient ratio - 5,000 patients:18,000 visits); short staffed (no medical director for over two years - no clinical leadership, current acting medical director is only part-time). Despite this situation, as a community agency and facility, the Southeast Health Center should not be overlooked but supported and encouraged especially during budget season.

Break out of patient population is: approximately 80% Black, 10% Hispanic, and 5% Asian. Since between 70%-80% of total population is without insurance and health care is very expensive, patients wait until very last minute to come for medical attention. Often we must transfer/transport to General patients that more sickly, harder to stabilize and requiring more intense care.

This (the Southeast Sector) seems to be experiencing a growing homeless population with urgent health needs. Southeast Health Center has been in the community for 17 years, but without support from the community and the City it is getting more difficult to provide appropriate health care service.

Mr. Smith then opened the floor to questions and responded briefly:

In comparison to other community health facilities, it has been difficult to fill the position of Medical Director at Southeast Health Center because it is a civil service position and the financial compensation coupled with the increased responsibilities is not a natural draw to the position. Any support from the Southeast Community Facility Commission to the Executive Administrator of all the City Health Centers (Tony Wagner) would be appreciated. Sliding scales and referral/outreach of patients to home health care programs currently happens at the Southeast Health Center, however, three health outreach positions are currently out on Worker's Compensation.

Mr. Smith closed the presentation by inviting the Commission and all interested Community residents to the Health Commission presentation in the Community on February 20 (see invitation flyer) and stated that he would be glad to come back and update the Commission at a future date.

VIII. Facilities Committee Report: Commissioner Hardin read the Facilities Committee report and recommendations.

a) Commissioner Maxwell moved and Commissioner Nguyen seconded to extend the use of the current Rules and Regulation until June 30, 2001. Motion passed.

b) Commissioner Maxwell moved and Commissioner Nguyen seconded allow City College/Southeast Campus to use the Alex Pitcher Community Room on Monday evening for a Physical Education/Dance class. Motion passed.

c) The Facility Committee referred City College/Southeast Campus request to mount a mural project to the Arts Commission for design approval, then return to the Southeast Community Facility Commission for further (location, etc) approval.

IX. Adjournment:

Commissioner Hardin moved and Commissioner Nguyen seconded to adjourn the SECFCommission meeting at 7:05 p.m.

Respectfully submitted: _____
(Commission Secretary)

Millard Larkin II

President

Bobbrie Brown

Vice President

Edi Hardin

Commissioner

Kim Nguyen

Commissioner

Enola Maxwell

Commissioner

Commissioner

Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, FEBRUARY 8, 2001 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

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A G E N D A

DOCUMENTS DEPT.

I. Call to Order

FEB - 5 2001

II. Roll Call

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III. Approval of Minutes: January 11 and 24, 2001

IV. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission not on today's agenda.

V. Communications

VI. Director's Report (Discussion):

- a) HVAC project progress update;
- b) ADA project update.

VII. Introduction of New Business by Commissioners

VIII. Adjournment

The Southeast Community Facility Commission meets next on Weds., February 28, 2001.

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AFRICAN AMERICAN COALITION FOR HEALTH
IMPROVEMENT AND EMPOWERMENT (AACHIE)

NOTICE:

HEALTH COMMISSION MEETING
HUNTERS POINT-MILTON MEYERS AUDITORIUM
195 KISKA ROAD

(Please mark your calendars)

TUESDAY, February 20th, 2001, 3PM-7PM

Please come out and support this dialogue on health issues and needs with the Hunters Point community.

Issues to be discussed:

Health Status and needs of African Americans and people of color in
Hunters Point

- Access to health care (insured and uninsured)
- Asthma, Cancers (prostate and breast),
- Alarming rates for HIV, TB and Hepatitis C
- Mental health and safety issues
- Children, youth and seniors issues
- Housing conditions
- Homelessness
- Community stress and violence
- Impact of Environmental conditions (Toxic fire, sewage odors and treatment)

DOCUMENTS DEPT.

FEB - 5 2001

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This will be a historic event, in that, this is the first time the Health Commission will meet in Hunters Point (on the hill).

72

2

8/01

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Commissioner
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor
MINUTES



Toye Moses
Executive Director

THURSDAY, February 8, 2001
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

I. Call to Order:

Commission President Millard Larking called the Thursday, February 8, 2001 meeting to order at 6:07 p.m.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Enola Maxwell
Commissioner Kim Nguyen

DOCUMENTS DEPT.

MAR - 7 2001

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Staff Present: Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECF
Commission Secretary

III. Approval of Minutes:

Commissioner Larkin tabled the minutes of Thursday, January 11, 2001 to the next Southeast Community Facility Commission meeting.

Commissioner Hardin moved and Commissioner Brown seconded to approve the minutes of Wednesday, January 24, 2001. Motion passed.

IV. Public Comment: None offered at this meeting.

V. Communications:

- a) Announcement/Invitation to the first Health Commission meeting on Tuesday, February 20 from 3 - 7 pm at the Hunter's Point Milton Meyers Auditorium, 195 Kiska Road;
- b) Hunter's Point Shipyard Environmental Cleanup Newsletter.

VI. Director's Report:

- a) The HVAS Retrofit and Upgrade Project has progressed with the assistance of several BBR craft shops (i.e., sheet metal, pipe fitters, and electricians). The Contractor plans to calibrate, test and balance the system beginning next week

when the BBR crafts are completed. This additional BBR work has been charged against the Southeast Community Facility Commission's Maintenance & Repair budget in the absence of identification of other funding; therefore, the M&R funding for the remainder of the fiscal year is extremely low if such funds still exist.

- b) BBR/Locksmith recently completed re-keying of building B project; this was in response to required access during an emergency situation (in the fire alarm/waterflow system).

Commissioner Brown moved and Commissioner Hardin seconded to accept the Communications and the Director's Report as read by the Commission Secretary. Motion passed.

VII: Introduction of New Business:

- 1) Commissioner Brown requested an update (possibly from DPW) on the City's Great Sweep effort for 2001;
- 2) Commissioner Larkin requested hearing from: a) Bayview-Hunter's Point Shipyard Citizen's Advisory Committee (CAC President Scott Madison), the b) Bayview-Hunter's Point Project Area Committee (PAC); and/or c) the San Francisco Redevelopment Agency for a community update on the Third Street Light Rail Project as well as the Shipyard Cleanup Project;
- 3) Commissioner Larkin suggested to invite Supervisor Sophie Maxwell to both update the Commissioners regarding her plans for District 10 and determine where/how the Southeast Community Facility Commission may lend her their assistance;
- 4) Commissioner Brown suggests inviting Mr. George Smith, Director of the Mayor's Office on Homelessness in early April (deadline for funding the homeless shelters program is March 31).
- 5) Commissioner Hardin announced that the Bayview Opera House received new grant monies to expand the Children Mural project and allow 700 new students to participate this year.

IX. Adjournment:

Commissioner Hardin moved and Commissioner Nguyen seconded to adjourn the SECF Commission meeting at 7:05 p.m.

Respectfully submitted: Katherine A. Basconilla
(Commission Secretary)

[Southeast Community Facility Commission](#) >> [Meeting Information](#) >> [Archive Index](#) >> [Archive](#)

Southeast Community Facility Commission

February 28, 2001

Southeast Community Facility Commission

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

WEDNESDAY, FEBRUARY 28, 2001 - 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda

item by completing an information card and submitting it to the Commission Secretary.

Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

A G E N D A

I. Call to Order

II. Roll Call

III. Approval of Minutes: January 11, and February 8, 2001

V. Public Comment: Members of the public may address the Commission on matters

under the jurisdiction of the Commission not on today's agenda.

VI. Communications:

- a) Announcement of prohibition of sound producing devices during meetings;
- b) Cover letter to the Honorable Alfred G. Chiantelli, Superior Court of California re: submission of SECFC Commission 1999-2000 Statement of Purpose and Annual Report;
- c) Southeast Community Facility Commission Statement of Purpose;
- d) Southeast Community Facility Commission Annual Report;
- e) Mayor's Office of Housing Notice of Finding No Significant Impact on the Environment and Notice of Public Intent to Request Release of Funds;
- f) Invitation to the Summit on Crime.

VII. Director's Report (Discussion)

- a) HVAC project progress update;
- b) ADA project update;
- c) FY2001-02 Budget Request: Clean Water Fund and General Fund.

VIII. Presentation: Alex Mamak, DPW, Public Relations - District 10 Clean Sweep

- IX. Introduction of New Business by Commissioners
- X. Adjournment

The Southeast Community Facility Commission meets next on Thurs., March 8, 2001

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Malik Looper
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor
MINUTES

WEDNESDAY, February 28, 2001
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

APPROVED

I. Call to Order:

Commission President Millard Larkin called the Wednesday, February 28, 2001 meeting to order at 6:17 p.m. in the Conference Room at 1800 Oakdale Ave., Ste. B.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Millard Larkin II
Commissioner Enola Maxwell
Commissioner Kim Nguyen

Excused: Commissioner Heidi Hardin

Staff Present: Robert Bryan, Deputy City Atty., Toye Moses, Exec. Dir., SECF;
Kathy Basconcillo, SECF Commission Secretary

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III. Approval of Minutes:

Commissioner Maxwell moved and Commissioner Brown seconded to accept the minutes of Thursday, January 11, 2001 with minor corrections. Motion passed.

Commissioner Brown moved and Commissioner Nguyen seconded to approve the minutes of Thursday, February 8, 2001. Motion passed.

IV. Public Comment: None offered at this meeting.

V. Communications:

- a) Announcement of prohibition of sound producing devices during meetings;
- b) Cover letter to the Honorable Alfred G. Chiantelli, Superior Court of California re: submission of Southeast Community Facility Commission 1999-2000 Statement of Purpose and Annual Report;
- c) Southeast Community Facility Commission State of Purpose;
- d) Southeast Community Facility Commission Annual Report;
- e) Mayor's Office of Housing Notice of Finding No Significant Impact on the Environment and Notice of Public Intent to Request Release of Funds;
- f) Invitation to the Mayor's Summit on Crime;

- g) 4th Quarter New Hire Report from Decorative Plant Services (will be calendared on next agenda for presentation and discussion).

VI. Director's Report:

- a) Noted the change of meeting venue for the record and acknowledged that the Bayview-Hunter's Point Project Area Committee (BVHP-PAC) requested to use the Alex L. Pitcher, Jr. Community Room for their Annual Meeting where they planned to unveil the Redevelopment Area Concept Plan. Since their meeting was expected to draw a larger audience the Executive Director was kind enough to exchange rooms for this special occasion.
- b) The HVAC Retrofit and Upgrade Project has progressed to the point where the Contractor will be able to finish testing and balancing the system beginning next week. Then the Contractor will train staff in operation and maintenance of the system. Since additional BBR work has been charged against the Southeast Community Facility Commission's Maintenance & Repair budget in the absence of identification of other funding, the M&R funding for the remainder of the fiscal year is in jeopardy if replacement funding is not designated.
- c) ADA Handicap parking lot access to Facility: Things are a little congested until the project is completed, which if the weather holds should be very soon. Once the handicapped parking stalls are re-assigned/'re-painted', Commissioners will be issued parking permits.
- d) FY2001-02 Budget: request has made it thru PUC's scrutiny and now proceeds to the Mayor's Office (Budget Analyst's, then to the Board of Supervisors, before going to the Controller's); Commission will be kept abreast;
- e) PUC will host their annual employees awards luncheon on Mon. March 5 in the Community Room;
- f) Assemblywoman Carol Migden honored four community personages at a Black History month celebration held Friday, March 2 in the Community Room. Two awardees were Commissioner Enola Maxwell, and the Southeast Community Facility Commission's Executive Director, Toye Moses;
- g) Reminder: Mayor Brown will swear in two Commissioners to fill the vacancies on the Southeast Community Facility Commission on Friday, April 9 at 4:30 pm in Board Chambers at City Hall.

Commissioner Brown moved and Commissioner Hardin seconded to accept the Communications and the Director's Report as read by the Commission Secretary. Motion passed.

- VII: Presentation: DPW Public Relations Director, Alex Mamak came to update the Commission on the clean sweep effort in District 10 - Mr. Mamak began by explaining that a new program is being implemented to keep the City clean and has been kicked-off in the District 10, the Hunter's Point. DPW's new Deputy Director of Operations overseeing street cleaning is Mohammad Nuru who comes to the City from the SLUG program and as a landscape architect.

A 'Clean City Summit', the first of its kind in the City (of San Francisco) was recently completed with about 300 attendees representing about 720 organizations galvanized around the issues of "how to keep the streets clean, the buildings graffiti-free and plant new trees through-out our neighborhoods". The summit centered around nine work shops (i.e. Getting Youth Involved, Keeping Buildings Graffiti-free, The Impact of Tourism and Litter) resulting in the development of several policy recommendations (including youth involvement, tourism/litter, Community/neighborhood involvement) which was presented to the Mayor's for implementation in the form of an Action Plan.

This Action Plan set up the Community Clean Team (CCT) and replaced the Great Sweep Program city-wide. The CCT focuses on District participation over the course of a month rather than the entire City over one day. Community residents and local neighborhood businesses will be more involved. For starters in District 10, Supervisor Maxwell kicked-off the program at the Bayview Opera House on Third Street and new trees will be planted at the end of Third St. Unfortunately the graffiti-free and park clean-up weekends were rained out, but sidewalk steam cleaning on San Bruno Avenue is still planned for this coming weekend.

Other activities included: T-shirt, refreshment, and literature distribution, 800 tons of illegal dumping were identified and ticketed, the establishment of a designated central phone number to call for any "litter" issue (overflow cans, 'hot spots' such as pot holes, graffiti, tree planting, etc.): "28 CLEAN" and, the revival of an umbrella organization, Clean City Coalition supported by businesses (PacBell, Michelin, Walgreens) and other Community-based non-profit organizations (donation of 'clean machines' and funding).

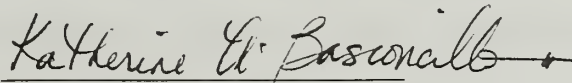
Mr. Mamak invited the Commission out to participate in upcoming Community Clean Team activities, thanked them for the invitation to present and promised to keep them updated.

VIII. Introduction of New Business: None presented at this meeting.

IX. Adjournment:

Commissioner Hardin moved and Commissioner Nguyen seconded to adjourn the SECF Commission meeting at 7:05 p.m.

Respectfully submitted:


(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President

Heideidi Hardin
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner

Commissioner

Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, MARCH 8, 2001 - 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124



Toye Moses
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

A G E N D A

- I. Call to Order
- II. Announcement: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at and during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
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- III. Roll Call
MAR - 7 2001
- IV. Approval of Minutes: February 28, 2001
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- V. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission not on today's agenda.
- VI. Communications
- VII. Director's Report:
 - a) HVAC project progress update;
 - b) ADA project update;
 - c) FY2001-02 Budget Request: Clean Water Fund and General Fund update.
- VIII. Presentation: Decorative Plant Services - 4th Qtr. New Hire Report, John Bellanca
- IX. Introduction of New Business by Commissioners
- X. Adjournment

The Southeast Community Facility Commission meets next on Weds., March 28, 2001.

**Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

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For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, **Room 409, #1 Dr. Carlton B. Goodlett Place**, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: **Donna_Hall@ci.sf.ca.us**.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at **www.ci.sf.ca.us**.

DISABILITY ACCESS INFORMATION

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4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Malik Looper
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, MARCH 28, 2001 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

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- III. Roll Call
- IV. Approval of Minutes: Feb. 28, 2001
- V. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission not on today's agenda.
- VI. Communications:
 - a) Announcement - Community Meeting: "Alcohol Outlets in *Your* Neighborhood"
 - b) Invitation: 2001-2002 Civil Grand Jury Service Application
- VII. Director's Report:
 - a) HVAC project progress update;
 - b) ADA project update.
- VIII. Presentation: San Francisco Redevelopment Agency, Mr. Stan Muraoka - The Revitalization Concept Plan
- IX. Presentation: Decorative Plant Services, John Bellanca - Quarterly Hire Report
- X. Introduction of New Business by Commissioners
- XI. Adjournment

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The Southeast Community Facility Commission meets next on Thurs., Apr. 12, 2001.

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Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Malik Looper
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor
MINUTES

WEDNESDAY, March 28, 2001
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

APPROVED

I. Call to Order:

Commission President Millard Larkin called the Wednesday, March 28, 2001 meeting to order at 6:06 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave., Ste. B.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Malik Looper
Commissioner Enola Maxwell
Commissioner Kim Nguyen
Commissioner Atiliai Tofaeono

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Staff Present: Robert Bryan, Deputy City Atty., Toye Moses, Exec. Dir., SECF;
Kathy Basconcillo, SECF Commission Secretary

Commission President Larkin welcomed new Mr. Malik Looper and Rev. Atiliai Tofaeono to their first meeting as Commissioners and was joined by the other members of the Southeast Community Facility Commission.

III. Approval of Minutes:

Commissioner Maxwell moved and Commissioner Brown seconded to accept the minutes of Wednesday, February 28, 2001 presented. Motion passed.

IV. Public Comment: None offered at this meeting.

V. Communications:

- a) Announcement - Community Meeting: "Alcohol Outlets in Your Neighborhood";
- b) Invitation: 2001-2002 Civil Grand Jury Service Applications.

VI. Director's Report:

- a) HVAC project progress update: The project is basically complete, training of BBR-assigned stationary engineer and back-up engineers has also been completed. The Contractor is completing software interfacing and the project is due for sign- the next couple of weeks. Additional BBR work was charged against the Maintenance & Repair budget; however, funding has since been identified and moved into the M&R budget.
- b) ADA Handicap parking lot access to Facility: Progress is slow moving during this kind of weather; however we also expect this project to be completed very soon. Once the handicapped parking stalls are re-assigned/'re-painted', Commissioners will be issued parking permits.
- c) An incident occurred at the Facility last month with the Event Monitor that handles after-hours events in this Community Room and the campus police. Commission will be kept updated.
- d) We have received no news regarding the FY01-02 budget request; when we do that information will be passed along to the Commission.

Commissioner Brown moved and Commissioner Hardin seconded to accept the Communications and the Director's Report as read by the Commission Secretary. Motion passed.

- VII: Presentation: Commissioner Larkin introduced San Francisco Redevelopment Agency, Bayview-Hunter's Point Redevelopment Area Project Manager, Mr. Stanley Muraoka who came to present on the Revitalization Concept Plan (for the Bayview-Hunter's Point). Mr. Muraoka thanked the Commission for the invitation and opportunity to give a brief explanation and update of status of the Concept Plan.

Stan reported that the latest version of the Revitalization Concept Plan, distributed on a limited basis until final printing on Thurs., March 15 in this very room at a very well attended Community Meeting, is the result of a 4-year effort by the Bayview-Hunter's Point Project Area Committee/BVHP-PAC (elected from/by the Community in 1996 as an advisory group to the Redevelopment Agency on feasibility and types of activities).

For the last few (2-3) years, the Redevelopment Agency and PAC with several technical consultants have embarked on a series of Community workshops to help create and establish basically all the text of the Concept Plan (about 200 pages currently being type-set to print for distribution). A Concept Plan Executive Summary highlights the Goals and Objectives for Community Revitalization, i.e. Focus Area Plans (redevelopment ideas, maximizing participation of residents and businesses, define agency business, etc.) and a one-page catalogue of documents listing all pertinent documentation (reports, amendments, etc.) most of which will be published later this year. The Plan will then be submitted to the Housing and Port Commissions (probably around Oct. '01) and finally to the Board of Supervisors. The expectation is get some kind of go-ahead by January 2002.

As a precursor project to the total Redevelopment Plan, MUNI and the Art Commission have submitted application for a \$2M grant to improve the Plaza next to the Bayview Opera House. Last year, the project (BV Connections) was awarded a \$2M grant to construct the Plaza on Mendell Street adjacent to this current phase of the project.

Finally, the Redevelopment Agency and PAC are working very closely with MUNI on basically every aspect of the Third Street Light Rail and Revitalization.

After a brief session of questions and answers and some discussion mainly regarding truck routes, the Open Space Program, a "Town Center Area", and PAC's involvement in the Concept Plan, Mr. Muraoka again thanked the Commission for the invitation and agreed to return to update the Commission at a later date.

Mr. Muraoka also introduced Mr. Don Capobres, the Redevelopment Agency's Project Manager assigned to the Hunter's Point Shipyard. Mr. Capobres agreed to return to the Commission to update on the clean-up and redevelopment project in that area.

VII: Presentation: Commissioner Larkin next introduced Mr. John Bellanca, the Human Resources Representative from Decorative Plant Services to present their Quarterly Hiring Report. Commissioner Larkin requested similar break-out information on the permanent workforce.

After questions and discussion from Commissioners and brief remarks from public present, Mr. Bellanca agreed to return to update the Commission.

VIII. Introduction of New Business:

A presentation on the Shipyard clean-up and redevelopment will be calendared for a future meeting as well as an invitation to the Bayview-Hunter's Point-PAC.

IX. Adjournment:

Commissioner Hardin moved and Commissioner Brown seconded to adjourn the SECFCommission meeting at 7:19 p.m.

Respectfully submitted: Katherine A. Basconillo
(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Malik Looper
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, APRIL 12, 2001 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

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- III. Roll Call
- IV. Approval of Minutes: March 28, 2001
- V. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission not on today's agenda.
- VI. Communications:
 - a) Announcement – Community Meeting: "WAZZUP with Alcohol Outlets in Your Neighborhood?"
 - b) Response to J. Morrison written request of March 29 for additional information.
- VII. Director's Report:
 - a) HVAC project progress update;
 - b) ADA project update.
- VIII. Introduction of New Business by Commissioners
- IX. Adjournment

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The Southeast Community Facility Commission meets next on Weds., Apr. 25, 2001.

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2/01
Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Malik Looper
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor
MINUTES



Toye Moses
Executive Director

THURSDAY, April 12, 2001
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

I. Call to Order:

Commission President Millard Larkin called the Thursday, April 12, 2001 meeting to order at 6:10 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Malik Looper
Commissioner Atiliai Tofaeono

Not Present Commissioner Kim Nguyen
Commissioner Enola Maxwell

Staff Present: Robert Bryan, Deputy City Atty., Toye Moses, and Exec. Dir.,
SECF;
Kathy Basconcillo, SECF Commission Secretary

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III. Approval of Minutes:

Commission President Larkin tabled the minutes of Wed. March 28 to the next Southeast Community Facility Community Meeting - Thurs., April 12. Motion passed.

Commission President Larkin then moved item V. Public Comment to the 6th Item of the Agenda.

VI. Communications:

- a) Announcement - Community Meeting: "Alcohol Outlets in Your Neighborhood";
- b) Response to March 29 written request from J. Morrison for additional information as provided to the Commission from Decorative Plant Service;
- c) "Know Your (San Francisco Police) Captain in Your Neighborhood".

VII. Director's Report:

- a) The HVAC Energy Conservation and update project for the Southeast Community Facility is basically completed. The Project Engineer, Pansy Lam is scheduled to walk-thru and sign-off on by (tomorrow) Friday, April 13.
- b) ADA Handicap parking lot access to Facility is also nearing completion. Handicap parking stalls have been re-assigned and re-painted. The re-grading work will take a little longer, but the Commission will be kept appraised.
- c) Attended the Mayor's "Summit on Violence (in the Neighborhoods of the City)" held on Saturday, April 7 where posters picturing the victims of 21 violent crimes of was unveiled and distributed. Of the victims pictured, murdered since 1993 in San Francisco, all were young African American males, 18 from Bayview-Hunter's Point. The DA's office needs the Community's help to solve these crimes.

Commissioner Tofaeono moved and Commissioner Looper seconded to accept the Communications and the Director's Report. Motion passed.

- V. Public Comment: Mr. James Morrison questioned the validity of the information contained in the quarterly hiring report disseminated by Decorative Plant Service and requested a copy of the last three quarterly reports. Commissioner Larkin suggested that Mr. Morrison work with staff in obtaining the information he needs. Dr. Moses suggested another source for additional information would be the Real Estate Dept.

VIII: Introduction of New Business:

Commissioner Hardin suggested that Bayview Station Police Capt. "PJ" Jackson be invited along with Asst. Chief Earl Sanders to get an update on the plan of action for handling the recent violent episodes in the Bayview-Hunter's Point.

Commissioner Larkin requested to have the topic of Committee membership on the next agenda – and requested the Commissioners to give some thought to which Committees they would like to be assigned. He also requested a list of Community-based organizations in the Bayview-Hunter's Point.

Commissioner Brown asked to get an update on Young Community Developer's (YCD's) respective plans for summer employment.

IX. Adjournment:

Commissioner Brown moved and Commissioner Looper seconded to adjourn the SECF Commission meeting at 6:55 p.m.

Respectfully submitted: Katherine A. Pasconcillo
(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Malik Looper
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

WEDNESDAY, APRIL 25, 2001 - 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124



Toye Moses
Executive Director

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- III. Roll Call
- IV. Approval of Minutes: March 28, and April 12, 2001 (Discussion & Action)
- V. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission not on today's agenda.
- VI. Communications:
 - a) Invitations to several CBO's (Community-based Organizations) in the Bayview-Hunter's Point (94124) namely Young Community Developers (YCD), Dwayne Jones, Executive Director; DHS One Stop Career Center at Southeast, Cedric Jackson, Director and Neighborhood Jobs Initiative Roundtable (NJIR), Angelo King, to present the respective programs plans for summer employment, etc.;
 - b) Invitation to San Francisco Deputy Police Chief Earl P. Sanders, and Bayview Police Station Capt. Patricia "PJ" Jackson to present a follow-up and update on "Take killers off our neighborhood streets and stop the violence" Project.
- VII. Director's Report:
 - a) Update on the HVAC Energy Conservation and Upgrade Project;
 - b) Update on ADA handicap access to the parking area project.
- VIII. Presentation - Mr. George J. Smith, III, Director of the Mayor's Office on Homelessness, Updating of the Status of Homeless Shelters in San Francisco (Discussion & Action)
- IX. Presentation - Bayview-Hunter's Point CBO's Summer (2001) Projects: YCD, Southeast Career Center and NJIR (Discussion & Action)
- X. Old and On-going Business (Discussion & Action):
 - a) Committee assignments of Commissioners.
- XI. Introduction of New Business by Commissioners (Discussion)
- XII. Adjournment

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**Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

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5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
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ANNOUNCEMENT !!! ANNOUNCEMENT !!! ANNOUNCEMENT !!!

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

PRESENTS

GEORGE SMITH

**Director,
Mayor's Office on Homelessness**

Updating the Status of

Homeless Shelter Programs in San Francisco particularly the Bayview-Hunter's Point

WEDNESDAY, APRIL 25, 2001

6:00 P.M. - 8 P.M.

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534.**

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

WEDNESDAY, APRIL 25, 2001

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

APPROVED

I. Call to Order:

Commission President Millard Larkin called the Wednesday, April 25, 2001 meeting to order at 6:11 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Millard Larkin II
Commissioner Malik Looper
Commissioner Enola Maxwell
Commissioner Kim Nguyen
Commissioner Atiliai Tofaeono

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Not Present Commissioner Heidi Hardin

Staff Present: Robert Bryan, Deputy City Atty., Joseph Tham, PUC/Commercial
Land Mgmt.; Toye Moses, and Exec. Dir., SECF; Kathy

Basconcillo,
SECF Commission Secretary

III. Approval of Minutes:

Commissioner Maxwell moved and Commissioner Brown seconded to approve the minutes of March 28. Motion passed.

Commissioner Brown moved to approve the minutes of April 12 pending a correction under New Business and Commissioner Looper seconded. Motion passed.

V. Public Comment: None offered at this meeting.

VI. Communications:

- a) Invitations to several CBO's in the Bayview-Hunter's Point (94124) namely Young Community Developers (YCD), Dwayne Jones, Executive Director; Dept. of Human Services (DHS) One Stop Career Center at Southeast, Cedric Jackson, Director; and Neighborhood Jobs Initiative Roundtable (NJIR), Angelo King, to present the respective programs' plans for summer youth employment, etc.
- b) Invitation to the San Francisco Asst. Police Chief Sanders and Bayview Police Capt. "PJ" Jackson is still in progress.

VII. Director's Report:

- a) The HVAC Energy Conservation and upgrade project for the Southeast Community Facility has been completed. We can now control the building for heating in the winter and cooling in the summer. Although the project has been signed-off, the contractor is still on-site overseeing software installation and start-up and has agreed to stay on until the project goes under Maintenance Agreement.
- b) Phase I of the ADA handicap parking access project has been completed. Phase II, re-grading the lawn area, is currently in progress. Handicap parking stalls have been re-assigned and re-painted. Some additional paint and sign work; however the Commission will be kept appraised.

Commissioner Maxwell moved and Commissioner Brown seconded to accept the Communications and the Director's Report. Motion passed.

To accommodate presenter's schedules, the agenda was moved to with Item IX next.

- IX. Presentation - Bayview-Hunter's Point CBO's Summer (2001) Projects/YCD and DHS Career Center at Southeast: Commissioner Larkin introduced Young Community Developers (YCD) Executive Director, Dwayne Jones. Mr. Jones thanked the Commission for the invitation and apologized for not having a more detailed analysis of YCD's plans for summer youth employment, but did report that instead of one main, funding source being courted for summer youth employment, that several funding sources and sponsors were in fact being contacted for involvement. YCD experienced some transitioning during the summer program's planning period last year and, although a similar situation presents itself this year, different options present themselves for consideration allowing YCD to provide at least 50% (hopefully about 125%) of the youth employment opportunities as last summer's program (about 250 total).

One of the obstacles facing this year's summer youth employment program is that the funding sources(s) or 'vehicles' haven't been clearly defined as yet. Since the vehicle hasn't been defined, then the applications (student can usually get through

schools as well as CBO's) are not yet available and may not be until after school is out. Through/ on the applications the requirements are not yet defined and therefore we don't have the requirements with which to accept applicants for (different segments of) the summer youth employment program. However, through the Youth Opportunity Grant (YOG) there does appear to be some funding summer youth employment. Mr. Jones suggested inviting Mr. Leonard Gonzales, YOG Director to answer additional questions/concerns (i.e.: Will YOG fund a youth employment program this summer? For how many kids?

Back at YCD, 'Chocolate City' has been brought back in this 7th year as 'Chocolate City II' with 55 kids currently enrolled, but the process has been slow due to bringing the Private Industry Council (PIC) on board. However, we expect to be able to affect between 250-300 kids this summer simply due to a slightly different older target group than in the past. The plan is that we will be able to include other organizations (i.e. SLUG, Infusion One, etc.) in this program.

Through Chocolate City there are a number of "tracks" participants can be engaged in: a) students sent to other non-profits (organizations) and City Depts. working as 'aides' to the organization/depts., b) graffiti removal/clean-up (for students that need to be outside and engaged in 'physical' activity) at pre-designated sites (i.e. Boys & Girls playground, pulling weeds) - this track could roll into a 'year-round' activity, and then c) for graduates (17-1/2 and 18) a trade faire the day after graduation, exposing them to how to get into the different construction trades (excellent opportunity to prepare for all construction type development and re-development projects coming on-line to get into an apprenticeship and subsequently get into jobs as fast as possible.

The contact person at YCD for the summer youth employment program is Yolanda Harris. There are currently real jobs that students to sign up for; however due to the tedious and complicated process of matching applicants with the financial requirements of some of the enterprise zones we may have lost a few of the less persistent students. We are currently working on a "no turn away policy" to accommodate as many kids from the community as we can.

Some of goals of the summer youth employment program are two-fold: for the younger students, a broader exposure to a cross-industry work force, instill a work ethic and a connection of education to work; for the older students, it's narrower exposure to various careers and a transition off the current system (working through a subsidized program) to enable them to develop and seek work for themselves.

Mr. Jones explained that the Commission could assist in a) securing funds for the summer program, b) defining requirements and the application process simply by sending a letter of inquiry/to express concern to the Mayor's Office/MYEEP. Commissioner Larkin also requested a list of jobs currently available to youth for summer employment.

Next, Manager of the DHS/Southeast Career Center, Cedric Jackson was asked to make a brief presentation on his program plans for summer youth employment. He explained that the City has four (4) "Enterprise Zones": South of Market, Mission, Bayview-Hunter's Point (Admin. Office at YMCA HQ, BayView Plaza and 1601 Lane), and Visitation Valley. There are no income criteria and the age range is 14-21; the only requirement is that the applicants reside in one of the four Enterprise Zones. Components of the summer program will include: English as a Second Language (ESL), job training, soft skills training (job preparation: i.e., appropriate dressing, resume writing, assistance with application); additional information is available at 'www.hud/ECEZ/locator.org' and 'picSanFrancisco.org'. The Mayor's Office has also made \$.5 million available for youth employment and, although the number of youth to be targeted hasn't yet been determined, last year the program was able to impact about 250 youth from the BVHP.

In response to Commissioner Looper: There is a two-prong focus to the Workforce Investment Act, one on adults, the other on youth. The Youth One-Stop, although a functioning staff is already in place and planning the summer youth program activities, they are not yet utilizing a secured facility. This program is funded by a \$7M grant called Youth Opportunity Grant (YOG), which has resulted in a system called YOSF (Youth Opportunity San Francisco). The Youth One-Stop system, still in the process of being developed will be structured/patterned after the Adult One-Stop, one of which is run here at Southeast. This is the program that Leonard Gonzales and his staff will return to explain in detail at a Commission meeting after May 4 (when the criteria is due to be developed and applications should be available).

In response to concerns raised by Commissioner Maxwell, Mr. Jackson explained that the Enterprise Zones, set-up according to census track data (lowest income areas), do not cover all areas of the City. However, hopefully additional moneys/ other funding will be made available to funds areas that do not fall within one of the four Enterprise Zones (i.e. Potrero Hill and Western Addition).

Mr. Leonard Gonzales briefly explained that the Youth Opportunity Grant (YOG) funds an intensive case-management program beginning with in-take and educational assessment (determine reading, math, and basic skills level) and job or training placement with a 24-month follow-thru/up while charged to "Enable, employ and educate" youth throughout the City.

Summer Youth Employment is only one component of the YOG Program, which may also include: Employment with 12-month follow-up, family support, continuing education, homelessness, short- and long-term goals, continuing/ collaborating with some of the City's existing 120 CBO's as well as funding efforts that compliment or supplement the Enterprise Zone funding. Summer jobs applicants can be from a) school partnerships: 250 placements for 10-12 grade in-school youth in the private sector/private sector partnerships (i.e. Charles Schwab,

CalFed Bank, BankAmerica, McKesson) or CBO's; b) about another 250 placements through Mayor's Youth Education and Employment Program (MYEEP); c) another 120 through San Francisco Youth Works, for placement in City Depts. and Agencies. While it is imperative to connect with in-school youth, at least 15% of these total youth employment placement are for 'out-of-school' youth, with a further focus on either getting them back in school or at least a GED.

Mr. Gonzales then accepted the invitation to return with his staff for a full presentation of the Program. Commissioner Brown requested the return presentation be calendared soon since summer was basically upon us.

Before the next presentation, Commissioner Larkin acknowledged the presence of current Bayview Police Station Capt. 'PJ' Jackson who will present at the next Commission meeting (given the last topic of discussion regarding summer plans for local youth and the addition of current acts of violence in the Community).

VIII. Presentation from Mr. George J. Smith, Dir. of the Mayor's Office on Homeless-Homelessness - Updating on the status of Homeless/Emergency shelters in San Francisco, specifically the Bayview-Hunter's Point:

After thanking the Commission for the invitation to present, Mr. Smith passed around hand-outs including: a Draft and an Executive Summary (entitled) - Continuum of Care: A 5-year Strategic Plan for Homeless Services 2001 - 2006, and the Fall 2000 Home- less Count Report. Then he went on to report:

In the City of San Francisco, there currently (during City's non-winter months) exist about 1700 emergency shelter beds. Of those, 1100 are dedicated to single adults (men and women), another 200 dedicated to families, the remainder are a mixture of domestic violence, 'best' youth, and detox (-ification program). During the winter months the capacity is increase by another 300 beds (using churches as a winter response to cold weather).

The Program is currently in the process of negotiating and re-designing the two largest shelters downtown, the Multi-Service Centers: North of Market (MSC-North) and South of Market (MSC-South). The Contracts with non-profits to run and maintain these City-owned facilities are about 10-years old and we have been receiving a number of complaints regarding these centers: violence, assaults, staff abuses, etc. Previously the City's flagships facilities, they are now out-dated for survival services.

One controversial upgrade plan would be to make MSC-North a mandatory case-management shelter: anyone utilizing the shelter would be required to participate case-management services (i.e. 'life skills', money management, etc.)

One of the statistics from last year's program show about 61% of shelter users were leaving, but not going to permanent housing. Therefore after an extensive outreach, focus groups, town hall meeting, etc. to come up some ideas on how to bring down these stats, and develop an upgrade to the homelessness program.

The Homelessness Program budget of \$80 million breaks out into: emergency shelter, treatment, mental health and associate treatment programs, supportive housing and some permanent housing programs. Unfortunately most of the programs and services are located in downtown San Francisco, not in the neighborhoods.

Statistics of those participating in the shelter system break out into: 45% of single adults are African American, followed by Caucasians at 29% and Latinos at 19%. As far as statistics for families: 49% are African American, then Caucasians at 21%, and Latinos at 16%. Even though the program/services are downtown, the participating population 'migrated' from various neighborhoods in the City. Therefore, the focus of the Homelessness Program, as should be the focus of the Community response is one of prevention. (i.e. Opening a shelter program at Providence Baptist Church).

Another focus has been to conduct a "Homelessness Count" to see the numbers of people we're actually dealing with. First of all the Federal (HUD) definition of Homelessness breaks out into people living: 1) on the streets, in cars/vehicles; 2) in jail or institutions; 3) in shelters; 4) in supportive (permanent) housing; 5) marginally housed (more than one family or extended members of families in one home).

Particular to the Bayview-Hunter's Point, the Program has been working with Ms. Barbara Brown who came to us with a proposal for facility in the Bayview. What began as a referral center to other agencies in the community and food pantry has now been expanded to a full-service resource center complete with private services (i.e., showers, lockers, free voice mail, life skills training, state-of-the-art kitchen and dining room for those who are hungry, not just homeless).

This has been quite a feat for the Brown administration as well as this community. Advocacy to keep funding for similar programs has always been very strong to keep them located downtown (out of the neighborhoods). However, at the Homelessness Program we believe the effort to eradicate the crisis of homelessness begins in the Communities and neighborhoods. To that end has been the establishment of the Bayview-Hunter's Point Hope Center and attached to that is the Providence Shelter, currently with 50 beds which we hope to expand this summer to 75 - 100 beds that also services families.

Since these services are for the homeless in this particular community, supportive evidence can be found in the Homelessness Report [pg. 6 "Population of the Streets by Supervisory District (# 10)] where there is a need to assist about 416 people (in campers and cars along the waterfront mainly around the Post Office and Islais Creek).

Another program particularly for homeless family assistance in the Bayview is an effort in conjunction with Sojourner Truth Family Services Resource Center at the Franciscan Hotel (154 beds for families). Originally the Franciscan Program was scheduled to close; however, we have been able to create a continuum for families by attaching it to Sojourner Truth. This way we can actually have a facility whereby people are housed and concurrently work on their issues.

Another complimentary component to this continuum for services in the Bayview has been Young Community Developers (YCD), whose current program works with homeless individuals by offering: training, give them appointment skills, make them job ready, this also in conjunction with the Franciscan Program.

In closing, Mr. Smith threw out for thought: there is currently a lot of discussion around homelessness services and its \$80M budget and an even larger budget for poverty services. The policy for spending these budgets needs to be determined by the Community. Commissioner Larkin then thanked Mr. Smith for his presentation and invited him to return with an updated presentation in the future. Mr. Smith said he would be glad to return.

X. Introduction of New Business:

Commissioner Brown requested for YOG Director Leonard Gonzales to return with a full presentation on the plans/break-out of funding for summer youth employment;

Commissioner Looper suggested inviting a representative of the Potrero Hill power plant expansion to explain the effect on the Community.

IX. Adjournment:

Commissioner Looper moved and Commissioner Maxwell seconded to adjourn the SECF Commission meeting at 8:04 p.m.

Respectfully submitted: Katherine A. Basconilla
(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President
H. di Hardin
Commissioner
Enola Maxwell
Commissioner
Malik Looper
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, MAY 10, 2001 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

A G E N D A

- I. Call to Order
- II. Announcement: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at and during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. Roll Call
- IV. Approval of Minutes: April 25, 2001 (Discussion & Action)
- V. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission not on today's agenda.
- VI. Communications:
 - a) Notice to San Francisco Police Chief Fred inviting Asst. Chief Earl P. Sanders and Bayview Police Station Capt. Patricia "PJ" Jackson to present a follow-up and update on "Take killers off our neighborhood streets and stop the violence" Project;
 - b) Bayview-Hunter's Point-PAC May Calendar of Meetings & Events and Announcement of Vacant PAC Seats;
 - c) California Academy of Sciences May Calendar of Special Events;
 - d) Citizen's Report on the Military and the Environment from the Center for Public Environmental Oversight
 - e) Hunter's Point Shipyard Environmental Cleanup Newsletter.
- VII. Director's Report:
 - a) Update on the HVAC Energy Conservation and Upgrade Project;
 - b) Update on ADA handicap access to the parking area project.
- VIII. Presentation (Discussion & Action) - Youth Opportunity Program (YOG) representative, Leonard Gonzalez: Summer Youth Employment Program funding
- IX. Presentation (Discussion & Action) - Redevelopment Agency Project Manager, Don Capobres: Update on Hunter's Point Shipyard cleanup and redevelopment
- X. Old and On-going Business (Discussion & Action):
 - a) Committee assignments of Commissioners.
- XI. Introduction of New Business by Commissioners (Discussion)
- XII. Adjournment

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The Southeast Community Facility Commission meets next on Wednesday, May 23, 2001.

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Millard Larkin II
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Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

THURSDAY, MAY 10, 2001

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

APPROVED

I. Call to Order:

Commission President Millard Larkin called the Thursday, May 10, 2001 meeting to order at 6:11 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

III. Roll Call:

Present: Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Malik Looper
Commissioner Enola Maxwell
Commissioner Kim Nguyen

Not Present Commissioner Bobbrie Brown
Commissioner Atiliai Tofaeono

Staff Present: Toye Moses, and Exec. Dir., SECF; Kathy Basconcillo,
SECF Commission Secretary

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IV. Approval of Minutes:

Commissioner Larkin tabled the minutes of April 2, 2001 to the next scheduled Commission meeting of May 23, adding that henceforth, unless under extreme circumstances, minutes from a previous meeting will be available for Commissioner review before the meeting for which they are being submitted for approval.

- V. Public Comment: John Balanca, Human Resource Manager at Decorative Plant Service introduced their new Community Liaison, Barry Cain. Mr. Cain thanked the Commission for the opportunity to meet the Commission and explained that he was brought aboard to assist in providing employment opportunities for residence of the 94124 zip code. Commissioner Larkin expressed gratitude from the Commission to Decorative Plant for providing this position in seeking to improve the employment opportunities from the Community and wished Mr. Cain good luck in this endeavor.

VI. Communications:

- a) Notice to San Francisco Police Chief Fred Lau inviting Asst. Chief Sanders and Bayview Station Capt. Jackson to present a follow-up and update on "Take killers off our neighborhood streets and stop the violence" project.
- b) Letter to Director of Mayor's Office on Homelessness, George Smith reiterating the questions and concerns of the Commission raised at the April 25 meeting. Commission will be updated upon receipt of a written response.
- c) Bayview-Hunter's Point-PAC May Calendar of Meetings & Events and Announcement of Vacant PAC seats;
- d) California Academy of Sciences May Calendar of Special Events;
- e) Citizen's report on the Military and the Environmental from the Center for Public Environmental Oversight;
- f) Hunter's Point Shipyard Environmental Cleanup Newsletter; and
- g) Announcement of and invitation to San Francisco Board of Supervisors District 10 Town Hall meeting to be held on Saturday, May 19, from 10 am - 12 noon and Finance Committee meeting from 12:30 p.m.- 2:30 p.m. in the Alex L. Pitcher Community Room.

VII. Director's Report:

- a) The HVAC Energy Conservation and Upgrade Project is basically complete;
- b) The ADA handicap access to the parking area project is in progress with the lawn area re-grading in full swing. Commission will be kept updated.
- c) Confirmation has been received that Asst. Chief Sanders and Bayview Station Capt. Jackson will attend the next Commission meeting of Wed., May 23.

Commissioner Looper suggested that in order to accommodate the full agenda of the next Commission meeting, perhaps Commissioners could submit questions for Asst. Chief Sanders and Capt. Jackson to prepare for the presentation. It was agreed that Commissioners would prepare questions they would like answered at the next Commission meeting, get them to staff by close of business Tues., May 15 and staff would in turn consolidate the questions and get them to Asst. Chief Sanders and Capt. Jackson in time for them to prepare for the Wed., May 23 Commission meeting.

- d) Dr. Moses had two additional announcements 1) proofs of Commission portraits were ready for Commissioner inspection 2) Commission business cards would be delivered by next Commission meeting.

Commissioner Maxwell moved and Commissioner Hardin seconded to accept the Director's Report. Motion passed.

Commissioner Larkin announced that the next two agenda items: VIII. Presentation – Youth Opportunity Program (YOG) representative discussing Summer Youth Employment Program funding, and IX. Presentation – Redevelopment Agency Project Manager, Don Capobres updating on the clean-up and redevelopment on the Hunter's Point Shipyard, would be tabled to the next meeting at both their respective requests.

- X. Old and On-going Business - Commissioners Committee assignments: Commissioner Larkin reported that a) we now enjoy a full compliment of Commissioners on the Southeast Community Facility Commission, b) Commissioners need to be assigned to the Commission's various Committees, c) issues and topics need to be assigned to these various Committees; however he would prefer all Commissioners be present when they are assigned to Committees. Therefore at this time, only the Facility Committee would be assigned Commissioners (Commissioners Hardin, Chair; Nguyen and Brown) and a topic for discussion - Update of Rules and Regulations, Policies and Procedures for Scheduling the two rooms under the jurisdiction of the Commission: the Alex L. Pitcher Community Room at the Southeast Community Facility, 1800 Oakdale and the Earl P. Mills Community Auditorium, at 100 Whitney Young Circle.

Commissioner Larkin added that Commissioners will be assigned to Committees at the next Commission meeting.

- XI. Introduction of New Business - None was suggested at this time; however, the following announcements were made:
- a) Dr. Moses passed out parking permits for the Commissioners use;
 - b) Commissioner Larkin requested that it be noted for the record to recognize the hard work and effort put forth by (such a small) staff and wanted to let it be known that it did not go unnoticed;
 - c) Commissioner Hardin invited everyone to the Bayview Opera House on Fri., 5/25 from 6:30 - 8:30 pm for celebrate the 9th Annual Children's Mural Program and 1st BEEP (BayviewOperaHouse Environmental Education Program) honoring 350 4th grade artists and 350 5th grade scientists;
 - d) Dr. Moses reminded the Facility Committee that until they are able to meet and return a recommendation to the full Commission (regarding the update of the Rules and Regulations, Policies and Procedures for Scheduling the two rooms under the jurisdiction of the Commission: the Alex L. Pitcher Community Room at the Southeast Community Facility, 1800 Oakdale and the Earl P. Mills Community Auditorium, at 100 Whitney Young Circle) the current Rules and Regulations, Policies and Procedures will be stay in effect.

XII. Adjournment:

Commissioner Looper moved and Commissioner Maxwell seconded to adjourn the SECFCommission meeting at 6:36 p.m.

Respectfully submitted: Katherine G. Pasconillo
(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
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Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

WEDNESDAY, MAY 23, 2001 - 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

A G E N D A

- I. Call to Order
- II. Announcement: The Sunshine Ordinance prohibits the use of electronic sound-producing devices at and during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. Roll Call
- IV. Approval of Minutes: April 25 and May 10, 2001 (Discussion & Action)
- V. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission not on today's agenda.
- VI. Communications:
 - a) Letter of Support re: Affordable Senior Housing in San Francisco;
 - b) Homicide Tip Line and Witness Protection Informational Flyer;
 - c) Golden Gate Park Concourse Authority: Invitation to community workshops.
- VII. Director's Report:
 - a) Update on the HVAC Energy Conservation and Upgrade Project;
 - b) Update on ADA handicap access to the parking area project;
 - c) Update on General Fund budget, E.P.Mills and satellite sites.
- VIII. Presentation (Discussion & Action) - Youth Opportunity Program (YOG) representative, Leonard Gonzalez: Summer Youth Employment Program funding
- IX. Presentation (Discussion & Action) - Redevelopment Agency Project Manager, Don Capobres: Update on Hunter's Point Shipyard cleanup and redevelopment
- X. Presentation (Discussion & Action) - James Blanding, Providence Foundation: Providence Senior Housing - A New Affordable Senior Housing Development in San Francisco
- XI. Old and On-going Business (Discussion & Action):
 - a) Committee assignments of Commissioners.
- XII. Introduction of New Business by Commissioners (Discussion)
- XIII. Adjournment

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The Southeast Community Facility Commission meets next on Thursday, June 14, 2001.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

www.ci.sf.ca.us/sefacility

**Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

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1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO



Toye Moses
Executive Director

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, JUNE 14, 2001 - 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room DOCUMENTS DEPT.
San Francisco, CA 94124

JUN 12 2001

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A G E N D A

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 - b) Invitation to Chief Lau for "stop the violence" presentation;
 - c) Mission Bay Construction Report and Update Letter;
 - d) Final Environmental Impact Statement, Disposal reuse of Shipyard, San Francisco, CA
- VII. **Director's Report:**
 - a) Update on the HVAC Energy Conservation and Upgrade Project;
 - b) Update on ADA handicap access to the parking area project;
 - c) Update on General Fund budget, E.P.Mills and satellite sites.
- VIII. **Presentation (Discussion & Action)** - San Francisco Police Chief Fred Lau, Asst. Chief Earl Sanders, Bayview Station Capt. Patricia Jackson: "Take killers off our neighborhood streets and stop the violence" Project particularly in Bayview-Hunter's Point Community;
- IX. **Presentation (Discussion & Action)** - Youth Opportunity Program (YOG) representative, Leonard Gonzalez: Summer Youth Employment Program funding
- X. **Presentation (Discussion & Action)** - Redevelopment Agency Project Manager, Don Capobres: Update on Hunter's Point Shipyard cleanup and redevelopment
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 - a) Committee assignments of Commissioners.
- XII. **Introduction of New Business** by Commissioners (Discussion)
- XIII. **Adjournment**

The Southeast Community Facility Commission meets next on Wednesday, June 27, 2001.

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ANNOUNCEMENT !!!

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THE SOUTHEAST COMMUNITY FACILITY COMMISSION

PRESENTS

**San Francisco Police Chief Fred Lau,
Asst. Chief Earl Sanders, and
Bayview Station Capt. Patricia Jackson**

**Updating on the "Take killers off our neighborhood streets
and stop the violence" Project particularly in the
Bayview-Hunter's Point Community**

Also:

**Mr. Leonard Gonzales, Youth Opportunity Grant:
Summer Youth Employment Program**

and

**SF Redevelopment Agency Project Manager,
Mr. Don Capobres: Update on Hunter's Point
Shipyard cleanup and redevelopment**

Thursday, June 14, 2001

6:00 p.m. - 8:00 p.m.

**SOUTHEAST COMMUNITY FACILITY
ALEX L. PITCHER, JR. COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SCFC AT (415) 821-1534.**

Young men we love are being murdered

and the killing won't stop unless WE take a stand.



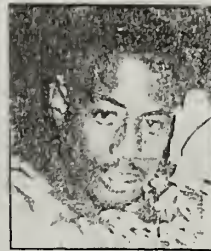
Brian Williams
Shot December 31, 2000
Third & Kirkwood



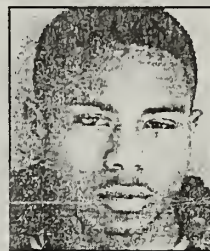
Curtlis Layne
Shot December 31, 2000
Third & Kirkwood



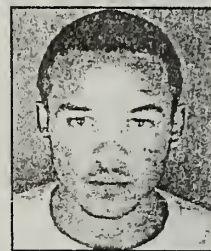
Starvel Junious
Shot May 3, 2000, 12:40 pm
4100 Block, Third Street



Marvel Despanie
Shot Sept. 6, 2000
Shafter & Lane Avenues



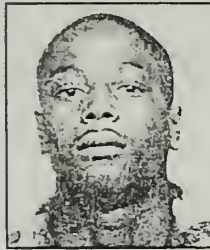
Jarvis Baker
Shot May 3, 2000, 12:40 pm
4100 Block, Third Street



Ed "Darnell" Burge
Shot Nov. 25, 2000, 8:30 pm
Keith & Revere Streets



Quon Darden
Shot Nov. 14, 1999, 2:15 am
Hawkins Ln. nr. Whitney Young



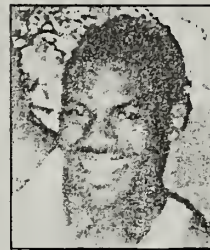
Ty "Bumpa Joe" Laury
Shot March 10, 2001, 1:50 am
Evans & Middlepoint



Kevin Brown
Shot Aug. 23, 1994, 10:00 pm
647 Fell Street



Oliver Spruell
Shot March 8, 2001, 5:00 pm
Sunnydale Street



Kenneth Gatheron
Shot April 30, 2000, 10:22 pm
111 Cameron Street



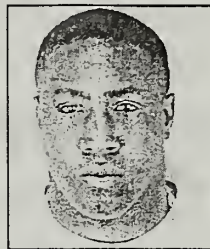
Quincy Hudson
Shot Oct. 30, 1994, 1:00 am
Oakdale Street



George C. Scott
Shot July 17, 1996, 11:00 pm
Fulton & Grove Streets



Donnell August
Shot March 27, 1995, 11:00 am
Third & Newcomb Streets



Charles Walton
Shot July 24, 2000, 12:40 pm
McAllister & Fillmore Streets



Cleveland Bisbee
Shot February 19, 2001, 1:00 am
Whitney Young Circle



Ricky Thomas
Shot July, 2000, 12:30 am
Kiska & Ingalls Avenues

YOU may have important information that can take
killers off our streets and stop the violence.

YOU WILL BE PROTECTED

YOU can choose how to tell what you know.

ANONYMOUS HOMICIDE TIP LINE: *We don't need to know your name.* Call 431-2127
TALK PRIVATELY with INSPECTOR NAPOLEON HENDRIX: Call 553-1423

STRONGER WITNESS PROTECTIONS • \$10,000 REWARDS

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

THURSDAY, JUNE 14, 2001

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

APPROVED

I. Call to Order:

Commission President Millard Larkin called the Thursday, June 14, 2001 meeting to order at 6:18 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

III. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Millard Larkin II
Commissioner Malik Looper
Commissioner Enola Maxwell
Commissioner Atiliai Tofaeono

Not Present Commissioner Heidi Hardin
Commissioner Kim Nguyen

Staff Present: Robert Bryan, Dep. City Attorney; Toye Moses, and Exec. Dir.,
SECF; Kathy Basconcillo, SECF Commission Secretary; Jenny Yoo,
Clerical Asst.

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JUL 23 2001

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IV. Approval of Minutes:

Commissioner Maxwell moved and Commissioner Looper seconded to accept the minutes of Wednesday, April 25, 2001 as presented. Motion passed.

Commissioner Maxwell moved and Commissioner Tofaeono seconded to accept the minutes of Thursday, May 10, 2001 as presented. Motion passed.

In order to accommodate the presenter's schedules, Commissioner Larkin moved Items V. Communications and VI. Director's Report down the agenda and moved directly into Item VIII. Presentation - San Francisco Police Dept. "Take killers off our neighborhood streets and stop the violence" and will be followed by a brief presentation to ex-captains of the Bayview-Hunter's Point Station.

VIII. Presentation: San Francisco Assistant Police Chief E. Prentiss Sanders introduced himself and thanked the Commission for this opportunity to answer questions regarding the recent rash of violence - an issue of great concern to this neighborhood in particular and indeed the entire City. Progress is being made in terms of identifying, locating and preparing to arrest individuals involved for their participation in this violence. However rules must be followed in order for this progress/the arrests to be valid.

Asst. Chief then suggested that answering questions might be the most efficient way to address the concerns of those present. To Commissioner Larkin's query about who the police have been working with and how are they working with them to prevent incidents of violence in the Community Asst. Chief Sanders replied that this was a two-fold response: 1) Regarding current open violent crime cases, a) because our doors are always opened, many people have come forward to offer assistance of information; b) working with (group of people organized by) Minister Christopher on "African American community matters"; c) set-up a some hot-lines, overseen by Inspector Hendricks (brought back from retirement on a part-time basis); d) established a witness protection program - anyone coming forward with information can be protected or relocated, etc., whatever it takes for them to testify. This course of action has resulted in search/desk warrants being issued, weapons are being recovered and information flowing.

Asst. Chief then introduced current Bayview Station Capt. Patricia Jackson to speak on whom and how local police have been working to prevent violence in the BVHP. Capt. Jackson explained that the Bayview Station has an on-going effort to work with the Community (Community Policing). Although the Community has been through a recovery stage and is in a rebuilding stage, because this is a crisis situation with all the homicides, local staff is working with the school districts, social service groups, every aspect of the Community the local police staff can identify with which to develop a relationship (of trust). The solution may not always be enforcement; sometimes we (local police) are in the role of facilitator as we work with groups like Infusion One, the Sheriff Dept.'s Garden Project, San Francisco League of Urban Gardeners (SLUG), and Victims of Homicide (currently as outreach for peace to the Community).

Commissioner Looper requested statistics on instances of crime towards organizations and tenants under the jurisdiction of this Commission. Capt. Jackson stated that stats are kept on "per call by area" basis especially for the child care centers. If the dept. doesn't get a call, then we don't response; calls for service must be documented. Commissioner Looper then replied that these organization and tenants can/will be informed of the procedures for reporting crimes so they in turn can present these procedures to their staff/clients, etc. Capt. Jackson added that staff would be glad to come out to give a little informative talk to each site upon request.

Commissioner Larkin commented that while several very active and worthwhile organizations were mentioned by name for working with the members of the Bayview Station there are several organizations/groups perhaps a little more covert in nature but just as active in the Community that were not mentioned for one reason or another.

His question is: What is being done to outreach to those people/organizations since this is where much of the violence either starts or has a closer/more profound effect? Capt. Jackson responded that the Dept. is also working with several individuals not associated with any of the organizations/agencies previously mentioned, either with other organizations or not necessarily with an organization at all for outreach and creating a list of valuable information.

Asst. Chief Sanders then added/reminded those present that this administration has a very open door policy, whereby the Community has access to both the local Station (the Bayview Station and Capt. Jackson in this particularly Community) and the Chief's Office - defining local and overall accountability to the public. The homicides plaguing this Community are not a general, everyday occurrence.- we know who is responsible, we know why they are doing it, but we need the Community to stand together so we can rid the Community of these violent perpetrators. The (Police) Dept. follows a philosophy of "fostering" whereby we know it's going to take a concerted effort to get to the next generation of our young people. We know if young people are not reading by the 3rd grade, they're going to have problems in school. We know the Community as well as the Dept. must interact to encourage these young people. That's why so many of our officers get involved or start their own programs both on and off-duty for young people. Programs like taking children from this side of town to the zoo and other educational places to expose them to a different world. However, don't be fooled, this epidemic is not just with our children - it's everywhere, nationwide and all generations. That's why the open door policy and the partnership with the Community of our officers are so important.

In response to a request for more officers on foot patrol in the neighborhood and during the evening shifts, Asst. Chief Sanders replied that because presence is based on calls for service to an area, if more police presence is required then more calls for service need to be generated from that area. It is also a known fact that the presence of uniforms is a deterrent to crime, so we have as many officers out on patrol as the schedule will bear. We are also graduating classes of recruits and transfer officers as fast as we possibly can and are actively recruiting for yet more; therefore, if you know of someone that would like a career on the police force, please send them our way.

Responding to Commissioner Larkin's concern for being stopped while driving through the neighborhood depending on what he's wearing (racial profiling), Asst. Chief Sanders stated that the SFPD has two ways of handling errant/disrespectful behavior of an officer a) the Office of Citizen's Complaints - an agency independent of the Police Dept. unique to San Francisco, and b) a policy of a minimum of 3 mos. review by the Dept. for any officer with complaints and provisions for responsive and corrective action.

The next speaker was Mr. Dwayne Jones, Exec. Dir. of Young Community Directors (YCD) who just wanted to comment of the fact that indeed a relationship has been established between the Bayview Station/Capt. Jackson and YCD where it was discussed that some jobs/positions would be available at 3 Com Park for trainees that came through

YCD. Although it wasn't access that came into play here, it took a little more "coming out of the box"/outreach to the Community/organization for these positions to materialized.

One more comment from Residents of the Southeast Sector (ROSES), Mr. James Sheesley commented that many children on the streets are there simply because their parents or guardians don't know how to handle them/don't know how to parent. Are there programs where people can go to learn how to parent?

Commissioner Larkin then introduced a) District 10 Supervisor Sophie Maxwell, b) Juvenile Delinquency Prevention Commissioner Shawn Richards, and c) Mr. Alex Tourk, new Director of the Mayor's Office of Neighborhood Services to those present.

To close out the presentation by/to the San Francisco Police Dept. the Southeast Community Facility Commission awarded Certificates of Commendation for Meritorious Service to Commander Sylvia Harper (Capt. Potrero/Bayview Station, 1996 - 1998); and current Capt. of Mission Station, Ron Roth, (Capt. Bayview Station, 1998 - 2000). In response, Cmmdr. Harper thanked the Commission and asked to share the acknowledgement with both the officers who worked under her watch ("No one person could possibly do all this alone".) and her predecessor Capt. Rick Holder. Capt. Roth accepted his acknowledgement by stating he was just continuing what was started before him by Cpts. Holder and Harper and how pleasantly surprised he was when he first became Capt. how supportive the Community was of the officers of the Bayview Station and how well the Community and *it's* Police Dept. worked together. He also agreed with Capt. Harper that as Station Cpts. come and go it's the Station officers that continue the day-to-day operations sometimes under the worst and violent of conditions, keeping their heads up, doing the right thing, keeping streets safe for all. - it's the officers that deserve the commendation and acknowledgement.

VI. Communications:

- a) Ltr. of Support to Providence: Affordable Senior Housing in San Francisco;
- b) Invitation to Chief Lau for "stop the violence" presentation;
- c) Mission Bay Construction Report and Update Letter;
- d) Final Environmental Impact Statement, Disposal Reuse of Shipyard, San Francisco.

VII. Director's Report:

- a) The HVAC Energy Conservation and Upgrade Project is basically complete;
- b) The ADA handicap access to the parking area project is still incomplete; however, by next meeting I should have more information on the status.
- c) Update on General Fund budget, E.P. Mills has been increased by \$100K..

Commissioner Looper requested a monthly update of the Commission website.

Commissioner Maxwell moved and Commissioner Looper seconded to accept the Director's Report. Motion passed.

- IX. Presentation: Commissioner Larkin introduced Mr. Leonard Gonzales, Director of YO!SF (Youth Opportunity Grant Program) Center to present an update of the program and explain the plans and funding of the summer youth employment program. After Mr. Gonzales passed out a Private Industry Council folder containing YO!SF information he began answering questions from the Commissioners: How much of the approximately \$7M will be spent in the BVHP; how many young people from the BVHP will have job opportunities; how many BVHP residents will be hired to administer the YOG??

Regarding funding: approximately 20% of the total Youth Opportunity Grant (YOG) goes to local sub-contractors like Young Community Developers (YCD), New Directions, YMCA Community Beacon Center located at Gloria R. Davis Middle School, Steps to Career Program - with the first three programs geared toward youth from the BVHP, the last being geared toward alternative high-schools City-wide. A proposal has been submitted for the placement of youth for the summer and we await budget approval for that program. This program won't start mid-June like the other programs, but we hope to start mid-July serving 400-600 youth (250 from the BVHP) who reside in a total of four different communities: Bayview-Hunter's Point, Sunnysdale, South of Market and Mission.

Currently three of the seven (7) YO!SF Bayview (Beacon Center) staff members are from the Community and we're looking for an outreach specialist. Although we want to hire from the Community, it is an open hiring process where anyone qualified may apply. Copies of the staff job descriptions (including salary and benefits) can be provided to the Commission.

Responding to how youth/applicants in the BVHP measure up in terms of experience, ability to handle work in a structured environment, Mr. Gonzales stated that a large portion of the 250 positions come through the subcontractors who provide actual job placement. YO!SF operates like a clearinghouse and provides more of an intense case management. YO!SF does testing and assessments for basic educational skills (reading & math); determines if there are learning disabilities or mental health issues; if the applicant/youth needs counseling, childcare, and/or transportation. YO!SF is mandated to follow eligible and referred youth for a minimum of 24 months minimum. The sub-contractors have done a quality job in preparing, training and placing youth in interim work experience situations. YO!SF focus is to ensure that after this interim work experience, they are prepared for a long-term work experience. Currently the Four Seasons Hotel is hiring for a variety of positions, Sports World is also accepting applications for Sports Trainers through the Mission Hiring Hall, and Bloomingdales is beginning to hire as well; however we do not yet have any contracts for filling local business positions.

Commissioner Larkin expressed concern that the YOG grant was secured a little more than one year ago through demographics from the Communities making the Bayview-Hunter's Point (among three other areas) a priority Community, yet relationships still need to be established between the YOG administrative offices and local/community businesses. Mr. Gonzales replied several staff positions are in need of filling (i.e., job developers) which will assist in expanding the program to include building/fostering relationships/partnerships

with local/community business. YOG will then subsidize internships with these local/community businesses hopefully strengthening these partnerships.

Commissioner Larkin reiterated that these plans were more than welcome, however the implementation needs to be stepped up so as to affect as many young people from this area as soon as possible. Since school is already out and the young people need to be busy this summer, it is imperative this program move forward. This Commission is here to ensure that the young people, the businesses, the organizations in the Bayview-Hunter's Point are not left out. To which Mr. Gonzales offered to submit a report of the summer program effort to the Commission office.

Mr. Gonzales then introduced the YO!SF members both that were able to be here to support the presentation: Jeremy Tom, Ashley Rhodes, Shawn Richards, all Sr. Youth Development Specialists; other staff not present: Michelle Daniels, Arlene Stewart, and Donald White.

In response to YO!SF's working relationship with YCD, Mr. Gonzales stated that one staff member in particular spends so much time at YCD that he almost maintains office space there, so yes, the working relationship with YCD is very close.

In the Public Comment phase of this presentation, Dwayne Jones, Executive Director at YCD expressed concern that information between the primary coordinator (YOG) and YCD (as subcontractor) is now as free-flowing as it could/should be. [For instance, does YOG/YO!SF know that YCD alone has a surplus (over the 250 allotted for this district) of 125 youth that still need placement? YCD has yet to be given word what services can still be offered these youth. When the current contract expires in 15 days, will it be extended/will funding last through the summer/should the applicants be turned over to MYEEP?]

YCD Summer Program Coordinator, Yolanda Harris stated that YCD, through the Chocolate City II program has been working with well over 100 youth in the areas of job readiness, education, empowering youth in their own neighborhoods; development of over 30 work sites (some thru EOC childcare centers, other childcare centers "on the hill"- Hunter's Point, some thru local merchants, some thru the Senior Centers); implementing workshops (presentations from City College/Southeast Campus Dean, District 10 Supervisor, GED and employment opportunities); some youth are already training on site in the Community and local government offices; and assessments have been performed to determine personal development needs, as well as medical and dental providers in the Community have been contacted to determine which are willing to work the young people in providing free exams. Therefore, it's a little unclear when YO!SF speaks of their doing intense case management and YCD only does interim job placement. YCD has been attempting to provide whatever service is needed by these young people and providing an opportunity for them to do much of it themselves: raising awareness in the Community, spreading the word between their friends, developing self-esteem and pride.

As matter of fact, some of these young people would be perfect applicants for the YOG Outreach positions - they live in the area, some have already developed a rapport with service providers in the Community, and are prime candidates for working positions.

After several more speakers from the audience, Mr. Gonzales finished the presentation with responses to a few of the more direct questions:

- All funding has been equally distributed between participating agencies/Community-based organizations (CBO's);
- All information regarding subcontracting is public knowledge;
- Services provided through the Beacon Center site does not target a specific ethnic base but include a program, which targets young Latinas, and another program, which targets young African-American women (both programs that Beacon Center had in place and YOG is looking to keep funding, perhaps expanding to include young men);
- Several Community Program Directors met for the first time recently at a funding meeting; which raises the questions of why would this be the first time these programs which are in and serving the same Community just meeting; however, YOG is doing what they can to facilitate these programs coming/working together;
- The YCD contract will be extended and funding rolled over to the next funding phase;
- As far as the subsidized internships, it is still up in the air regarding YCD's "over-target limit" youth; that has still to be worked out;
- The 14-17 yr. old age bracket has not been closed, so please continue to have them fill out and submit applications;
- Obviously the YO!SFF /YCD relationship needs to be drastically improved, and YOG plans to work with YCD to improve the lines of communication since this money is basically for the youth;
- YO!SFF can assist with getting youth into computer program.

X. Old and On-going Business - Commissioner Larkin announced that he would begin appointment of the Southeast Community Facility Commissioners to the Commission Committees at the next regularly scheduled Commission meeting when all SECF Commissioners are present. However the Facility Committee (Commissioners Hardin, Chair; Nguyen and Looper) members will receive packets to be reviewed prior to the next Commission where a Facility Committee meeting can be scheduled.

XI. Introduction of New Business - No new business was raised at this time.

XII. Adjournment:

Commissioner Maxwell moved and Commissioner Tofaeono seconded to adjourn the SECF Commission meeting at 7:43 p.m.

Respectfully submitted: Katherine G. Basconillo
(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, JUNE 27, 2001 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

DOCUMENTS DEPT.

JUN 26 2001

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

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AGENDA

06-26-01A11:57 RCVD

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at and during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** May 24, 2001 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission not on today's agenda.
- VI. **Communications**
- VII. **Director's Report:**
 - a) Update on the HVAC Energy Conservation and Upgrade Project;
 - b) Update on ADA handicap access to the parking area project;
 - c) Update on General Fund budget, E.P.Mills and satellite sites.
- VIII. **Presentation** (Discussion & Action) – Don Capobres, Project Manager, San Francisco Redevelopment Agency, Bayview-Hunter's Point Shipyard Redevelopment and Clean-up Update
- IX. **Old and On-going Business** (Discussion & Action):
 - a) Committee assignments of Commissioners.
- X. **Introduction of New Business** by Commissioners (Discussion)
- XI. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday, July 12, 2001.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

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**Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

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5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

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President
Bobbrie Brown
Vice President
Hidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, JULY 12, 2001 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

DOCUMENTS DEPT.

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JUL - 6 2001
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A G E N D A

07-05-01A10:49 RCVD

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at and during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** May 24, and June 14, 2001 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications:**
 - a) Overview of the Laws Governing the Conduct of Public Officials (5/25/01 Ed.)
 - b) Change in MUNI service to SOMA;
 - c) Millennium Occupational Medicine (MOM thru St. Lukes @ Bayview) Grand Opening Celebration Announcement, and newsletter;
 - d) DPT/Traffic Engineering Dept.: "Traffic Calming" brochure.
- VII. **Director's Report:**
 - a) Update on the HVAC Energy Conservation and Upgrade Project;
 - b) Update on ADA handicap access to the parking area project;
 - c) Update on General Fund budget, E.P.Mills and satellite sites.
- VIII. **Presentation** (Discussion & Action) - Don Capobres, SF Redevelopment Agency, Update: Hunter's Point Shipyard Redevelopment and Clean-up
- IX. **Old and On-going Business** (Discussion & Action):
 - a) Committee assignments of Commissioners.
- X. **Introduction of New Business** by Commissioners (Discussion)
- XI. **Adjournment**

The Southeast Community Facility Commission meets next on Wednesday, July 25, 2001.

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5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Millard Larkin II
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Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

THURSDAY, JULY 12, 2001

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

APPROVED

I. Call to Order:

Commission President Millard Larkin called the Thursday, July 12, 2001 meeting to order at 6:41 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

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III. Roll Call:

AUG - 3 2001

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Malik Looper

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Not Present Commissioner Enola Maxwell
Commissioner Kim Nguyen
Commissioner Atiliai Tofaeono

00-03-01-10:54 RCVD

Staff Present: Robert Bryan, Dep. City Attorney; Toye Moses, and Exec. Dir., SECF; Kathy Basconcillo, SECF Commission Secretary; Jenny Yoo, Clerical Asst.

IV. Approval of Minutes:

Commissioner Looper moved and Commissioner Hardin seconded to accept the minutes of Thursday, June 14, 2001 with minor corrections. Motion passed.

V. Public Comment: No public comment was offered at this meeting.

VI. Communications:

- a) Overview of the Laws Governing the Conduct of Public Officials (5/25/01 Ed.)
- b) Change in MUNI service to SOMA brochure;

- c) Millennium Occupational Medicine (MOM thru St. Lukes @ Bayview) Grand Opening Celebration Announcement, and newsletter;
- d) DPT/Traffic Engineering Dept.: "Traffic Calming" brochure.

Commissioner Looper requested a summary of the changes to the 'Overview' from the City Attorney's office if/when available.

VII. Director's Report:

- a) The HVAC Energy Conservation and Upgrade Project is basically complete;
- b) The ADA handicap access to the parking area project is still incomplete; met with DPW/BBR and WPC Engineering re: replacement of parking lot sidewalk.
- c) Budget requests have progressed to Board of Supervisor Finance Committee with General Fund (E.P. Mills) budget increased by \$100K;
- d) Staff is still working on getting crime statistics (from the Bayview Police Station) in the areas of the neighborhood where we have tenant programs;
- e) Commission website update project is progressing; 2000 and 2001 agendas and minutes will appear on website after staff goes for training;
- f) YO!SF suggested accessing job descriptions from their website:
www.picsf.org;
- g) George Smith, Director of the Mayor's Office on Homelessness confirms receipt of the Southeast Community Facility Commission's letter requesting statistics on the homeless in San Francisco; no response has yet been received.
- h) Executive Director will be on vacation/out of office between Mon. July 16 thru Fri. July 20 returning to the office on Mon. July 23.

Commissioner Looper asked for there to be tighter security around the perimeter of the ADA upgrade project especially the unpaved areas. He also inquired about the possibility of projected completion dates on projects at the Facility.

Commissioner Hardin moved and Commissioner Brown seconded to accept the Director's Report. Motion passed.

VIII. Presentation: Commissioner Larkin welcomed and introduced Mr. Don Capobres of the San Francisco Redevelopment Agency. Mr. Don Capobres stated that about seven (7) months ago he took over Mr. Byron Rhett's responsibility as Project Manager of the Shipyard when Mr. Rhett left to become Planning Director at the Port of San Francisco.

There have been many developments over the last couple of months since the publication of the Preliminary Concept Plan for the Redevelopment of the Hunter's Point Shipyard. The main focus has been the Navy's clean-up of toxins at the

Shipyards in a schedule designated in a Memorandum of Agreement (MOA) signed in Nov. 2000 by the Navy and the City. It was anticipated that by parcel and within the time outlined each area would be cleaned-up and ready for conveyance (to the City): Parcel A (mainly housing and never designated part of the SuperFund site) around Feb./March 2001; Parcel B during the summer (July/Aug.) 2001; Parcels C & D by the summer (July/Aug.) of 2003, and Parcels E & F (land underwater) some time after (TBD). The MOA also specified that the Navy would put out a fixed contract in the amount of \$120M (about 1/3 of the total federal expenditure for clean-up sites) to clean-up parcels of C&D.

However several issues have arisen contributing to the non-conformity to the MOA:

Regarding Parcel B, compounds from Navy operations found in the ground and ground water have expanded further than a first thought. Several Supervisors are now taking a closer look at different aspects of ecological reports.

Then in March of this year 13K gallons of Potassium Magnate (cleaning solution) spilled into the Bay; followed by a series of articles in the San Francisco Weekly on the radiological history of the Shipyards raised levels of discussion in the Community leading to City legislation (Prop. P) calling for unrestricted clean-up and use of the Shipyards.

Next, on June 4th, the Navy discovered elevated levels of radiological sand grit on Parcel B. This information was not disclosed to the public, nor the clean-up workers on the site.

All of this has led to the current City policy (Mayor's office and the San Francisco Redevelopment Agency) is not to accept any land segments (no parcels will be conveyed) until all these questions of what's out there is answered and signed off by everyone/all parties concerned.

Last October the contract with Lennar/BVHP as primary developers was extended to include 1) Conceptual Framework and Terms sheet by June 1, 2001 and 2) develop the position of Technical Advisor to come aboard by August of 2001.

The Executive Director of the San Francisco Redevelopment Agency left to run for City Attorney and has been replaced by the Director of the Mayor's Office of Housing, Marcia Rosen.

After a few more questions and answers from the Commission, Mr. Capobres stated that he would like to return to update the Commission in the next few months.

- X. Old and On-going Business - Commissioner Larkin announced that he would begin appointment of the Southeast Community Facility Commissioners to the Commission Committees at the next regularly scheduled Commission meeting when all SECF Commissioners are present.

XI. Introduction of New Business – Invitation of Mr. Myles Stevens, President of San Francisco Black Chamber of Commerce - continuation of Urban Economic Development Corp. (UEDC) services.

XII. Adjournment:

Commissioner Hardin moved and Commissioner Looper seconded to adjourn the SECFCommission meeting at 7:36 p.m.

Respectfully submitted: Katherine A. Basconalto
(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, JULY 25, 2001 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

A G E N D A

- I. **Call to Order**
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- III. **Roll Call**
- IV. **Approval of Minutes:** July 12, 2001 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications** (Discussion & Action):
 - a) Letter to City Attorney Louise Renne's office requesting training for Commissioners on the Sunshine Ordinance;
 - b) Announcement of community meeting inviting input for development of a strategic plan in delivering court services.
- VII. **Director's Report** (Discussion & Action):
 - a) Update on ADA handicap access to the parking area project;
 - b) Update on General Fund budget, E.P.Mills and satellite sites;
 - c) SECFC website update.
- VIII. **Presentation** (Discussion & Action) – Myles Stevens, Pres., SF Black Chamber of Commerce: Community Economic Resource Center, Continuation of Urban Economic Development Corp. (UEDC) services
- IX. **Old and On-going Business** (Discussion & Action):
 - Assignments of Commissioners to Committees.
- X. **Introduction of New Business** by Commissioners (Discussion)
- XI. **Adjournment**

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JUL 23 2001

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07-23-01A11:15 RCLD

The Southeast Community Facility Commission meets next on Thursday, Aug. 9, 2001.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

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H.

San Francisco County Superior Court Community Meeting

Wednesday, August 8, 2001

from

7 PM to 8:30 PM

at the

Southeast Community Facility
1800 Oakdale Avenue

in the

Alex L. Pitcher, Jr. Community Room

Sponsored by

Community-Focused Court Planning Committee
Superior Court of California
County of San Francisco

Come tell the San Francisco County Superior Court what is important to you in the delivery of court services. The court seeks your input and assistance as it develops a comprehensive, long-range strategic plan which incorporates the needs and concerns of the community.

For further information call: 415-551-5737

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JUL 23 2001

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07-25-01A11 15 RCVD

PRESS RELEASE

The San Francisco Superior Court is joining in with courts throughout the state to meet with the members of the community to develop comprehensive, long-range plans for the operations of the court. The process of making long-range plans in San Francisco will include community meetings in each of the eleven supervisorial districts and topic-specific focus group meetings.

The first two of these community meetings have been scheduled for July 26th in District 3 at the Lady Shaw Senior Center and August 8th in District 10 at the Southeast Community Facility. A business community focus group meeting is scheduled for July 17th at the Civic Center Courthouse.

The Presiding Judge of the San Francisco Superior Court, Ronald Evans Quidachay, has appointed a Community Focused Court Planning Committee. The committee is co-chaired by Judges Ann Boulianne and Charlotte Walter Woolard. Committee members include representatives from community-based organizations, Bar Associations, and City government. In addition, judges, court commissioners, court administrators, and individual members of the public also serve on the committee.

For further information, call 415-551-5737.

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

WEDNESDAY, JULY 25, 2001

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

APPROVED

I. Call to Order:

Commission President Millard Larkin called the Wednesday, July 25, 2001 meeting to order at 6:12 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

III. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Malik Looper
Commissioner Kim Nguyen

Not Present Commissioner Enola Maxwell
Commissioner Atiliai Tofaeono

Staff Present: Robert Bryan, Dep. City Attorney; Toye Moses, and Exec. Dir.,
SECF; Kathy Basconcillo, SECF Commission Secretary; Jenny Yoo,
Clerical Asst.

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IV. Approval of Minutes:

Commissioner Brown moved and Commissioner Hardin seconded to accept the minutes of Thursday, July 12, 2001. Motion passed.

V. Public Comment:

- Ms. Dorothy Peterson, President of the Shoreview Residents Association distributed to the Commissioners a letter from the Shoreview Residents to their housing administration, AIMCO (Apartment Investment Management Co.), requesting the Commission invite AIMCO to discuss quality of life issues (mold & mildew, etc.) in the housing development and "the way they do business in the Southeast Sector".

VI. Communications:

- a) Letter requesting training from City Attorney's Office on the Sunshine Ordinance;
- b) Announcement of a Community Meeting from San Francisco Superior Court to on Wednesday, August 8, 2001 at 6 p.m. inviting input for development of a strategic plan in delivering court services.

VII. Director's Report:

- a) Although some progress has been made (note the installation of the pedestrian sidewalk on the perimeter of the parking lot), the ADA handicap access to the parking area project is still incomplete; DPW/BBR stills needs to finalize the handrail placement, etc. Commission will be updated..
- b) Large photographs of Mr. Alex L. Pitcher have been framed and hung (one in side the Community Room and one at the bottom of the stairs entering the Community Room) along with identifying signage.
- c) PUC has provided high school interns to their various depts. for the summer; the interns will work full-time (40 hrs.) for five weeks. Southeast Facility was fortunate to be assigned 15-yr. old Mr. Jarvis Lewis, who will be a Junior at Burton High School in September.
- d) We have been approached by the Mayor's Office and the Board of Supervisors to present a proclamation to Ms. Sonia Reyes, at her retirement after 31 years of service to the City. Ms. Reyes was on the Executive Director's interview panel when he was hired for this position 10 years ago.
- e) The FY 01-02 budget request was approved by the Board of Supervisors this past Monday (July 23) after receiving approval (intact) from the Mayor's Office; we expect to receive the final (Phase D, working) version soon.
- f) Staff has gone to training for updating (adding) to the SECF website; we anticipate a fully updated website once the computer connection issues have been resolved.
- g) Met with Mirant (Energy) Corp. to be placed on the agenda for a future meeting.

Commissioner Brown moved and Commissioner Hardin seconded to accept the Director's Report. Motion passed.

VIII. Presentation: Commissioner Larkin welcomed and introduced Mr. Myles Stevens, Pres. of the San Francisco Black Chamber of Commerce (SFBCC) who distributed a handout and thanked the Commission for the opportunity to present this proposal to continue small business and economic development within the City's neighborhoods.

Mr. Stevens stated that last year when SFBCC members became aware that the now-defunct Urban Economic Development Corp. (UEDC) would not be receiving further (federal) funding and, therefore would not be able to continue offering small business and economic development services, the SFBCC Board voted to apply to the City (Mayor's Office of Community Development /MOCD) for funding to continue these services.

In order to receive the Community Block Development Grant (CBDG) funds a new non-profit entity complete with a new policy-making, Community-based board would need to be established. The San Francisco Black Chamber of Commerce proposes (see handout) the Community Economic Resource Center that would both build on existing Community-based organizations/agencies to provide policy oversight and strengthen relationships with the Community. The SFBCC is also seeking nominations to this new Board from Community-based organization and agencies such as the Southeast Community Facility Commission. Besides requesting a nomination from the Southeast Community Facility Commission, the SFBCC also requests assistance with reviewing the current mission statement.

Mr. Stevens then opened the floor to questions and in response to inquiries about structure and funding, replied that this new organization would establish a network of Community organizations, some with seats on this new Board, which would continue providing services UEDC was charged with providing to the Community. The SFBCC has also been soliciting supplementary funding to the CBDG monies in the form of outside, private contributions/funds

Since this new organization/Board will have annual funding, all the operational positions as well as the program will also be funded annually. The positions will require business management and policy oversight experience; as well as the requirements for the businesses. The expectation is to have Renaissance Entrepreneurial Center oversee the effort/program in the BVHP and the have oversight over the rest of the City (OMI, Western Addition, etc.) led by (the newly proposed CERC) Community Economic Resource Center.

At this point, it was suggested to invite Director of the Mayor's Office of Community Development, Pam David and the Executive Director of Renaissance Entrepreneurial Center, Ms. Sharon Miller attend to further explain their respective agencies responsibility to this proposal.

After a few more comments from the Commission, Mr. Stevens promised to put the proposal "overview" in writing and bring it back to the Commission for presentation when a mutual Commission meeting date is found for both MOCD and Renaissance.

IX. Old and On-going Business -

- a) Commissioner Larkin appointed three Community Relation Committee members: Commissioners Malik Looper, Atiliai Tofaeono and Bobbrie Brown and charged the Committee with developing and doing outreach to the Community for the Southeast Community Facility Commission.
- b) The Executive Director announced that Jackie Minor from the City Attorney's Office would attend the Thursday, Sept. 12 Commission meeting to lead a "training session" on the Sunshine Ordinance (and Brown Act).

XI. Introduction of New Business -

- a) Shoreview Residents Association and AIMCO to discuss "quality of life" issues at a future Southeast Community Facility Commission meeting;
- b) SFBCC/Renaissance Entrepreneurial Center/MOCD funding for program similar to now-defunct UEDC.

XII. Adjournment:

Commissioner Brown moved and Commissioner Hardin seconded to adjourn the SECF Commission meeting at 7:26 p.m.

Respectfully submitted: Katherine A. Bascone
(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner
7/01

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, AUGUST 9, 2001 - 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124



Toye Moses
Executive Director

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08-03-01A10:00 RCVD

A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at and during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** July 25, 2001 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion & Action):**
 - a) Letter requesting training from City Attorney Louise Renne's office for Commissioners re: the Sunshine Ordinance;
 - b) Invitation to Mayor's Office of Community Development (MOCD) Director Pam David re: funding of for 'UEDC-like' (Urban Economic Development Corporation) programs;
 - c) Invitations to Renaissance Entrepreneurial Center Director, Sharon Miller re: economic development efforts in the Bayview-Hunter's Point;
 - d) Shoreview Residents Assoc., Inc. letter requesting intervention with and a create a forum for dialogue with AIMCO (Apartments Investment Management Co.);
 - e) Invitation to Apts. Investment Mgmt. Co. (AIMCO) to meet with resident groups at Commission meeting;
 - f) Announcement of public hearing for homeless and low income budget priorities for San Francisco' 2002-2003 budget
- VII. **Director's Report (Discussion & Action):**
 - a) Update on ADA handicap access to the parking area project;
 - b) SECFC website update.
- VIII. **Introduction of New Business by Commissioners (Discussion)**
- XI. **Adjournment**

The Southeast Community Facility Commission meets next on Wednesday, Aug. 22, 2001

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

www.ci.sf.ca.us/sefacility

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6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Millard Larkin II
President
Bobbrie Brown
Vice President
Heli Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor
NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, AUGUST 22, 2001 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124



Toye Moses
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

A G E N D A

- I. **Call to Order**
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- III. **Roll Call**
- IV. **Approval of Minutes:** July 25, 2001 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion & Action):**
 - a) Letter requesting training from City Attorney Louise Renne's office for Commissioners re: the Sunshine Ordinance;
 - b) Invitation to Mayor's Office of Community Development (MOCD) Director Pam David re: funding of 'UEDC-like' (Urban Economic Development Corp.) programs;
 - c) Invitations to Renaissance Entrepreneurial Center Director, Sharon Miller re: economic development efforts in the Bayview-Hunter's Point;
 - d) Shoreview Residents Assoc., Inc. letter requesting intervention with and create a forum for dialogue with AIMCO (Apartments Investment Management Co.);
 - e) Invite AIMCO (Mr. Robert McKinzie) to meet with resident groups at Commission meeting;
 - f) Request from Mirant Corp. to be included on either the Aug.22 or Sept. 12 agenda;
 - g) Announcement of public hearing for homeless and low income budget priorities for San Francisco' 2002-2003 budget
- VII. **Director's Report (Discussion & Action):**
 - a) Update on ADA handicap access to the parking area project;
 - b) SECFC website update
 - c) SECFC Annual Report;
 - d) Budget Request for FY20002-03.
- VIII. **Introduction of New Business** by Commissioners (Discussion)
- XI. **Adjournment**

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The Southeast Community Facility Commission meets next on Thursday, Sept. 13, 2001

1800 OAKDALE AVENUE, SUITE B, SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0021 FAX (415) 821-1627

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President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

WEDNESDAY, AUGUST 22, 2001

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

APPROVED

22/01 I. Call to Order:

Commission President Millard Larkin called the Wednesday, August 22, 2001 meeting to order at 6:14 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

III. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Malik Looper
Commissioner Enola Maxwell

Not Present Commissioner Kim Nguyen
Commissioner Atiliai Tofaeono

Staff Present: Robert Bryan, Dep. City Attorney; Toye Moses, and Exec. Dir.,
SECF; Kathy Basconcillo, SECF Commission Secretary

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SEP 24 2001

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IV. Approval of Minutes:

Commissioner Maxwell moved and Commissioner Hardin seconded to accept the minutes of Wednesday, July 25, 2001. Motion passed.

V. Public Comment: None offered at this meeting.

VI. Communications:

- a) Invite to Apartment Investment Management Co. (AIMCO) to attend a Commission meeting to create a forum for a "quality of life" discussion with residents association members (invitation re-sent locally when returned by district office), no response yet;

- b) Request for Commissioner training on the Sunshine Ordinance from the City Attorney's Office; Jackie Minor will be attending on Thurs. Sept. 9, 2001;
- c) Announcement of public hearing for homeless and low income priorities for SF's 2002-03 budget; however that meeting runs simultaneous to this meeting;
- d) Letter introducing "Community Boards" and explaining it's services;
- e) Announcement of Community Forum sponsored by the American Cancer Society;
- f) Copy of the Mayor's Proclamation for Dick Gregory presented by the NAACP at their annual award banquet;
- g) Letter from Bernal Heights Neighborhood Center requesting to make a formal presentation regarding the introduction of "a collaborative community planning process" focusing "specifically on Bayshore Blvd from Oakdale to Industrial."
- h) Letter from Mirant Corporation "formally requesting to be included on the agenda" of a future meeting to present "plans for the Potrero site" and answer questions regarding the project;
- i) Copy of the latest Annual Report (FY2000-01).

VII. Director's Report:

- a) The ADA project is still not complete, there has been no progress for the last three weeks; however work crews were on site today; Commission will be kept updated.
- b) Southeast Community Facility Commission website is still in process of being updated; computer connectivity problem has been resolved and update occurs sporadically.
- c) The Southeast Community Facility Commission's Annual Report has been completed and will be distributed to appropriate City officials (copy included in meeting folders).
- d) The FY 01-02 budget request has been approved; Depts. await distribution of Phase D(working) version of budget soon. Next month the process begins again for budget requests for FY 02-03.
- e) CCSF/Southeast campus classes began Monday of this week; all tenant programs will be in full swing by Monday of next week.

Commissioner Hardin moved and Commissioner Brown seconded to accept the Director's Report. Motion passed.

VIII. Introduction of New Business -

Commission Looper requested that Home Depot be invited to present at the same Commission meeting Bernal Heights Neighborhood Center (BHNC) presents. Commissioner Larkin clarified that Home Depot should delineate any benefits to the Community (contracting opportunities, pre-, during, and post-construction

employment opportunities, other services). Commissioner Hardin declared that she would give staff contacts at Home Depot to whom to direct the invitation.

Announcements:

- a) The Executive Director announced that Commissioner Nguyen requested a leave of absence from Commission duties for health reasons. Commissioner Larkin suggested that Commissioner Nguyen forward a written request to the Mayor's office and await a response. Until a response is received, Commissioner Nguyen can be excused on a meeting-by-meeting basis.
- b) Commissioner Brown announced that she may be out-of-town a couple of days next month possibly conflicting with Commission meeting dates. Due to the short notice of this work assignment, Commissioner Brown will notify the staff of the date(s) that need to be excused.
- c) Commissioner Maxwell announced that the name of "Potrero Middle School" has been changed to "The Enola D. Maxwell School of the Arts". Although we have lost 50% of the population for which the school was built, we still need your support and ask that all Commissioners consider themselves part of the School District when making decisions that do and could affect our schools. A City-wide ceremony to celebrate the name change will be held next month and all Commissioners are invited.

XII. Adjournment:

Commissioner Brown moved and Commissioner Hardin seconded to adjourn the SECF Commission meeting at 6:44 p.m. by observing a moment of silence in memory of Ms. Essie Larkin. Commissioner Larkin's mother passed away last week in Chicago, Illinois after a brief illness.

Respectfully submitted: Katherine A. Lescanillo
(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO



Toye Moses
Executive Director

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, SEPTEMBER 13, 2001 - 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124

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A G E N D A

SEP - 4 2001

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III. **Roll Call**

IV. **Approval of Minutes:** August 22, 2001 (Discussion & Action)

- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.

VI. **Communications** (Discussion & Action):

- a) Invite from National Institute for Government Innovation to "Smart Growth Forum";
- b) Invite from SFR Recreation & Park Dept. to "Operations Plan" Open House;
- c) Third Street Light Rail Project - Construction Outreach Meeting Schedule;
- d) Invitations to: 1) Home Depot & Bernal Heights Neighborhood Center; 2) Renaissance, SFBCC, and Mayor's Office of Community Development.

VII. **Director's Report** (Discussion & Action):

- a) Update on ADA handicap access to the parking area project;
- b) SECFC website update.

VIII. **Presentation** (Discussion): Jackie Minor, City Attorney's Office: Sunshine Ordinance Training

IX. **Introduction of New Business** by Commissioners (Discussion)

X. **Adjournment**

The Southeast Community Facility Commission meets next on Wednesday, Sept. 26, 2001

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Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

THURSDAY, SEPTEMBER 13, 2001
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

APPROVED

I. Call to Order:

Commission President Millard Larkin called the Thursday, September 13, 2001 meeting to order at 6:15 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

III. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Millard Larkin II
Commissioner Malik Looper
Commissioner Atiliai Tofaeono

Not Present Commissioner Heidi Hardin
Commissioner Enola Maxwell
Commissioner Kim Nguyen

Staff Present: Robert Bryan, Dep. City Attorney; Toye Moses, and Exec. Dir., SECF; Kathy Basconcillo, SECF Commission Secretary

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IV. Approval of Minutes:

Commissioner Brown moved and Commissioner Looper seconded to accept the minutes of Wednesday, August 22, 2001. Motion passed.

V. Public Comment: None offered at this meeting.

VI. Communications:

- a) Invite from Nat'l. Institute for Gov. Innovation to "Smart Growth Forum";
- b) Invite from SFR Recreation & Park Dept. to "Operations Plan" Open House;
- c) Third St., Light Rail Project – Construction Outreach Meeting Schedule;

- d) Announcement re: Community Meeting at M.L. King and Coffman swimming pool on Tues. 9/18 from 6-8 pm (see brochure for activities);
- e) Flyer and registration form for "Fighting Cancer in the Black Community" seminar to be held at Providence Baptist Church on Sat., Sept. 29 from 8:30 a.m. - 3:30 p.m., sponsored by the American Cancer Society, UCSF, 100 Black Men and BVHP/HERC (Bayview-Hunter's Point Health & Environmental Resource Center)
- f) Invitations to: 1) Home Depot & Bernal Heights Neighborhood Center; 2) Renaissance, SFBCC, and Mayor's Office of Community Development;
- g) Request for Commissioner training on the Sunshine Ordinance from the City Attorney's Office; Jackie Minor will be attending on Thurs. Sept. 9, 2001.

VII. Director's Report:

- a) The ADA project progresses: DPW/BBR has finally completed the installation of a replacement irrigation system has been replaced and landscaping will start next week; Commission will be kept updated.
- b) All agendas and minutes have been added to the Southeast Community Facility Commission website; additional information and photos will be added soon.
- c) The monthly scheduling calendar for both the Community Room and the EPMills Community Auditorium are being distributed to Commissioners.

Commissioner Brown moved and Commissioner Tofaeono seconded to accept the Director's Report. Motion passed.

VIII. Presentation: Training on changes and updates to the Sunshine Ordinance by Deputy City Attorney Jackie Minor was postponed to a later date. Commissioner Larkin will work with staff to re-schedule this training.

IX. Old and On-Going Business:

Commissioner Larkin asked that the Bayview-Hunter's Point-PAC be invited to update the Commission on their activities (suggested to come on Wed. Oct. 24).

Commissioner Larkin inquired about a response to the invitation to the housing management company on behalf of the Shoreview Tenants Association. Two letters of invitation have been sent, but we have received no response to date.

Commissioner Larkin also requested to be kept abreast of the responses to the invitations to: a) Home Depot, b) Bernal Heights Neighborhood Center, c) Renaissance Entrepreneurship Center, and d) Mayor's Office of Community Development.

X. Introduction of New Business: None offered at this meeting.

XII. Adjournment:

Commissioner Looper moved and Commissioner Brown seconded to adjourn the SECF Commission meeting at 6:50 p.m. by observing a moment of silence in memory of the events and victims of September 11, 2001.

Respectfully submitted: Katherine A. Basoreault
(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

WEDNESDAY, SEPTEMBER 26, 2001 - 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124



Toye Moses
Executive Director

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A G E N D A

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- III. **Roll Call**
- IV. **Approval of Minutes:** September 13, 2001 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion & Action):**
 - a) Letter of support to the SF Black Chamber of Commerce;
 - b) Invitation to Mayor's Office of Community Development (MOCD) Director Pam David re: funding to 'UEDC-like' (Urban Economic Development Corp.) programs;
 - c) Invitations to Renaissance Entrepreneurial Center Director, Sharon Miller re: economic development efforts in the Bayview-Hunter's Point.
- VII. **Director's Report (Discussion & Action):**
 - a) Update on ADA handicap access to the parking area project;
 - b) Budget Request for FY2002-03.
- VIII. **Committee Report:** Facility Committee Recommendation re: Rules & Regulations for use of Alex L. Pitcher Community Room & E.P.Mills Community Auditorium (Discussion & Action)
- IX. **Introduction of New Business** by Commissioners (Discussion)
- IX. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday, October 11, 2001

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Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

WEDNESDAY, SEPTEMBER 26, 2001

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

APPROVED

I. Call to Order:

Commission Vice President Bobbrie Brown called the Wednesday, September 26, 2001 meeting to order at 6:13 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

III. Roll Call:

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Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Malik Looper
Commissioner Atiliai Tofaeono

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Not Present Commissioner Enola Maxwell
Commissioner Kim Nguyen

Staff Present: Robert Bryan, Dep. City Attorney; Toye Moses, and Exec. Dir.,
SECF; Kathy Basconcillo, SECF Commission Secretary

IV. Approval of Minutes:

Commissioner Looper moved and Commissioner Tofaeono seconded to accept the minutes of Thursday, September 22, 2001. Motion passed.

V. Public Comment: None offered at this meeting.

VI. Communications:

- a) Letter of support to the SF Black Chamber of Commerce;
- b) Invitation to Mayor's Office of Community Development (MOCD) Director Pam David re: funding to 'UEDC-like' (Urban Economic Development Corp.) programs and to Renaissance Entrepreneurial Center Director, Sharon Miller are still in progress;

- c) The invitations to the Bernal Heights Neighborhood Association (BHNA) and Home Depot will not be going out since we received a call from Mauricio Vela of the BHNA stating that they took their presentation to the Planning Commission and the project has been put on hold.

VII. Director's Report:

- a) We have had some problems connecting to both the Internet and the Intranet recently; once this connectivity situation is rectified we should be able to continue to update the website;
- b) DPW/BBR has finally completed the installation of a replacement irrigation system around the ADA upgrade project and landscaping by Decorative Plant should begin shortly; the Commission will be kept updated.
- c) We have received a letter from the SFPD seeking those interested in servicing on a recruitment panel (requires one week of service from 8 a.m. - 4 p.m.). Anyone interested may request a copy of the announcement and we can get a copy to you;
- d) We have not yet received instructions from the PUC for submitting the FY2002-2003 budget request but should be very soon.
- e) The new PUC General Manager, Patricia Martel begins Mon., Oct. 1, 2001.

Commissioner Hardin moved and Commissioner Tofaeono seconded to accept the Director's Report. Motion passed.

- VIII. Presentation - As Chair Commissioner Hardin read the minutes of the Facilities Committee meeting then moved the following Committee recommendations: a) continue the current policy of allowing the serving and/or selling alcohol during social events, reviewable after six months; b) allow a third option for security (fee schedule established between McCoy's and SFPD); c) accept revisions (itemized as follows) to current application, rules & regulations, and other relevant documents.
- Application Form: change delivery date of Certificate of Insurance from "five (5)" days to "ten (10)" days;
 - Rules and Regulations (page 1, Item 5): change delivery of payment to SFPD from "not later than five (5) days" to "not later than two (2) days" . . . ;
 - Rules and Regulations (page 3, Item 15): change delivery date of Certificate of Insurance from "five (5)" days to "ten (10)" days
 - Rules and Regulations (page 3, Signature section): Insert "signature section" that reads: "In signing, I certify that I/we have read and understand the rules and regulations governing the use of the Southeast Community Facility Room/the Earl P. Mills Community Center, agree to abide thereby, and will be responsible, individually or on behalf of my organization, for any damage resulting from the use of the facility as scheduled below. (include signature/date line)".

- Service Fee Schedule (Item 2): change “require Contractual Event Monitor . . .” to “require two Contractual Event Monitors . . .”.

Commissioner Looper seconded the motion, which passed unanimously.

IX. Old and On-Going Business:

In response to an inquiry about the American Red Cross, Dr. Moses informed the Commission that the MOU between the Southeast Community Facility and the American Red Cross has been referred to their legal department for comment.

He also passed around a schedule for Commissioners to check their dates of availability for update and training on the Sunshine Ordinance by the City Attorney’s Office, Jackie Minor. It was determined that Ms. Minor will be invited to the Thursday, November 8, 2001 Commission meeting.

Commissioner Looper inquired about Mirant Corp.’s request for discussion on the Power Plants in the Bayview-Hunter's Point. Dr. Moses stated that Mirant has rescinded their request be placed on the agenda.

Dr. Moses reminded the Commission that the meeting schedule for the remainder of the calendar year will be on the next agenda for discussion.

X. Introduction of New Business:

Commissioner Brown suggested that representatives from the SFPD be invited to update the Commission and the Community on their recruitment efforts.

Commissioner Hardin suggested someone be invited to update the Commission and Community on the City’s “terrorism abatement” plan and perhaps include some emergency preparedness suggestions.

The Executive Director suggested a letter of congratulations and invitation to speak to the Commission be prepared for the new PUC General Manager.

Commissioner Brown suggested that the new Chief of the San Francisco Fire Dept. be invited to speak on fire and emergency safety in the Community in light of the recent fire/emergency incident in the BVHP where four children died.

Commissioner Looper announced that the Community Relations Committee (Commissioners Looper, Brown and Tofaeono) will meet on Thursday, October 11, at 4:30 p.m. before the next Commission meeting in the Community Room.

XII. Adjournment:

Commissioner Brown moved and Commissioner Hardin seconded to adjourn the SECF Commission meeting at 6:42 p.m.

Respectfully submitted: Katherine D. Pasiconillo
(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President
Fidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, OCTOBER 11, 2001 - 4:30 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

A G E N D A

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- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at and during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Charge of Community Relations Committee (Discussion & Action)**
- VII. **Introduction of New Business** by Commissioners (Discussion)
- IX. **Adjournment**

Committee Members: Commissioner Malik Looper
Commissioner Bobbrie Brown
Commissioner Atiliai Tofaeono
(ex-officio) Commissioner Millard Larkin II

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, OCTOBER 11, 2001 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

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AGENDA

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- III. **Roll Call**
- IV. **Approval of Minutes:** September 26, 2001 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion & Action):**
- a) Letter of congratulations to Ms. Patricia E. Martel, new SFPUC General Manager;
 - b) Announcement: America: Open for Business, Noon Rally on Tues. Oct. 9
 - c) Announcement: BART Career Expo, Wed. Oct. 10 @ Southeast Community Facility;
 - d) Announcement: Martin Luther King Swimming Pool Grand Opening, Sat. Oct. 13;
 - e) Reminder memo fr: City Attorney re: Political Activities by City Officers/Employees;
 - f) Invite from National Institute for Government Innovation to "Smart Growth Forum";
 - g) Letter fr: Bayview Merchants Association to Dist. 10 Supervisor Sophie Maxwell re: Requesting her to outline her position on the development of the Bayshore Corridor;
 - h) Flyer re: 2001 San Francisco Children's Caucus;
 - i) Dept. of Election Newsletter
- VII. **Director's Report (Discussion & Action):**
- a) Update on FY 2002-03 Budget Request;
 - b) Physical infrastructure at Southeast Facility, including Greenhouse;
 - c) Physical infrastructure at EPMills Community Center & 3 satellite sites;
 - d) Update of ADA project.
- VIII. **Committee Report (Discussion and Action):** Community Relations Committee
Commissioner Malik Looper - Charge to Committee
- IX. **Old and On-Going Business (Discussion):**
- a) Commission meeting holiday schedule
- X. **Introduction of New Business by Commissioners (Discussion)**
- XI. **Adjournment**

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The Southeast Community Facility Commission meets next on Wednesday, Oct. 24, 2001
1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

www.ci.sf.ca.us/sefacilityv

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Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

THURSDAY, OCTOBER 11, 2001

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

APPROVED

I. Call to Order:

Commission President Millard Larkin called the Thursday, October 11, 2001 meeting to order at 6:10 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

III. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Millard Larkin II
Commissioner Malik Looper
Commissioner Enola Maxwell
Commissioner Atiliai Tofaeono

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Not Present Commissioner Heidi Hardin
Commissioner Kim Nguyen

Staff Present: Robert Bryan, Dep. City Attorney; Toye Moses, and Exec. Dir., SECF; Kathy Basconcillo, SECF Commission Secretary

IV. Approval of Minutes:

Commissioner Maxwell moved and Commissioner Looper seconded to accept the minutes of Wednesday, September 26, 2001. Motion passed.

V. Public Comment: None offered at this meeting.

VI. Communications:

- Letter of congratulations to the new PUC General Manager, Ms. Patricia Martel is in progress;
- Announcements received for: "America: Open for Business" noon rally, 10/9; BART Career Expo, Wed. 10/10 in Community Room; Martin Luther King Swimming Pool Grand Opening 10/13;
- Invitation;
- Invitations on hold.

VII. Director's Report:

- a) We expected to have received instruction regarding submittal of the FY2002-03 budget request before now; however because PUC has new Budget and Finance personnel on board as well as the new General Manager, Ms. Patricia Martel, the instructions have not yet been delivered. The Commission will be kept informed.
- b) At the weekly Water Pollution Control (WPC) Managers meeting a draft of a Consolidated Strategy Map for the development of the Clean Water Program Capital Improvement Projects (CIP) was distributed to the managers and the Executive Director in turn distributed these drafts to the Commissioners for information purposes.
- c) We have received a letter from the SFPD seeking those interested in servicing on a recruitment panel (requires one week of service from 8 a.m. - 4 p.m.). Anyone interested may request a copy of the announcement and we can get a copy to you;
- d) We have not yet received instructions from the PUC for submitting the FY2002-2003 budget request but should be very soon.
- e) The new PUC General Manager, Patricia Martel begins Mon., Oct. 1, 2001.

Commissioner Hardin moved and Commissioner Tofaeono seconded to accept the Director's Report. Motion passed.

VIII. Presentation - Chair Commissioner Looper reported:

The Committee plans to develop a realistic Community Relations Plan for 2002 and discussed ways to develop this plan. The Committee will to focus on the issues pertaining to the tenants/programs in the Southeast Facility and the satellite sites under their jurisdiction first; then move into a collaborative effort (tenants, CBO's, faith groups, etc.) to focus on issues of: outreach, education, housing, health and safety, and business/economic development. The Committee plans to "flesh out" this plan at subsequent Committee meetings, the next of which will be held on Weds., October 24 at 4:30 p.m. just prior to the full Commission meeting.

Commissioner Maxwell moved and Commissioner Brown seconded the motion to accept the Community Relations Committee report. Motion passed.

IX. Old and On-Going Business:

- a) After review of their personal calendars, the Commissioners decided to hold the SECF Commission meeting regularly scheduled for Wednesday, December 28 to Wednesday, December 19 in consideration of the holidays.

b) Commissioner Looper reported to the Commission that Mr. George Smith, Director of the Mayor's Office on Homelessness is in receipt of the letter from the Commission requesting additional information and a response to the letter should be forthcoming soon.

c) The Executive Director reminded the Commission that Ms. Jackie Minor from the City Attorney's Office would be holding a training session on the Sunshine Ordinance at the regular SECF Commission meeting of Weds., Nov. 28, 2001.

d) Commissioner Looper inquired about Mirant Corp.'s request for discussion on the Power Plants in the Bayview-Hunter's Point. Dr. Moses stated that Mirant has rescinded their request be placed on the agenda.

e) Dr. Moses informed the Commission that he would be attending a conference out of the office from Friday, October 19 and return on Monday, October 29.

X. Introduction of New Business:

Commissioner Brown suggested that representatives from the SFPD be invited to update the Commission and the Community on their recruitment efforts.

Commissioner Brown requested that the new Director of the Dept. of Elections be invited to speak on two issues (among others) in particular: 1) the proper staffing and equipment delivery procedure for each polling site/precinct; and 2) what re-districting will mean to the Bayview-Hunter's Point Community.

The Executive Director suggested a letter of congratulations and invitation to speak to the Commission be prepared for the new PUC General Manager.

Commissioner Brown suggested that the new Chief of the San Francisco Fire Dept. be invited to speak on fire and emergency safety in the Community in light of the recent fire/emergency incident in the BVHP where four children died.

Commissioner Looper announced that the Community Relations Committee (Commissioners Looper, Brown and Tofaeono) will meet on Thursday, October 24, at 4:30 p.m. before the next Commission meeting in the Community Room.

XII. Adjournment:

Commissioner Brown moved and Commissioner Looper seconded to adjourn the SECF Commission meeting at 6:48 p.m.

Respectfully submitted: Katherine A. Lasconillo
(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, OCTOBER 24, 2001 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

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- III. **Roll Call**
- IV. **Approval of Minutes:** October 11, 2001 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion):**
 - a) Letter of congratulations to Ms. Patricia E. Martel, new SFPUC General Manager;
 - b) Invitation to PUC/GM, Patricia Martel to present an update of the PUC;
 - c) Announcement: SF Children's Fund, invitation to Community forum;
 - d) Invitation to SFPD, to update on latest recruitment efforts;
 - e) Invitation to the Chief of the SFFD, to speak on fire and emergency safety in the home/Community in light of the recent fire/emergency in the BVHP where children died;
 - f) Invitation to Dept. of Elections (Director Tammy B. Haygood) to explain what "re-districting" means to the Bayview-Hunter's Point Community;
 - g) Decorative Plant Human Resources Quarterly Report;
 - h) Letter from Commissioner Nguyen re: Request for Leave of Absence.
- VII. **Director's Report (Discussion):**
 - a) Update on Commission website.
- VIII. **Committee Report (Discussion and Action):** Community Relations Committee, Commissioner Malik Looper - Charge to Committee
- IX. **Old and On-Going Business (Discussion):**
- X. **Introduction of New Business by Commissioners (Discussion)**
- XI. **Announcements**
- XII. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday, November 8, 2001

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

WEDNESDAY, OCTOBER 24, 2001

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

APPROVED

I. Call to Order:

Commission President Millard Larkin called the Wednesday, October 24, 2001 meeting to order at 6:12 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

III. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commission Millard Larkin II
Commissioner Malik Looper
Commissioner Enola Maxwell
Commissioner Atiliai Tofaeono

Excused: Commissioner Kim Nguyen

Staff Present: Robert Bryan, Dep. City Attorney; Kathy Basconcillo, SECF
Commission Secretary

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IV. Approval of Minutes:

Commissioner Maxwell moved and Commissioner Hardin seconded to accept the minutes of Thursday, October 11, 2001. Motion passed.

- V. Public Comment: Mr. Calvin Davis, Sr. raised the issue of on one usable entrance/exit at the Foods Co. on Williams St. in the Community. Commissioner Larkin requested staff to refer the matter to the proper City Dept. and report back at the next Commission meeting.

Commissioner Larkin took item VIII. Committee Report - Community Relations Committee, Commission Looper, Chair next on the agenda

VIII. Committee Report:

Commissioner Looper reported that at today's Committee meeting discussion centered on a framework from which the Committee could establish and delineate goals, objectives and tasks.

The main goal would be to ensure that the Southeast Community Facility Commission be viewed and valued as a resource for the Bayview-Hunter's Point Community and beyond. To this end the major objectives would be two-fold; 1) to focus efforts primarily on current facility tenants and programs, and 2) then focus on hosting/advocating for community issues/concerns by collaborating with community-based organizations and agencies.

The Committee also discussed appropriate tasks to define these objectives. The next Committee meeting will focus on: establishment of a timeline, identifying a process for development of the plan, and a Committee meeting schedule.

Commissioner Maxwell moved and Commissioner Hardin seconded the motion to accept the Community Relations Committee report. Motion passed.

Commissioner Larkin then proceeded to the remainder of the agenda items in order.

VI. Communications:

- Letter of congratulations to the new PUC Gen. Mgr., Ms. Patricia Martel;
- Announcement: San Francisco Children's Fund, invite to Community Forum;
- Invitation to SFFD Chief Trevino, to speak on fire and emergency safety both in the home and in the Community;
- Invitation to Dept. of Elections/Director Tammy B. Haygood to explain what re-districting means to the Southeast Sector and proper staffing and equipment at polls on Election Day.
- 2nd and 3rd Quarter hiring reports from Decorative Plant Services;
- Request for Leave of Absence from Commissioner Nguyen.

VII. Director's Report: (Read by the Secretary in the absence of the Director)

- a) We have not yet received budget submittal instructions for FY2002-03; however the Commission will be kept updated.
- b) The SECFC website has been updated; photos have been scanned onto disc for application to the site.

Commissioner Looper moved and Commissioner Brown seconded to accept the Director's Report. Motion passed.

IX. Old and On-Going Business:

Decorative Plant Representatives Tony Caruso, Operations and John Balanca, Human Resources answered several questions regarding the second and third quarter hiring reports.

X. Introduction of New Business:

Commissioner Larkin requested staff to contact the appropriate City department/agency and follow-up with a report at the next Commission meeting.

Commissioner Brown requested another letter be sent to Providence Foundation President, Mr. James Blanding inviting him to update the Commission on the Senior Housing Project sponsored by Providence.

Commissioner Looper announced that the next Community Relations Committee meeting would be held on Thursday, November 8, 2001 at 4:30 p.m. before the next full Commission meeting.

XI. Announcements:

There will be a District 10 Town Hall meeting on Saturday, October 27 from 10 a.m. – 12 noon at the Potrero Neighborhood House. All are invited to attend.

On Saturday November 3, at 2 p.m. the name of the Potrero Middle School located at DeHaro and 19th Street will be changed to the Enola D. Maxwell School of the Arts. The Community is invited to come celebrate.

There will be another public hearing hear the concerns of the Community as pertinent to the Navy clean-up activities at Treasure Island on Saturday, October 27 from 2 pm – 5 pm. The public is encouraged to turn out.

XII. Adjournment:

Commissioner Hardin moved and Commissioner Brown seconded to adjourn the SECFCommission meeting at 6:56 p.m.

Respectfully submitted: Katherine A. Basconillo
(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

8/01

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, NOVEMBER 8, 2001 - 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.



Toye Moses
Executive Director

A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** October 24, 2001 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion):**
 - a) Letter from SFPUC requesting to present concerns of the Southeast Water Pollution Control Plant at the November 28th SECFCCommission meeting;
 - b) Announcement: ACLU, 11th Annual Youth Rights Conference, Tues. Nov. 13, 2001;
 - c) Newsletter: Hunter's Point Shipyard – Environmental Clean-up.
- VII. **Director's Report (Discussion):**
 - a) Update on Commission website;
 - b) FY02-03 Budget requests for both Clean Water Program and General Fund.
- VIII. **Committee Report (Discussion and Action):** Community Relations Committee, Commissioner Malik Looper - Charge to Committee
- IX. **Presentation (Discussion & Action):** City Attorney's Office, Jackie Minor - Sunshine Ordinance Update/Training
- X. **Presentation (Discussion & Action):** Infusion-One, Gaylon Logan, Jr. – Young Men At-Risk Summit
- XI. **Old and On-Going Business (Discussion):**
 - a) Citizens complaint follow-up: Calvin Davis, Sr. re: Foods Co.,
- XII. **Introduction of New Business by Commissioners (Discussion)**
- XIII. **Announcements**
- XIV. **Adjournment**

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The Southeast Community Facility Commission meets next on Wednesday, November 28, 2001

**Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)**

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DISABILITY ACCESS INFORMATION

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5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
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7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

THURSDAY, NOVEMBER 8, 2001

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

APPROVED

I. Call to Order:

Commission President Millard Larkin called the Thursday, November 8, 2001 meeting to order at 6:17 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

III. Roll Call:

Present: Commissioner Heidi Hardin
Commission Millard Larkin II
Commissioner Malik Looper
Commissioner Enola Maxwell

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Absent: Commissioner Bobbrie Brown
Commissioner Atiliai Tofaeono

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Excused: Commissioner Kim Nguyen

Staff Present: Robert Bryan, Dep. City Attorney; Toye Moses, Executive Director;
Kathy Basconcillo, SECF Commission Secretary

IV. Approval of Minutes:

Commissioner Maxwell moved and Commissioner Hardin seconded to accept the minutes of Wednesday, October 24, 2001 with minor changes. Motion passed.

V. Public Comment: No Public Comment was offered at this meeting.

VI. Communications:

- Letter from SFPUC requesting to present concerns of the Southeast Water Pollution Control Plant at the November 28th Commission meeting;
- Announcement: San Francisco Children's Fund, invite to Community Forum;

- Invitation to SFFD Chief Trevino, to speak on fire and emergency safety both in the home and in the Community;
- Invitation to Dept. of Elections/Director Tammy B. Haygood to explain what re-districting means to the Southeast Sector and proper staffing and equipment at polls on Election Day.
- 2nd and 3rd Quarter hiring reports from Decorative Plant Services;
- Request for Leave of Absence from Commissioner Nguyen;
- Letter from Dean Hunnicutt of City College of San Francisco/Southeast requesting to be on the Dec. 13 agenda re: alterations to the facility at 1800 Oakdale.

VII. Director's Report:

- a) The SECFC website is current from our end; additions of photos to the website has been held up pending the webmaster's schedule;
- b) Budget submittal forms for FY2002-03 arrived with the instruction to "not increase the bottom line" (basically no new increases; all requested increases should be moved from another section of the budget); on another note the Executive Director met with the new PUC General Manager, Pat Martel today to briefly inform her of the role of the Southeast Community Facility Commission, the Facility, and the satellite sites within the overall PUC budget;
- c) Tomorrow, Friday, Nov. 9, the newly assigned PUC budget analyst, Emilee Neumann will tour the facility and the satellite sites.

Commissioner Larkin requested a copy of the FY 01-02 operating budget for review. Staff will provide a copy

Commissioner Hardin moved and Commissioner Maxwell seconded to accept the Director's Report. Motion passed

VIII. Committee Report:

Commissioner Looper reported that today's Committee agenda would be moved to the next Committee meeting (Weds., Nov 28) since there was not a quorum today.

- IX. Presentation: Asst. City Attorney Jackie Minor held a training session (workbook and Q&A) for the Southeast Community Facility Commission on the new updates and revisions to the Sunshine Ordinance and Brown Act.

A few items reviewed were: Seriatum Meetings, Notice Requirements, Agenda items and exceptions, Closed Session, Public Comment, Annual Reports, Charter (vs. non-Charter) Commissions, Passive Meetings, and Donations.

The City Attorney's Office provides training for updates and revisions to the Sunshine Ordinance and Brown Act annually for Boards and Commissions elected or appointed in the City. Special training is also available and held for non-profit agencies doing business in San Francisco.

Ms. Minor explained that since Board members and Commissioners are answerable to challenges of non-compliance to the Sunshine Ordinance and the Brown Act and may be compelled to appear before one of several panels, that the City Attorney's Office also provides representation at such hearings.

The next scheduled presenters were not in attendance and the Commission proceeded to the next item.

IX. Old and On-Going Business:

Follow-up to Foods Co. complaint: Southeast Sector Resident Calvin Davis, Sr. provided a written update of his complaint against Foods Co. explaining that there was only one functioning public entrance/exit from the building. The Executive Director confirmed that case, but stated that as far as the notified City agencies were concerned, Foods Co. was not in violation of any building, safety or public code. He did, however, suggest that Foods Co. be invited back to the Commission for an updated report on their operation policies.

X. Introduction of New Business: No new business was introduced at this meeting.

XI. Announcements: No announcements were made at this meeting.

XII. Adjournment:

Commissioner Maxwell moved and Commissioner Hardin seconded to adjourn the SECF Commission meeting at 7:34 p.m.

Respectfully submitted: Katherine A. Basconcillo
(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, NOVEMBER 28, 2001
Reception for P. Martel, GM/PUC: 6:00 P.M. - 7:00 P.M.
Commission Meeting: 7:00 P.M. - 8:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

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- I. **Call to Order**
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- III. **Roll Call**
- IV. **Approval of Minutes:** November 08, 2001 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion):**
 - a) Letter of invitation to Providence Foundation President, James Blanding Re: Update on Senior Housing Project.
- VII. **Director's Report (Discussion):**
 - a) Update on Commission website;
 - b) Update on FY02-03 Budget request;
- VIII. **Committee Report (Discussion and Action):** Community Relations Committee, Commissioner Malik Looper - Charge to Committee
- IX. **Presentation:** Patricia Martel, SFPUC-Gen. Mgr. - Ideas, perspective and goals
- X. **Presentation:** SFPUC - Southeast Water Pollution Control Plant digesters;
- XI. **Presentation:** Mario Trevino, Chief, SFFD: Fire Emergency and Home Safety
- XII. **Introduction of New Business by Commissioners (Discussion)**
- XIII. **Announcements**
- XIV. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday, December 13, 2001

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ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT!!!

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

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PATRICIA MARTEL

**New General Manager of the
Public Utilities Commission**

And PUC STAFF TEAM PRESENTATION:

Southeast Water Pollution Control Plant – “Addressing the Need to Update the Digesters”

Wednesday, November 28, 2001

Reception from 6:00 p.m. - 7:00 p.m.

Commission Meeting 7:00 P.M. - 8 P.M.

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534.**

THE UNIVERSITY OF CHICAGO

DEPARTMENT OF CHEMISTRY

1954

PATRICK MANN

Professor of Chemistry

Department of Chemistry

University of Chicago

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Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

WEDNESDAY, NOVEMBER 28, 2001

7:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

APPROVED

I. Call to Order:

Commission President Millard Larkin called the Wednesday, November 28, 2001 meeting to order at 7:00 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

III. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commission Millard Larkin II
Commissioner Malik Looper
Commissioner Enola Maxwell
Commissioner Atiliai Tofaeono

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Excused: Commissioner Kim Nguyen

Staff Present: Robert Bryan, Dep. City Attorney; Toye Moses, Executive Director;
Kathy Basconcillo, SECF Commission Secretary

IV. Approval of Minutes:

Commissioner Looper and Commissioner Brown seconded to accept the minutes of Thursday, November 8, 2001. Motion passed.

Commissioner Larkin thanked those present for coming out to meet the new General Manager of the SFPUC, Patricia Martel and the staff that will address the topic of: "Upgrading the (City's 50-yr. old water treatment) digesters and a few related concerns. Then he introduced public officials SF Board of Supervisors Sophie Maxwell and Mark Leno, SFFD Chief Mario Trevino (whose staff would present on fire and home safety) and Civil Service Commissioner Linda Richardson.

- V. Public Comment: Since all the public comment was related to either a) the digesters and related treatment plant concerns (odor, plant location,), or b) a recent force main rupture at Islais Creek, Commissioner Larkin asked that questions and comments related to these issues be taken after the presentation.
- VI. Communications: The Executive Director reported that was no correspondence has been received or sent since the last Commission meeting.
- VII. Director's Report:
- a) The Commission's website is up-to-date and current for agendas and minutes;
 - b) FY2002-03 budget requests for Southeast Community Facility-Clean Water Program has been completed and submitted to PUC/WPC (Administration) for incorporation to the WPC budget request and the EPMills-General Fund budget request has been submitted directly to the SFPUC;

Commissioner Brown moved and Commissioner Tofaeono seconded to accept the Director's Report. Motion passed

VIII. Committee Report:

Commissioner Looper reported that the Committee attempted and completed three objectives at today's meeting: a) a timeline was outlined for the presenting a Community Relations Plan to the full Commission, b) the process for developing this Plan was determined; and c) a Committee meeting schedule was planned according to the committee members calendars. Commission will be kept abreast.

Commissioner Brown moved and Commissioner Maxwell seconded to accept the Committee report. Motion passed.

- IX. Presentation: Commissioner Larkin introduced the new General Manager for the SFPUC, Ms. Patricia Martel to the Commission and the Community attending this evenings meeting. Ms. Martel thanked the Commission for the invitation and the reception preceding tonight's meeting. Ms Martel stated that she was: impressed about what she has learned already about the PUC and several of its relationships with other City bureaus; excited about establishing close working relationships with the Community and those willing to work with the PUC; anxious to begin a policy of openness and sharing information to make appropriate, insightful decisions.

After several questions regarding the force main incident at Islais Creek, Ms. Martel introduced Mr. Bill Keaney, Manager of the (SFPUC's) Bureau of Water Pollution Control. Mr. Keaney both reported the Islais Creek incident and explained the need to upgrade/replace the digesters currently in use at the Water Pollution Plant.

Regarding the Islais Creek incident: On Monday, Nov. 25 there was a reported sewer line rupture in the vicinity of the MUNI restoration of Islais Creek Sanctuary. Water Pollution Control was notified and a crew was immediately dispatched. Initial investigation determined there was damage to a force main under the area where MUNI is laying new conduit and the "garden" over the break area had to be removed. Crews had to divert flow into Islais Creek by 6 p.m. that same day.

Everyone (WPC emergency crews, MUNI, contractor personnel) involved with the incident understood this to be Public Emergency, and conducted themselves amiably and professionally. The residents and public that witnessed it were grateful for the immediate response and expressed appreciation for the difficult and arduous task of (temporarily) repairing the force main late into the evening and continuing into the next day. The permanent repairs (with steel clamps inside the pipe) were just installed yesterday (Tues. Nov. 27).

To the question of responsibility, Mr. Keaney responded that although the site is a MUNI project and MUNI's contractor may have ruptured the pipe, PUC must maintain and repair the water/sewer pipes. An immediate report was made to the Regional Water Quality Control Board as required and a detailed follow-up report must be made within 10 days of the incident. Any penalties/fines will be assessed to the PUC who has primary responsibility.

Public comment, questions and answers led the discussion into the need to update the City's entire 50+-yr. old water/sewer system, beginning with replacing the existing digesters located at the Southeast Water Pollution Treatment Plant (Phelps and Jerrold site). Several aspects (location, type - style/model/shape) and advantages (reduce odor problem, elimination of proximity to residences, improved seismic reliability and operations) were also explained, questioned and discussed.

Several audience members expressed concern for: a) continuing the location and operation of the water treatment plant in the Southeast Sector, b) complained of the odor and continued exposure to health risks, c) took issue with as-yet-to-be-investigated possibilities and promises to relocate the some, most or all of the treatment plant operations outside of this neighborhood. Ms. Martel informed the audience that not to replace/upgrade the digesters could compromise the reliability of the water treatment system's integrity.

Commissioner Larkin completed discussion by stating that this Community is very serious about its concerns with the continued location and operation of the treatment plant (including digesters) in the Southeast Sector; however they were willing to work with anyone that was willing work with them. He then thanked PUC General Manager Patricia Martel, WPC Manager Bill Keaney and the staff that accompanied them for the presentation, and invited them back anytime they wished to share and work with the Southeast Community.

- X. Presentation: Commissioner Larkin introduced San Francisco's Fire Dept. new Chief hailing from Seattle, Mario Trevino. Chief Trevino thanked the Commission for the invitation, stated that he was looking forward to his tenure as Fire Chief and introduced his accompanying staff: Area 9 Battalion Chief Bill Serafini and Community Relations Officer Lt. Juarez.

Lt. Juarez showed a brief (time-lapsed) video on how long it takes for a combustible fire to fill a space with smoke, discussed developing a family/residents "escape plan" in case a fire breaks out in the home; need to provide/install and annually check smoke detectors; and explained: some common fire hazards in the home; how to use fire extinguishers; and what to do/call and how to react in case of fire.

He explained that during the holiday season, Christmas trees in offices/businesses must be tagged as fire retardant (residential trees won't be checked) and how to keep a tree in water. After announcing that Saturday, December 8 was Open House at the Fire Department, he thanked the Commission for the invitation and stated the (Fire) Dept. would be glad to come out regularly to speak to schools and groups regarding fire safety.

XI. Introduction of New Business:

Commissioner Larkin requested to put "Election of Commissioners Officers" on the December 13 agenda.

XII. Announcements:

The San Francisco Community Power Cooperative would like to be calendared on the next agenda to introduce themselves as a Community Cooperative.

XIII. Adjournment:

Commissioner Brown moved and Commissioner Looper seconded to adjourn the SECF Commission meeting at 9:10 p.m.

Respectfully submitted: Katherine A. Lasconillo
(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President
Teidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, DECEMBER 13, 2001 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

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- III. **Roll Call**
- IV. **Approval of Minutes:** November 28, 2001 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion):**
 - a) Letter from Dean Veronica Hunnicutt, CCSF/Southeast Campus proposing changes/modifications to the facility at 1800 Oakdale.
- VII. **Director's Report (Discussion):**
 - a) Update on Commission website;
 - b) Update on FY02-03 Budget request;
- VIII. **Presentation:** Veronica Hunnicutt, Dean CCSF/Southeast Campus - Building modifications to 1800 Oakdale Facility
- IX. **Old and On-Going Business:**
 - a) Election of Officers (Discussion and Action)
- X. **Introduction of New Business** by Commissioners (Discussion)
- XI. **Announcements**
- XII. **Adjournment**

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6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

THURSDAY, DECEMBER 13, 2001

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

APPROVED

1/13/01
I. Call to Order:

Commission President Millard Larkin called the Thursday, December 13, 2001 meeting to order at 6:12 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

III. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commission Millard Larkin II
Commissioner Malik Looper

Excused: Commissioner Enola Maxwell
Commissioner Kim Nguyen;
Commissioner Atiliai Tofaeono

Staff Present: Robert Bryan, Dep. City Attorney; Toye Moses, Executive Director;
Kathy Basconcillo, SECF Commission Secretary

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IV. Approval of Minutes:

Commissioner Larkin tabled both minutes for the Nov. 28 Community Relations Committee and the Nov. 28 full Commission minutes until next full Commission meeting (Dec. 19).

V. Public Comment: No public comment was offered at this meeting.

VI. Communications:

- a) Letter from Dean Veronica Hunnicutt, CCSF/Southeast Campus proposing modifications to the facility (Room 418-419).

VII. Director's Report: The Executive Director reported

- a) No additional information from the webmaster re: completion of the SECF website, except that they need the photo of one more Commissioner;
- b) The latest of version of the FY 02-03 budget request was distributed. The Clean Water Budget request is \$719K (including a request to make the temporary as-needed position into a permanent full-time) and the General Fund request is \$405K (\$1K more than last fiscal year including the increase to McCoy's plus an Asst. position). Commissioners will be kept informed of the budget hearing process to come and support the request when it goes before the PUC, the Mayor's Office and the Board of Supervisors.

Commissioner Hardin moved and Commissioner Brown seconded to accept the Director's Report. Motion passed

VIII. Presentation: Commissioner Larkin introduced the CCSF/Southeast Campus Dean Veronica Hunnicutt to discuss and explain the request for modifications to Room 418-419. Dean explained the room currently serves as a science room; however the proposal to build it into a general-purpose lab that would more adequately accommodate the Working Adults Degree Program (WADP) and planned biotechnology programs. Then Dean briefly described these changes according to the distributed schematics.

During a brief Q&A period it was further explained:

- current classes would be shifted to other open classes during the construction and retrofitting;
- and funding for this project comes partially from the "old Culinary Program funding";
- this class is expected to accommodate about 25-30 student per class in the bridge bio-tech program
- based on past class/program attendance, 75% of enrollees have been from the 94124 zip code;
- the Commission will be supplied information on the proposed biotechnology course offerings and the types and range of jobs/careers associated with biotechnology.

Commissioner Larkin thanked Dean for the presentation and the opportunity for the Commission to view the proposed plans. He explained there were considerations to review before action could be taken: a) what does the lease agreement say on modifications to the existing building, and b) what is the appropriate authority for approval of these modifications. Therefore, the Commission will invite CCSF/Southeast Campus and Dean Hunnicutt back after review of the documents and these considerations have been made. The Commission will act as expeditiously as possible considering the College would like to begin this work as soon as possible.

IX. Old and On-going Business - Election of Officers:

Commissioner Larkin turned the proceedings over to the Commission Secretary for the Election of Officers.

- Commissioner Brown nominated Commissioner Larkin for Commission President and Commissioner Looper seconded the motion. There were no other nominations and Commissioner Larkin was elected to his second consecutive term as President by acclamation.
- Commissioner Larkin nominated Commissioner Looper for Commission Vice President and Commissioner Brown seconded the motion. There were no other nominations and Commissioner Looper was elected to his first term as Vice President by acclamation.

The Commission Secretary returned the proceedings to Commissioner for the remainder of the meeting.

XI. Introduction of New Business:

Commissioner Larkin requested:

- District 10 Supervisor Sophie Maxwell be invited to update the Community on plans, goals and commitments to this District (10) in the coming year;
- Commission be updated on the status of prominent (infrastructure) projects in the area (Shipyards Clean-up, 3rd St. Light Rail, new stadium);
- Updates on: invitation to BVHP-PAC, SFPD (recruitment), Foods Co., Providence Senior Housing Project (Blandings).

XII. Announcements:

Commissioner Hardin expressed her appreciation for this past year's service from the Commission officers (Commissioner Larkin as President and Commissioner Brown as Vice President) and staff including the City Attorney's office continued assignment of Robert Bryan.

Commissioner Larkin echoed Commissioner Hardin's sentiments, stated that he was proud of the Commissioner accomplishments this past year particularly setting up the working Committees, and looked forward to additional and similar accomplishments in the new year.

XIII. Adjournment:

Commissioner Hardin moved and Commissioner Looper seconded to adjourn the SECF Commission meeting at 7:04 p.m.

Respectfully submitted: Katherine A. Basconillo
(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President
Jeidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, DECEMBER 19, 2001 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

AGENDA

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** November 28, 2001 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion):**
 - a) San Francisco Community Power Cooperative Joint Development Efforts;
 - b) Rules & Regulations implementing the SFM Minimum Compensation Ordinance sent by Judith Blackwell, City Purchaser
- VII. **Director's Report (Discussion):**
 - a) Update on Commission website;
 - b) Update on FY02-03 Budget request;
- VIII. **Committee Report (Discussion):** Community Relations Committee, Malik Looper - Community Relations Plan, Process and Schedule
- IX. **Presentation:** San Francisco Community Power Coop, Suzie Sargent: Community Outreach Services to Residents and Business Assist in Reduce Energy Usage and Save Money
- X. **Introduction of New Business** by Commissioners (Discussion)
- XI. **Announcements**
- XII. **Adjournment**

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The Southeast Community Facility Commission meets next on Thursday, January 10, 2002

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

www.ci.sf.ca.us/sefacility

**Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

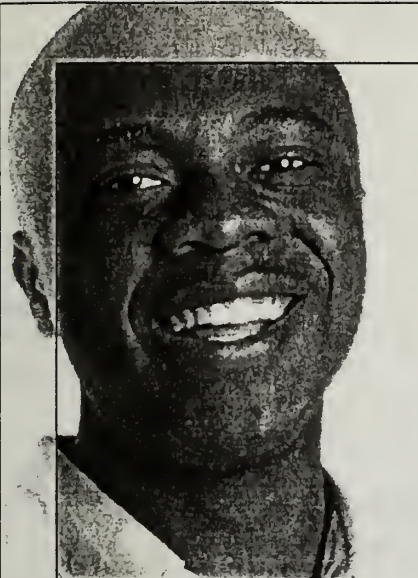
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DISABILITY ACCESS INFORMATION

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You've got the power to save energy & money!

The Bay View Hunters Point and Potrero communities have been hit hard by the volatile energy market and the dominance of the major power suppliers. Now there's a new local non-profit group funded by the City that helps residents and businesses reduce energy use and lower their bills! The **San Francisco Community Power Cooperative** is a membership organization working to improve environmental and economic conditions in our community.

Residential members receive an energy and water savings kit, access to no- and low-cost energy-savings and appliance programs, and discounted memberships to great institutions like the Exploratorium. The Co-op will continually work to provide energy- and environment-saving programs that save you money.

Business members are eligible for up to 50 percent off energy-saving lighting retrofits that pay off in lower energy bills, access to low or no-cost financing, low-cost energy efficient light bulbs, low-cost skylights, and access to alternative energy sources, such as wind and solar. The Co-op is here to help you improve your bottom line!

*Whether you're a resident or business,
the Co-op is here to help you.
Call today to find out how to enhance
your power in the energy arena!*



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**COMMUNITY
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COOPERATIVE

Open to all local residents & businesses.

415-643-9578 or www.SFpower.org

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

WEDNESDAY, DECEMBER 19, 2001

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

APPROVED

I. Call to Order:

Commission Vice President Bobbrie Brown called the Wednesday, December 19, 2001 meeting to order at 6:08 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

III. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commission Millard Larkin II
Commissioner Malik Looper
Commissioner Enola Maxwell
Commissioner Kim Nguyen

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Absent: Commissioner Atiliai Tofaeono

Staff Present: Robert Bryan, Dep. City Attorney; Toye Moses, Executive Director;

IV. Approval of Minutes:

Commissioner Brown tabled the minutes of Thursday, November 8, 2001. Motion passed.

For the benefit of those not present at the last Commission meeting, Commissioner Brown announced that election of Commission officers were held at the last meeting with the following results: Commissioner Millard Larkin is President for a second term and Commissioner Malik Looper is Vice President-elect with the terms beginning the first Commission meeting in January 2002.

V. Public Comment: No public comments was offered at this meeting.

VI. Communications - In the folders Commissioners would find:

- a) Flyer from San Francisco Community Power Co-operative re: Introduction to the Power Co-operative;
- b) From the Director of Contract Administration, Judith Blackwell, a copy of the Rules and Regulations implementing the San Francisco Minimum Compensation Ordinance (MCO).

VII. Director's Report:

- a) The Commission's website is status quo since the last Commission meeting;
- b) FY2002-03 budget request (projected budget was distributed at last week's Commission meeting) is now with the SFPUC General Manager's office (a meeting for review has been scheduled for Mon. Dec. 24) and will then proceed to the Mayor's Office, the Board of Supervisor's and finally the Controller's Office. The Commission will be kept abreast of any and all progress;
- c) The CCSF/Southeast Campus will be closed for winter break beginning Friday, Dec. 21 and re-open on Wed., Jan. 2.; however classes don't resume until January 18, 2002;
- d) As well the four satellite sites tenant's offices will be closed until Wed. Jan. 2, but classes don't begin until later.

Commissioner Maxwell moved and Commissioner Hardin seconded to accept the Director's Report. Motion passed

VIII. Committee Report:

Commissioner Looper reported that the Committee attempted and completed three objectives at today's meeting: a) a timeline was outlined for the presenting a Community Relations Plan to the full Commission (completed and presented for approval by June, 2002), b) the process (receive input and compile into format) for developing this Plan was determined; and c) a Committee meeting schedule was planned according to the committee members calendars (completed minutes by 26th and a completed Committee calendar). Commission will be kept updated.

IX. Presentation: Commissioner Larkin introduced Steven Moss from the SF Power Community Co-operative (Co-op). The Co-op is funded \$1.5M from a \$13M State grant through the SF Dept. of the Environment as mitigation for the two power plants in the Bayview-Hunter's Point/Potrero. The goals of this Co-op are: a) to become membership-owned and membership-run (therefore, this process of meeting with the Community to develop interest as members and/or the advisory team); and b) to provide energy efficiency technologies to residents and small businesses.

Advantages to being a Co-op member are: a) long-term ownership in the Co-op, b) also eligible for Co-op programs which will be "unrolled" over the next two years: Energy-savings kits, energy-savings light bulbs program (discounted from \$6 to \$0.50), weatherization program, refrigerator trade-in program, etc. All Co-op programs will be separate from and in addition to PG&E programs since Co-op programs are funded by through the City. This Co-op also seeks and is planning for ways to finance itself into the future as an on-going program. However, all these programs involve bringing money (from elsewhere) and investing into the Community, making it better energy-efficiently and environmentally.

Mr. Moss then opened the presentation for questions and answers including:

- What are the criteria for partnership with other community-based organizations? This is a Co-operative Program that is looking to collaborate with any/all individuals or organizations. Currently a formal agreement has been completed with the Health and Environmental Resource Center (HERC) and another agreement is in the works with the Potrero Hill House. These collaborating groups are assisting with Board functions until such time as a separate Board is set-up.
- According to the list of currently participating organizations, what are the functions of each? For instance the Housing Conservation & Development Corp. (HCDC) has received about \$400K to do weatherization services free for homes in the Bayview-Hunter's Point/Potrero District. Co-op members are automatically referred to HCDC. Each participating groups/agency collaborates with whatever program/services they have to offer; it varies from group to group.
- Thru Co-op membership we package all energy services or environmental benefits together for which members are eligible. The effort is to ensure that members of this Community get all that they are due whether from PG&E, the Co-op (thru collaborating groups) and/or the City.
- This 3-month old Co-operative Program is modeled after an urban co-op operating in Chicago. Currently there are only 3 urban co-ops in the country: San Francisco, Chicago and New York. Chicago was begun and is ahead of everyone, (has more money, resources, etc.) therefore they are the model co-op.
- Although the PG&E data is optional, it is expected that at some point the co-op members will be paid to reduce their energy use. During the energy crisis, large energy consumers (usually businesses) were paid to reduce their energy use. The plan is to get the collective membership (the Community) paid to reduce their energy use. Individual data would not be released; however, (for example) it may be useful to be able to calculate that an area (say the Bayview-Hunter's Point) was able to reduce their energy use by 10%.
- The concept of collective consumption becomes attractive in obtaining other products: efficiency light bulbs, refrigerators, purchase of power. The Co-op becomes a mechanism to finance/organize energy/ environmentally sound products.
- The idea of a Co-op differs from a non-profit in that it is owned by members; the money/benefits developed are disbursed to the members or are directed to whatever benefit the members want (i.e. set-up a 501(c)3 to invest in community projects as determined by the Board).

- Regarding jobs and business opportunities available to the Community: the immediate need is for out-reach workers for the Co-op (canvassing); next would be weatherization jobs (folks who would do the weather-stripping, and make homes energy efficient); (focus money toward) development and promotion of businesses in the Community to handle energy-efficient products (light bulbs, refrigerators, etc.) which would include finance training and thus create local jobs.

An example of support of a small business in the Community to promote purchasing in the Community: The California State Smog Control Commission has been requested to ensure at least one automobile repair station in the Bayview-Hunter's Point was eligible to receive State money for smog checking ("Gold Shield Stations). The Co-op is proud to announce that two weeks ago two stations received that status (State approved smog check and auto repair): one on Bayshore and the other M&S Station. One more example of bolstering Community resources to keep spending within the Community

The Co-op expects to invest about \$1M (of the \$1.5M) in the Community in the new fiscal year (beginning October 2002) and between \$100-\$200K during this current fiscal year. The \$1M will be spent on purchases in this Community for energy-saving products/services provided by this Community with training to hirees from this Community.

Commissioner Brown thanked the San Francisco Community Power Cooperative for attending the Commission meeting this evening, requested a return to update the Commission on it's progress in about six months and turned the chair over to Commission President Larkin.

X. Introduction of New Business: No New Business was calendared at this meeting.

XI. Announcements:

Commissioner Larkin announced that the Martin Luther King Labor Community Breakfast is scheduled for Monday, January 21, 2002 at the Holiday Inn on Van Ness. Cost is \$40/pp.

XIII. Adjournment:

Commissioner Brown moved and Commissioner Maxwell seconded to adjourn the SECF Commission meeting at 6:45 p.m.

Respectfully submitted: Katherine A. Fasonella
(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President
Leidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, JANUARY 10, 2002 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** Nov. 28, Dec. 13 and 19, 2001 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion):**
a) Bayview Youth Accountability Board (A Neighborhood-based alternative to Juvenile Court) re: Request for weekly space to hold "Juvenile Court";
- VII. **Director's Report (Discussion):**
a) Update on Commission website;
b) Update on FY02-03 Budget request;
- VIII. **Presentation:** Bayview Youth Accountability Board (A Neighborhood-based alternative to Juvenile Court) re: Request for weekly space to hold "Juvenile Court";
- IX. **Introduction of New Business** by Commissioners (Discussion)
- X. **Announcements**
- XI. **Adjournment**

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The Southeast Community Facility Commission meets next on Wednesday, January 23, 2002

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Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

THURSDAY, JANUARY 10, 2001

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

APPROVED

I. Call to Order:

Commission President Millard Larkin called the Thursday, January 10, 2001 meeting to order at 6:07 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

III. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commission Millard Larkin II
Commissioner Malik Looper
Commissioner Enola Maxwell
Commissioner Kim Nguyen;
Commissioner Atiliai Tofaeono

Staff Present: Robert Bryan, Dep. City Attorney; Toye Moses, Executive Director;
Kathy Basconcillo, SECF Commission Secretary

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IV. Approval of Minutes:

Commissioner Hardin moved and Commissioner Maxwell seconded to accept the minutes of Wednesday, November 28, 2001 pending minor changes. No changes were made and motion passed.

Commissioner Maxwell moved and Commissioner Hardin seconded to accept the minutes of Thursday, December 13, 2001 pending minor changes. No changes were made and motion passed.

Commissioner Hardin moved and Commissioner Tofaeono seconded to accept the minutes of Wednesday, December 19, 2001 pending minor changes. No changes were made and motion passed.

V. Public Comment: No public comment was offered at this meeting.

VI. Communications:

- a) Letter from Bayview Youth Accountability Board (A Neighborhood-based alternative to Juvenile Courts), Community Partnership Initiative Project, Tony Litwak, Project Director requesting space to hold weekly hearings beginning January (14) thru June (30).

VII. Director's Report: The Executive Director reported

- a) The Webmaster still needs one additional photo for completion of the SECFCommission website;
- b) Regarding the (Phase D) FY 02-03 budget request included in the packets:
The Clean Water Budget includes two requests. A) Replace the temporary as-needed position (1040 hrs/yr.) into a permanent full-time (2080 hrs/yr) position (~\$39K, 2nd pg). This request will alleviate the process of having to check the 1424 list, schedule interviews, hire and train for a replacement to the temporary as-needed position every 6 months (or sooner if the incumbent finds a full-time position sooner). B) Increase in security patrol services (\$20K to McCoy from \$14.88/hr. to \$18/hr.) due to the new Minimum Wage Ordinance (copy distributed at last Commission meeting).

The General Fund budget request includes: increase in Security patrol services (\$16K, also to McCoy's) and a request for an additional position (1840 Jr. Mgmt.).

The budget will be on next week's PUC agenda and it would be appreciated if we could get support in attendance at these budget hearings since it looks as if both positions in both budgets will be cut.

- c) A new staff person, Mr. Kenneth Kwan has started in the temporary as-needed, 1424 position effective Monday, Dec. 24. At 1040 hours, he will work full time until June or until he accepts position elsewhere.
- d) The proposed plans for modifications to Room 408-409 by CCSF/ Southeast have been forwarded to the PUC/Commercial Land Management (Gary Dowd) campus and approved as minor renovations. However before the College is notified of this acceptance and they continue with this reconstruction, Commissioners wishing to review the area still has the opportunity before the next Commission meeting.

Commissioner Hardin moved and Commissioner Brown seconded to accept the Director's Report. Motion passed

VIII. Presentation: Commissioner Larkin introduced Mr. Tony Litwak, Project Director for the Youth Accountability Board (A project of the Community Partnership Initiative and neighborhood-based alternative to Juvenile Court). Mr. Litwak thanked the Commission for the opportunity to come before the Commission and issue a request to use space in the facility to hold weekly panel hearings.

After a brief history of the establishment of the program, a list of the agencies cooperating with the Board, and description of the training that panelists and judge/arbitrators receive, Mr. Litwak answered questions regarding the continued funding, thru JAIBG (Juvenile Accountability Initiative Block grant) of the program contingent upon further development of the project.

Commissioner Larkin stated that the program sounded like it had potential; however, had a couple of concerns he wanted to express before approval of use of the facility could be discussed: 1) adequate security in the facility during the hearings; and 2) clarification of the process of the hearings (requested additional information of the program), insurance. After these concerns are addressed, the Bayview Youth Accountability Board is invited back to update the Commission on its progress and re-visit the request to use space.

XI. Introduction of New Business:

Commissioner Looper requested a re-invitation to the Dept. of Elections to inform the Community on the voter registrations process, jobs (on Election day) opportunities, etc. preferably before this primary election.

Commissioner Larkin suggested staff draft a letter of congratulations to the newly elected City Attorney and an invitation to present his views and goals for the Dept./City during his tenure.

Commissioner Looper requested details of the Memorandum of Understanding (MOU) discussed at the Mayor's Community Meeting detailing the relationship between the police dept. and the (African American) Community for discussion at a future Commission meeting.

Commissioner Hardin asked that staff look into the progress of the MOU between the City and the American Red Cross particularly regarding the facility at 1800 Oakdale and report back status.

XII. Announcements:

Commissioner Larkin reminded the Commission that the Annual Martin Luther King Labor and Civic Scholarship Breakfast will be held on Monday, Jan. 21 beginning at 8 a.m. at the Holiday Inn on Van Ness. All are invited and encouraged to attend.

XIII. Adjournment:

Commissioner Maxwell moved and Commissioner Hardin seconded to adjourn the SECF Commission meeting at 7:06 p.m.

Respectfully submitted: Katherine A. Pasconallo
(Commission Secretary)

President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, JANUARY 23, 2002 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

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AGENDA

- I. **Call to Order**
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- III. **Roll Call**
- IV. **Approval of Minutes:** January 10, 2002 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communication (Discussion):**
- VII. **Director's Report (Discussion):**
 - a) Update on Commission website;
 - b) Update on FY02-03 Budget request;
- VIII. **Presentation (Discussion):** Ms. Tammy Haygood, Director, Dept. of Elections: March 2002 Gubernatorial Primary Election;
- IX. **Old and On-going Business (Discussion and Action):**
 - a) CCSF/Southeast Campus, Dean Veronica Hunnicutt, follow-up on request to modify Room 418-419;
 - b) Bayview Youth Accountability Board, Tony Litwak, follow-up on request for weekly space in facility for program.
- X. **Introduction of New Business by Commissioners (Discussion)**
- XI. **Announcements**
- XII. **Adjournment**

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1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627
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Heidi Hardin
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Malik Looper
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Enola Maxwell
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Kim Nguyen
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Commissioner
02

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CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

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THURSDAY, FEBRUARY 14, 2002 - 6:00 P.M.
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A G E N D A

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- IX. **Old and On-going Business (Discussion and Action on):**
 - a) Request to modify Room 418-419/Dean Veronica Hunnicutt, CCSF/Southeast Campus;
 - b) Request for Bayview Youth Accountability Board Program weekly use of space in facility/Tony Litwak, Program Coordinator
- X. **Introduction of New Business** by Commissioners (Discussion & Action)
 - a) Resolution of Commendation for Patricia "PJ" Jackson as Capt., Bayview Station upon her relocation to the Hall of Justice.
- XI. **Announcements**
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02-11-02A09:45 RCVD

The Southeast Community Facility Commission meets next on Weds., Feb. 27, 2002

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ANNOUNCEMENT !!! ANNOUNCEMENT !!! ANNOUNCEMENT !!!

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

WELCOMES

TAMMY HAYGOOD

**DIRECTOR,
DEPT. OF ELECTIONS**

SPEAKING ON

**March 2002 Primary Elections:
Voter Registration, Poll
Workers, Polling Places, etc.**

**Thursday, February 14, 2002
6:00 p.m.**

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534.**

THE NEW-YORK-AMERICAN
BOOK CONCERN

TAMMAYO

By
J. M. Tammayo

Author of "The Story of the
Tammayo Family"

THE NEW-YORK-AMERICAN
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THE NEW-YORK-AMERICAN
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THE NEW-YORK-AMERICAN
BOOK CONCERN

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Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

THURSDAY, February 14, 2002

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

APPROVED

I. Call to Order:

Commission President Millard Larkin called the Thursday, February 14, 2002 meeting to order at 6:14 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

III. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commission Millard Larkin II
Commissioner Malik Looper
Commissioner Enola Maxwell
Commissioner Atiliai Tofaeono

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Not Present: Commissioner Kim Nguyen

Staff Present: Robert Bryan, Dep. City Attorney; Toye Moses, Executive Director;
Kathy Basconcillo, SECF Commission Secretary

IV. Approval of Minutes:

Commissioner Looper moved and Commissioner Brown seconded to accept the minutes of Thursday, January 10, 2002. Motion passed.

V. Public Comment: No public comment was offered at this meeting.

VI. Communications:

- a) Invitation to Community Meeting re: UCSF's Hunter's Point Animal Facility proposed project;
- b) Application from Habitat for Humanity San Francisco re: affordable homeownership opportunities on Keith Street, in the Bayview;
- c) Application for YouthPOWER, Community Action Team

- d) Memorandum from new City Attorney re: Political Activities by City Officers and Employees;
- e) 6th Flr. Skylight Gallery Reception at the San Francisco Public Library announcement and invitation;
- f) Mayor's Neighborhood Beautification Fund Grant Application Announcement.

VII. Director's Report:

- a) Director Moses introduced Mr. Kenneth Kwan, the new staff currently handling scheduling;
- b) The Commission web site (www.ci.sf.ca.us) is current with agenda and minute postings;
- b) Regarding the (Phase D) FY 02-03 budget request: Have met with the new SFPUC General Manager and she has reconsidered declining funding the temporary as-needed position (1040 hrs/yr.) into a permanent full-time (2080 hrs/yr) position. This request is now approved at the Bureau level and will proceed to the Mayor's office as part of the SFPUC budget request.

Commissioner Hardin moved and Commissioner Maxwell seconded to accept the Director's Report. Motion passed

VIII. Presentation: Commissioner Larkin welcomed Ms. Tammy Haygood, Director for the Dept. of Elections to the Commission. Ms. Haygood thanked the Commission for the invitation to speak to the Community before the upcoming (March 5)

Director Haygood explained that during this Gubernatorial Primary (choosing candidates to represent each party for Governor in November) Election, which is known as a modified open "ajar" primary, non-affiliated voters have a choice of one of several (12) different ballots. The differences in these ballots are explained in detail in the VIP: Voter's Information Pamphlet.

While the Dept. of Elections has only 16 permanent full-time staff, there is necessarily a dependence on good-quality precinct/poll workers to staff the elections. To this end, Director Haygood explained the "Adopt a Poll" Program whereby a group of at least 4 people (with a preference for more per group) commit to staff (on Election Day from 6:30 a.m. to about 10 p.m.) a voting place/poll and could receive up to \$700 for their group. Qualifications for precinct/poll workers are: must be registered voter in San Francisco (U.S. citizen, registered to vote and 18 years of age by Election Day), and may not be a San Francisco City employee.

Dept. of Election also feels a responsibility to educate the electorate regarding the "infrastructure of voting", on such issues as 'how to be a candidate', 'how get

issues on the ballot', convicted felons who have served their time and are no longer on probation may have their voting privileges reinstated.

After a short questions and answers from the Commissioners and audience (the Dept. of Elections does not get involved in the payment for registering voters process), Director Haygood again thanked the Commission for their attention and stated that she would welcome an invitation to return to update the Commission in the future.

IX. Old and On-going Business:

- a) Commissioner Hardin after visiting the 'project site' recommended approval of the modifications proposed by CCSF/Southeast College to Room 418-419. Commissioner Maxwell moved and Commissioner Tofaeono seconded the motion, which passed unanimously.
- b) Mr. Tony Litwak, Project Director of the Bayview Youth Accountability Board and Liz Jackson-Simpson spoke briefly on the concerns of the Commission (insurance and security) regarding the Juvenile Court request to use space in the facility. After several suggestions to speak with City Risk Management for a waiver on the insurance requirement, the issue was referred to the Commission's Facility Committee for further hearing and a return recommendation to the full Commission.

X. Introduction of New Business:

Director Moses offered to draft the resolution commending Capt. Patricia "PJ" Jackson during her tenure as Captain at Bayview Station upon her transfer downtown.

Commissioner Brown offered her congratulations to Assemblyman Herb Wesson upon his election at 65th Speaker of the California Assembly.

Director Moses also offered to draft a letter of congratulations and appreciation of effort to ex-Commissioner Louise Jones upon her retirement from the San Francisco Unified School District.

Commissioner Looper suggested that staff contact DTIS and request a "hard date" for the completion of the Commission website.

XII. Announcements:

Commissioner Maxwell announced the establishment of the Committee Legal Defense fund for those in the Community in greatest of need.

XIII. Adjournment:

Commissioner Hardin moved and Commissioner Brown seconded to adjourn the SECFCommission meeting at 7:54 p.m.

Respectfully submitted: Katherine A. Basurco
(Commission Secretary)

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
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Enola Maxwell
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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, FEBRUARY 27, 2002 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
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III. **Roll Call**

IV. **Approval of Minutes:** February 14, 2002 (Discussion & Action)

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- a) Letter of Congratulations and Invitation to newly-elected City Attorney Dennis Herrera;
- b) Rescind request to use space in the facility: Youth Accountability Board;
- c) Letter from J. Morrison requesting additional Decorative Plant information;
- d) Congratulations letter to Louise Jones upon her retirement from the SFUSD.

VII. **Director's Report (Discussion):**

- a) Update on Commission website;
- b) Update on FY02-03 Budget request;

02-26-02A11:25 RCVD

VIII. **Presentation (Discussion and Action on):**

- a) Resolution of Commendation for Patricia "PJ" Jackson as Capt., Bayview Station upon her relocation to the Hall of Justice

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X. **Introduction of New Business** by Commissioners

XI. **Announcements**

FEB 26 2002

XII. **Adjournment**

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1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

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12
1/02
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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Toye Moses
Executive Director

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO



Toye Moses
Executive Director

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

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 - c) Letter from J. Morrison requesting additional Decorative Plant information;
 - d) Congratulations letter to Louise Jones upon her retirement from the SFUSD;
 - e) Decorative Plant Service: 4th Quarter (2001) New Hire Report;
 - f) Letter to David Ligett, Director CCSF/ Facilities and Planning re: future project notification.
- VII. **Director's Report (Discussion):**
 - a) Update on Commission website;
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- VIII. **Introduction of New Business** by Commissioners
- X. **Announcements**
- XI. **Adjournment**

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MAR 22 2002

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01-22-02A10:11 RCVD

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7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Millard Larkin II
President
Malik Looper
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

WEDNESDAY, March 27, 2002

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses,
Executive Director

APPROVED

I. Call to Order:

Commission President Millard Larkin called the Wednesday, March 27, 2002 meeting to order at 6:16 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

III. Roll Call:

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Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Malik Looper
Commissioner Enola Maxwell
Commissioner Atiliai Tofaeono

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Not Present: Commissioner Kim Nguyen

Staff Present: Robert Bryan, Dep. City Attorney; Toye Moses, Executive Director;
Kathy Basconcillo, SECF Commission Secretary

IV. Approval of Minutes:

Commissioner Hardin moved and Commissioner Brown seconded to accept the minutes of Thursday, February 14, 2002. Motion passed to accept the minutes with minor changes.

V. Public Comment: No public comment was offered at this meeting.

VI. Communications:

- a) Letter of Congratulations and Invitation to newly-elected City Attorney Dennis Herrera;
- b) Rescind request to use space in the facility: Bay Area Youth Accountability Board;

- c) Letter from J. Morrison requesting additional Decorative Plant information;
- d) Congratulations letter to Louise Jones upon her retirement from the SFUSD;
- e) Decorative Plant Service: 4th Quarter (2001) New Hire Report;
- f) Letter to David Ligett, Director CCSF/Facilities and Planning re: future project notification
- g) Invitation to sit on Police Interview Panel (mailed to Commissioners);
- h) Letter to Pat Martel, GM/SFPUC declaring state of emergency due to elevators situation.

VII. Director's Report:

- a) Director Moses has met with the District 10 Supervisor Sophie Maxwell, who chairs the Board of Supervisor's Budget Committee;
- b) The Commission web site (www.ci.sf.ca.us) is current with agenda and minute postings; memo has been sent to the Webmaster's office and we await a response.

Commissioner Hardin moved and Commissioner Maxwell seconded to accept the Director's Report. Motion passed

VIII. Introduction of New Business:

Commissioner Looper suggested inviting Supervisor Gavin Newsom to speak to the Community regarding homelessness reform and Commissioner Brown suggested inviting the homeless community through special outreach efforts (invitations to Community-based organizations and the faith community/churches; Commissioner Brown also suggested re-inviting Providence Foundation to update the Commission/Community regarding the senior housing project through co-chairs Wise and Blanding.

Director Moses informed the Commission that Capt. PJ Jackson will attend the Weds., April 24 meeting to accept her commendation from the Commission; Dr. Moses also suggested inviting the new Bayview Police Station Capt. Mike Puccinelli to introduce himself to the Community and explain his plans and goals during his tenure.

As a point of information, Dr. Moses explained that the Quarterly New Hire Report submitted by Decorative Plant Services would be discussed at the new Commission meeting (April 11).

IX. Announcements:

Commissioner Hardin announced the Second Annual field trip to the Shipyard will be held on April 3 for over 350 local elementary and middle school students; Commissioner Looper congratulated Commissioner Tofaeono on his birthday; the Commission wished him well and many more;

Commissioners were reminded that a schedule of this year's Commission meetings was enclosed in their packets;

Commissioner Larkin thanked each Commissioner that met individually with him before the Commission meeting to revisit/reaffirm their commitment for the smooth operation of a new Southeast Community Facility Commission that will run efficient and effective Commission meetings. Commissioner Brown agreed with the concept of a new efficient and effective Southeast Community Facility Commission; however, requested that the chair to take into consideration Commissioner's work schedule when scheduling Committee meetings.

X. Adjournment:

Commissioner Hardin moved and Commissioner Brown seconded to adjourn the SECFCommission meeting at 6:44 p.m.

Respectfully submitted: Katherine A. Basoneillo
(Commission Secretary)

Willard Larkin II
President
Malik Looper
Vice President
Leidi Hardin
Commissioner
Enola Maxwell
Commissioner
Lobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Tililai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, APRIL 11, 2002 - 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124



Toye Moses,
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** ^{San Francisco 2/14/02 approved} March 27, 2002 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion):**
 - a) From: Community Development Digest, Subscription Reservation;
 - b) Invitation to: Supervisor Gavin Newsom, Homelessness Reform;
 - c) Invitation to: Providence Foundation, Senior Housing Project Update;
 - d) Invitation to: Capt. Mike Puccinelli, Bayview Police Station – Goals During Tenure.
- VII. **Director's Report (Discussion):**
 - a) Update on Commission website;
 - b) Update on FY02-03 Budget request;
- VIII. **Presentation (Discussion and Action):**
 - a) Decorative Plant Services, Inc. – 4th Quarter New Hire Report, John Bellanca
 - b) SFPUC/Commercial Land Mgmt. – Joe Tham, Tenant Leases Update
- IX. **Introduction of New Business** by Commissioners
- X. **Announcements**
- XI. **Adjournment**

04-03-02A17-25 RECD

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The Southeast Community Facility Commission meets next on Wednesday, April 24, 2002.

**Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

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Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO



Toye Moses,
Executive Director

Willie L. Brown, Jr., Mayor

MINUTES

THURSDAY, April 11, 2002

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

11/02
I. Call to Order:

Commission President Millard Larkin called the Thursday, April 11, 2002 meeting to order at 6:09 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

III. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commission Millard Larkin II
Commissioner Malik Looper
Commissioner Enola Maxwell
Commissioner Kim Nguyen

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Not Present: Commissioner Atiliai Tofaeono (excused)

Staff Present: Robert Bryan, Dep. City Attorney; Toye Moses, Executive Director;
Kathy Basconcillo, SECF Commission Secretary

IV. Approval of Minutes:

Commissioner Maxwell moved and Commissioner Brown seconded to accept the minutes of Wednesday, March 27, 2002. Motion passed to accept the minutes with minor changes.

V. Public Comment: No public comment was offered at this meeting.

VI. Communications:

- a) From: Community Development Digest, Subscription Reservation;
- b) Invitation to Supervisor Gavin Newsom, Homelessness Policy Reform;
- c) Invitation to Providence Foundation, Senior Housing Project Update;
- d) Invitation to Capt. Mike Puccinelli, Bayview Police Station – Goals During Tenure.

- e) Addenda information to the Commission from Decorative Plant Services President, Mr. Ed Rathbun re: the ESOP (Employee Stock Ownership Plan) and supplemental info to the Quarterly Hiring Report as requested by the Commission.

VII. Director's Report:

- a) Contacted the City's webmaster, Jennifer Shuler regarding update of the Commission's website (www.ci.sf.ca.us) which is current with agenda and minute postings. They will proceed with downloading photos once they receive biographical information for each Commissioner;
- b) The FY02-03 budget request has progressed to the Mayor's Office and then will go to the Board of Supervisors. a) 10% cut requested from each budget is a big concern; b) Budget Committee chaired by District 10 Supervisor Maxwell;
- c) A meeting has been scheduled on Tues. April 16 with CCSF/Southeast Dean Hunnicutt to discuss safety and security issues such as vandalism and loitering at the Facility with several subtenants (New Directions, CCSF/High School). Commissioner Larkin requested that Commissioner Hardin as Facilities Committee chair also attend this meeting.

In response to inquiries to sub-tenancy, Mr. Joe Tham of PUC/Commercial Land Mgmt. (dept. charged with both management of the 1800 Oakdale Facility and Greenhouse, and negotiating lease agreements with tenants of City-owned buildings under the SFPUC) stated that as a tenant CCSF/Southeast does have a clause in their lease agreement allowing them to sublet (at the same rate they lease the space from the City so it is not a profit making endeavor) after notification of intent to sublet to the PUC/Commercial Land Management and the Commission (entities that sign the lease agreement). Commissioner Brown inquired what more the Commission might do to remind CCSF of the requirement to notify the PUC/Commission before sub-letting space in the Facility since this has happened several times in the past. Mr. Tham suggested perhaps the Commission request the City Attorney's office to draft another letter reiterating the requirements of the (lease) agreement. Deputy City Attorney Robert Bryan suggested that continued discussion on this matter would be appropriate for "closed session".

Commissioner Looper moved and Commissioner Brown seconded to accept the Director's Report. Motion passed.

VIII. Presentation:

- a) Decorative Plant Service, Inc. (DPSI) HR Mgr. John Balanca distributed supplemental information the last version of the Quarterly New Hire Reporting showing a 43% increase in reportable new-hires for 2000 from the Community;

Regarding a request for copies of information/reports from Decorative Plant to the Commission from a community resident who is also an ex-employee of Decorative Plant: Deputy City Attorney Bryan stated that Decorative Plant needs to make an "independent determination of what is private/confidential information". The Commission on the other hand may release copies of any reports that were sent/delivered to them by Decorative Plant pursuant to the Sunshine Ordinance and the Brown Act.

- b) Joe Tham, PUC/Commercial Land Mgmt. updated the Commission on Decorative Plant Services, Inc. (DPSI) whose lease recently expired, but is retained on month-to-month lease until a new lease agreement is negotiated.
- c) Mr. Tham also reported that CCSF/Southeast campus is in the last option of a two-year term lease agreement that expires June of 2003.

After a few questions by Commissioners, President Larkin requested that info. packets regarding the mitigation process and the history of the Southeast Community Facility be re-distributed to all Commissioners.

IX. Introduction of New Business:

Commissioner Hardin directed staff to submit a letter to Dean Veronica Hunnicutt, CCSF/Southeast requesting a current list of sub-tenants;
Dr. Moses confirmed that at the next Commission meeting scheduled for Wednesday, April 24: a) Capt. PJ Jackson will attend to accept her commendation from the Commission; b) the new City Attorney, Dennis Herrera will attend and present his prospective and goals; and c) Providence co-chairs, James Blanding and Cornelius Wise will attend the next Commission meeting to update the Commission on the Senior Housing Project.

IX. Announcements:

Commissioner Larkin urged all San Francisco voters to attend the next session of the Elections Task Force on Redistricting at 7:30 p.m. this evening at City Hall where the Task Force will hear testimony and discuss drawing a new district map for elections in the City.

X. Adjournment:

Commissioner Looper moved and Commissioner Maxwell seconded to adjourn the SECF Commission meeting at 7:10 p.m.

Respectfully submitted: Katherine A. Pasconillo
(Commission Secretary)

Willard Larkin II
President
Malik Looper
Vice President
Leidi Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Attilai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

WEDNESDAY, APRIL 24, 2002 - 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124



Toye Moses,
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

AGENDA

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** April 11, 2002 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications** (Discussion):
 - a) Letter to Dean Hunnicutt, CCSF/Southeast requesting current list of tenants.
- VII. **Director's Report** (Discussion):
 - a) Update on Commission website;
 - b) Update on FY02-03 Budget request;
- VIII. **Presentation** (Discussion and Action):
 - a) SFPD, Commendation to Capt. Patricia "PJ" Jackson for service to Community during tenure at Bayview Station;
 - b) San Francisco City Attorney Dennis Herrera: Prospective, Ideas and Goals;
 - c) Providence Foundation of San Francisco Co-chairs, Mr. James Blanding & Mr. Cornelius Wise: Update on the Sr. Housing Project
- IX. **Introduction of New Business** by Commissioners
- X. **Announcements**
- XI. **Adjournment**

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The Southeast Community Facility Commission meets next on Thursday, May 9, 2002.

1800 OAKDALE AVE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627
www.ci.sf.ca.us/sefacility

**Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)**

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ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT!!!

**THE SOUTHEAST COMMUNITY
FACILITY COMMISSION**

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WELCOMES

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**CITY ATTORNEY
DENNIS HERRERA**

SPEAKING ON

**Prospective, Ideas and Goals of
the City Attorney's Office**

**Wednesday, April 24, 2002
6:00 p.m.**

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534.**

Millard Larkin II
President
Malik Looper
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor
MINUTES

WEDNESDAY, April 24, 2002

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses,
Executive Director

APPROVED

4/02
I. Call to Order:

Commission President Millard Larkin called the Wednesday, April 24, 2002 meeting to order at 6:13 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

III. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commission Millard Larkin II
Commissioner Malik Looper
Commissioner Atiliai Tofaeono

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Not Present: Commissioner Enola Maxwell
Commissioner Kim Nguyen (excused)

Staff Present: Robert Bryan, Dep. City Attorney; Toye Moses, Executive Director;
Kathy Basconcillo, SECF Commission Secretary

IV. Approval of Minutes:

Commissioner Hardin moved and Commissioner Brown seconded to accept the minutes of Weds. March 27, 2002 with one minor correction made by Commissioner Looper. Motion passed to accept the minutes with minor changes.

V. Public Comment: No public comment was offered at this meeting.

VI. Communications:

- Letter to Dean Hunnicutt, CCSF/Southeast requesting current list of tenants.
- MUNI Third Street Light Rail Bulletin updating on the construction Contract Award and the Earth Day Celebration;
- Letter from Mr. Scott Madison suggesting the establishment of a recycling program for the Alex L. Pitcher Community Room at 1800 Oakdale.

VII. Director's Report:

- a) Contacted the City's Webmaster, Jennifer Shuler regarding update of the Commission's website (www.ci.sf.ca.us) which is current with agenda and minute postings. They will proceed with downloading photos once they receive biographical information for each Commissioner;
- b) The FY02-03 budget request has progressed to the Mayor's Office and then will go to the Board of Supervisors. a) 10% cut requested from each budget is a big concern; b) Budget Committee chaired by District 10 Supervisor Maxwell is planned for this Facility on Mon., April 29;
- c) A meeting has been scheduled on Tues. April 16 with CCSF/Southeast Dean Hunnicutt to discuss safety and security issues such as vandalism and loitering at the Facility with several subtenants (New Directions, CCSF/High School). Commissioner Larkin requested that Commissioner Hardin as Facilities Committee chair also attend this meeting.

Commissioner Looper moved and Commissioner Brown seconded to accept the Director's Report. Motion passed.

VIII. Presentations:

- a) The Southeast Community Facility Commission presented a Certificate of Appreciation and Excellence to the immediate past Captain of the Bayview Police Station, Patricia "PJ" Jackson upon her re-assignment to the Asst. Police Chief's office. Capt. Jackson stated that although her tenure was brief one (under 2 yrs) the residents of the Southeast Sector has "raised the bar" as to what is required/ necessary of the local station to work with the Community. In her new position, Capt. Jackson will maintain the open door policy established while at Bayview as she see this as a continuation of her personal policy to serve – "the Bayview-Hunter's Point/Southeast Sector isn't losing a Captain, there gaining a voice at 850 Bryant".
- b) San Francisco City Attorney Dennis Herrera then gave a brief overview of his "first 100 days in office". Some initial and immediate changes have been to: establish a Neighborhood Services Division – Five to six teams pulled to work public relations, the school district, environmental enforcement, code enforcement and residential protection:
 - Environmental Division, to effect clean up in the City;
 - Public Integrity, crisis in the integrity of local government (investigates abuse by City officials);
 - Broadened administrative issues: more efficient billing procedures by inducing accountability to prioritize; lowering billing rates to other City agencies/depts. etc.
 - Adopted the spirit of Public's Right to Know – published on-line all written opinions not bound by confidentiality;
 - Litigate affirmatively especially in health matters.Feels the 1st 100 days have been successful in achieving a 95% satisfaction rate for a better and more responsive law office.

- c) Mr. Cornelius Wise of Providence Foundation of San Francisco requested an updated, duplicate letter of support of the Foundation's bid for HUD 202 grant monies to fund a 52-unit senior housing project in the Community. After a few brief response to queries from the Commission, Mr. Wise stated that he would return to the next Commission meeting with drawings of the proposed project to further answer questions in better detail.

IX. Introduction of New Business:

- A response to Mr. Madison's letter would be presented at next Commission meeting;
- Letter of support for Providence Foundation's Senior Housing Project;
- Commissioner Brown suggested inviting San Francisco Police Chief Fred Lau to explain the lack of ethnic and gender diversity on the Station Captain's roster;
- Commissioner Hardin suggested Commissioners to request that the SFPUC/ Commercial Land Mgmt. begin negotiations for a new lease agreement with Decorative Plants Services, Inc.

- IX. Announcements: An information fair for the Community is scheduled for Saturday, April 27 in the Alex L. Pitcher Community Room to disseminate updated information on the U.S. Navy Clean-up Project. Everyone is invited and encouraged to attend.

X. Adjournment:

Commissioner Looper moved and Commissioner Hardin seconded to adjourn the SECF Commission meeting at 7:15 p.m.

Respectfully submitted: Katherine A. Basconillo
(Commission Secretary)

Millard Larkin II
President
Malik Looper
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbie Brown
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, MAY 9, 2002 - 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124



Toye Moses,
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

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- I. **Call to Order**
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- III. **Roll Call**
- IV. **Approval of Minutes:** April 24, 2002 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion):**
 - a) Letter from Dean Hunnicutt, CCSF/Southeast listing current tenants;
 - b) Invitation to Police Chief Fred Lau re: disparity in ethnic and gender diversity representation among SF Police Station Captains.
- VII. **Director's Report (Discussion):**
 - a) Update on Commission website;
 - b) Update on FY02-03 Budget request;
- VIII. **Presentation (Discussion and Action):**
 - a) SFPD Capt. Mike Puccinelli: Plans and Goals during tenure at Bayview Police Station;
 - b) Providence Foundation of San Francisco Co-chairs, Mr. James Blanding & Mr. Cornelius Wise: Request updated letter of support during (HUD202) funding phase for Sr. Housing Project.
- IX. **Old and On-Going Business (Discussion & Action):**
 - a) Direct PUC/Commercial Land Mgmt. to enter into negotiations for a lease agreement with Decorative Plant Services, Inc.;
 - b) Request for implementation of a recycling program at the Southeast Community Facility.
- X. **Introduction of New Business by Commissioners**
- X. **Announcements**
- XI. **Adjournment**

The Southeast Community Facility Commission meets next on Wednesday, May 22, 2002.

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Millard Larkin II
President
Malik Looper
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor
MINUTES

THURSDAY, MAY 9, 2002
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses,
Executive Director

APPROVED

I. Call to Order:

Commission President Millard Larkin called the Wednesday, April 24, 2002 meeting to order at 6:11 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.

III. Roll Call:

Present: Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Malik Looper
Commissioner Enola Maxwell
Commissioner Kim Nguyen

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Not Present: Commissioner Bobbrie Brown
Commissioner Atiliai Tofaeono

Staff Present: Robert Bryan, Dep. City Attorney; Joseph Tham, PUC/Commercial Land Mgmt.; Toye Moses, Executive Director; Kathy Basconcillo, SECF Commission Secretary

IV. Approval of Minutes:

Commissioner Looper moved and Commissioner Hardin seconded to accept the minutes of Weds. April 24 with minor corrections made by Commissioner Larkin. Motion passed to accept the minutes with minor changes.

V. Public Comment: No public comment was offered at this meeting.

VI. Communications:

- a) Letter from Dean Hunnicutt, CCSF/Southeast listing current tenants;
- b) Invitation to Police Chief Fred Lau re: disparity in ethnic and gender diversity representation among SF Police Station Captains;
- c) Draft Letter of support for Providence Foundation's Senior Housing Project.

VII. Director's Report:

- a) Contacted the City's Webmaster, Jennifer Shuler has received photo id info. for each Commissioner and will include this info on the Commission's website (www.ci.sf.ca.us) which is current with agenda and minute postings – we await downloading the photos;
- b) The FY02-03 budget request was presented to the Board of Supervisors Budget Committee chaired by District 10 Supervisor Maxwell in this Facility on Mon., April 29, the final budget will be decided upon before the end of June;
- c) We received info. today that the parent organization of two of our tenants – Equal Opportunity Council (EOC) for Sojourner Truth Child Care (#1 Cashmere) and MLK Child Care (#200 Cashmere) is ready to open the bid process for the Capital Improvement Projects/American Disabilities Act (CIP/ADA) phase immediately. We were sent this info. to disseminate notice of an "Offer to Bid" to those qualified from the Community compliant with the City that may want to bid.
- d) The Secretary to the Southeast Community Facility Commission will be moving on to another position within Public Utilities Commission and her last day will be Friday, May 24. We wish to express our appreciation for a job well done and extend our congratulations and best wishes in her new position.

Commissioner Hardin moved and Commissioner Maxwell seconded to accept the Director's Report. Motion passed.

VIII. Presentations:

- a) Commissioner Larkin introduced SFPD Capt. Mike Puccinelli to present his plans and goals as the new Capt. of the Bayview Police Station. After thanking the Commission invitation to the Commission meeting and greeting the Community, Capt. Puccinelli distributed copies of the Bayview Station Resource List and briefly explained the contents. Capt. Puccinelli also explained that since being assigned Capt. at Bayview Station, he has implemented Operation Cease Fire.

Operation Cease Fire is a collaborative effort initiated by the Mayor's Office where the SFPD, FBI, US Attorney's Office, Bureau of Alcohol, Tobacco, and Firearms (ATF), California Bureau of Narcotics, State Parole Board, San Francisco District Attorney's Office, Sheriff's Dept., Adult Probation and Juvenile Probation Depts. meet every 4-5 weeks to develop a strategy (similar to the Boston program presented at the San Francisco Crime Summit) directed at dealing with gang violence.

The focus of the strategy is: identify gang members thru the various participating agencies, bring the gang members on probation to the Hall of Justice as a condition of probation, bring together community-based organizations/service providers: YCD, City College/Second Chance Program,

Substance Abuse Treatment Program, Providence Baptist Church, True Hope COGIC, and Jones United Methodist Church. The message from the law enforcement side is: there is no/zero tolerance for gang violence – “If you or your group/gang choose to engage in violence then the full weight of all these depts./agencies will flood down/come to bear on you and your gang.” The message from the CBO/service providers is: we are here to assist you, use our services, come and talk to our personnel.

Since the first meeting, two groups/gangs have broken the cease fire/truce (engaged in shootings) and have suffered consequences – about 40 members from the two groups have been brought in and face stiff (i.e. 25 years to life) penalties. We have since brought the depts./agencies, the gang members, and the CBO/service providers back to meet and again re-iterated the no/zero tolerance for gang violence.

There seems to be a decline in gang violence these last few weeks; however, this week already there have been two more shootings that we don't know if are gang related under investigation; we don't know if they are gang related, but this is where we stand.

Capt. Puccinelli summed-up that his goals and main thrust for the Bayview during his tenure is to reduce the gang violence and make the area safer for those who live and work here.

Commissioner Larkin then opened the presentation for comments, questions and answers from the Commission and the Community to which Capt. Puccinelli responded: there needs to be a greater awareness of both the officers towards citizens and of citizens towards officers. More money/time spent on diversity training, more money for equipment, Community involvement for area retention of officers, neighborhood policing, increase in beat officers, and officers attending more community (social) functions were all suggestions towards achieving these ends.

Commission Larkin thanked Capt. Puccinelli for his presentation and invited him back to keep the Commission and the Community update in the Bayview Stations involvement.

- b) Commissioner Larkin then invited up Mr. Cornelius Wise and Mr. James Blanding of the San Francisco Providence Foundation: After greeting the Commission, architectural plans for the proposed Senior Housing Project were set-up. After explaining that a Co-sponsor, a General Contractor, and a Project Architect have been decided for the 53-unit project and that the Church agreed to construction on their land if parking wasn't affected. Mr. Blanding stated that the Foundation came very close to receiving HUD funding for the project last year, but was “inched out” by another project in the City. Almost promised

the funding for this year, the Foundation has returned to ask for the Commission's support again. At this point, Commissioner Larkin recused himself from the vote for support as he sits on the Board of Directors for the San Francisco Housing Development Corporation (Project Co-sponsor).

Commissioner Hardin moved and Commissioner Nguyen seconded to support the Providence Foundation in their request for HUD202 funding for this Senior Housing Project. Motion passed and a letter for support from the Commission will be provided.

IX. Old and On-Going Business:

- a) Joe Tham, from SFPUC/Commercial Land Mgmt. stated that an initial meeting with Decorative Plant Service President, Ed Rathbun has taken place, but negotiations for a new lease agreement have not yet begun as details are still being drafted; the draft will be presented to the Commission for Committee review.
- b) Recycling bins have now been placed in the Community Room in answer to a request from ex-Commissioner Scott Madison.

X. Introduction of New Business:

- Executive Director Moses suggested calendaring adjournment of the next Commission meeting into a "light going-away reception for the Commission Secretary".

IX. Announcements:

- Commissioner Hardin announced the 10th Annual Children's Mural Program will be held on Friday, May 24 at the Bayview Opera House.
- Commissioner Larkin announced an Info Fair to be held for the Community by the Navy on Weds., May 15 from 6 pm-8 pm at the EP Mills Community Auditorium at 100 Whitney Young Circle. Everyone is invited and encouraged to attend.

X. Adjournment:

Commissioner Hardin and Commissioner Nguyen seconded to adjourn the SECF Commission meeting at 8:16 p.m.

Respectfully submitted: Kathy Pasconcillo
(Commission Secretary) *ku*

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, MAY 22, 2002 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** May 9, 2002 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion):**
 - a) Invitation to MUNI's Groundbreaking Ceremony of the 3rd Street Light Rail Project on Tues., May 28 at 4th & King Sts. Beginning at 11:00 a.m.
- VII. **Director's Report (Discussion):**
 - a) Update on Commission website;
 - b) Update on FY02-03 Budget request;
 - c) Update and invite to Commissioner's swearing-in;
 - d) Update: Decorative Plant Services Lease Agreement.
- VIII. **Introduction of New Business** by Commissioners
- IX. **Announcements**
- X. **Adjournment:** Into a light going-away reception for the Commission Secretary.

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Malik Looper
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbie Brown
Commissioner
Kim Nguyen
Commissioner
Atilai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

MINUTES

Willie L. Brown, Jr., Mayor

WEDNESDAY, MAY 22, 2002

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses,
Executive Director

APPROVED

- 2/02
- I. Call to Order: The Southeast Community Facility Commission agreed that in the absence of both the Commission President Millard Larkin and the Commission Vice President Malik Looper, the Commission Secretary, Kathy Basconcillo would chair the Wednesday, May 22, 2002 Commission meeting. The Commission meeting was called to order at 6:24 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Ave.
- II. Announcement: The Commission Secretary announced: "The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/ during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room."

III. Roll Call:

Present: Commissioner Bobbie Brown
Commissioner Heidi Hardin
Commissioner Enola Maxwell
Commissioner Kim Nguyen
Commissioner Atilai Tofaeono

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Not Present: Commission Millard Larkin II
Commissioner Malik Looper

Staff Present: Robert Bryan, Dep. City Attorney; Toye Moses, Executive Director;
Kathy Basconcillo, SECF Commission Secretary

IV. Approval of Minutes:

Commission Secretary tabled the minutes of Tuesday, May 9, 2002 until the Commission meeting of Thursday, June 13.

V. Public Comment: No public comment was offered at this meeting.

- a) Mr. Cedric Jackson, Manager One Stop Career Center/Southeast stated that as a tenant of the Southeast Community Facility, he would suggest to the Commission that a resolution be presented to the Commission Secretary for her outstanding service to the Community as well the tenants of the Southeast Community Facility;
- b) SFPD Bayview Station Capt. Puccinelli asked if there was any concern from the Commission or Community raised by the recent newspaper article regarding the SFPD:
 - Commissioner Brown raised that she is concerned that the statistics documented in the article were not broken out by neighborhood, but were representative of the whole City;
 - After agreeing that the crime solvability rate could be improved, and several policies need to be changed, Capt. Puccinelli also stated that he and the Bayview Station fully support Chief Fred Lau and that other statistics that should have been raised in the article were glossed-over.However, in order to have more Community involvement in this discussion, the Commission asked for Capt. Puccinelli to return and make presentation when this topic is calendared at a future meeting.

VI. Communications:

- a) Invitation from MUNI to the Groundbreaking Ceremony of the Third Street Light Rail Project on Tues., May 28 at 4th and King Sts. beginning at 11:00 a.m.;
- b) Flyer from the California State Dept. of Insurance re: Low-Cost car insurance;

VII. Director's Report:

- a) Still awaiting Webmaster update of the Commission's website (www.ci.sf.ca.us) which is current with agenda and minute postings;
- b) The FY02-03 budget request will be decided upon before the end of June, Commission will be kept updated
- c) Mayor Brown has re-appointed Commissioner Enola D. Maxwell to another term on the Southeast Community Facility Commission; the swearing-in ceremony will be on Tuesday, June 4 at 3:30 p.m. in front of Room 200 at City Hall;
- d) SFPUC/Commercial Land Mgmt. is still working on a draft lease agreement for Decorative Plant Services; Commission will be updated;
- e) Reminder: Fri., May 24, is the current Commission Secretary's last day, the Executive Director will out of town also that day returning on Tuesday, May 28 and leaving for vacation on Monday, June 9 returning on Mon. June 17, but will miss the next Commission scheduled for Thursday, June 13;

- f) We are still experiencing problems with the facility elevators, although work has just been completed on (passenger) Elevator #2; .
- g) In light of the current city-wide 'hiring freeze', we have received notice from the PUC General Manager today considering a exception for the SECF to hire administrative assistance to replace the secretary; Commission will be updated.

Commissioner Hardin moved and Commissioner Brown seconded to accept the Director's Report. Motion passed.

VIII. Introduction of New Business:

- Commissioner Brown suggests inviting Bayview Station Capt. Puccinelli to publicly respond to concerns raised in the recent article on the SFPD crime rate solvability, and any other issues;
- Director Moses reminded the Commission that Supervisor Newsom will attend the Wednesday, June 26 Commission meeting speaking on 'Homelessness Reform';
- Commissioner Hardin suggests calendaring discussion for the Commission Secretary's resolution at the next meeting;

IX. Announcements:

Commissioner Hardin reminded and invited everyone present to the 10th Annual Children's Mural Program and 2nd Annual BEEP! Final Celebration to be held this Friday, May 24, from 6:30 p.m. – 8:30 p.m. at the Bayview Opera House/Ruth Williams Memorial Theater.

- The Bayview Rotary Club and San Francisco Police Officer's Association, an the Mayor's Office of Neighborhood Services are sponsoring a Community Picnic on Saturday, June 1, 2002 at Martin Luther King Pool (Third Sts. Between Carroll and Armstrong) from 11 a.m. - 4 p.m., free lunch, baseball, and prizes. Everyone is invited and encouraged to attend. (Mr. Jackson also announced that Capt. Puccinelli is personally responsible for getting the baseball equipment donated.)

X. Adjournment:

Commissioner Maxwell moved and Commissioner Brown seconded to adjourn the SECF Commission meeting into a light Going Away Reception for the Commission Secretary at 6:58 p.m.

Respectfully submitted: Kathal Brisconville
(Commission Secretary) *K12*

Millard Larkin II
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Vice President
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Enola Maxwell
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, JUNE 13, 2002 - 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124



Toye Moses,
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

AGENDA

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** May 9, 2002 & May 22, 2002 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion):**
- VII. **Director's Report (Discussion):**
 - a) Update on Commission website;
 - b) Update on FY02-03 Budget request;
 - c) Update on hiring freeze;
 - d) Update: Decorative Plant Services Lease Agreement.
- VIII. **Introduction of New Business by Commissioners**
- IX. **Announcements**
- X. **Adjournment**

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Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses,
Executive Director

MINUTES

THURSDAY, JUNE 13, 2002

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

I. Call to Order

Commission President Millard Larkin called the Thursday, June 13, 2002 meeting to order at 6:08 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed Liz Palega back as Acting Secretary.

III. Roll Call

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Malik Looper
Commissioner Enola Maxwell
Commissioner Atiliai Tofaeono

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Not Present: Commissioner Kim Nguyen

Staff Present: Robert Bryan, Deputy City Attorney; Kenneth Kwan, SECF Commission Clerk Assistant; Liz Palega, SECF Commission Secretary

IV. Approval of Minutes

Commissioner Looper moved and Commissioner Maxwell seconded to accept the minutes of Thursday, May 9th. Motion passed to accept minutes as presented, with no opposition.

Commissioner Brown moved and Commissioner Tofaeono seconded to accept the minutes of Wednesday, May 22nd. Motion passed unanimously to accept minutes as printed, without changes.

V. Public Comments

Commissioner Larkin opened the floor for public comments:

- a) Mr. James Morrison expressed concern and opposition towards Decorative Plant Services receiving their lease extension. Several letters were forwarded to the Director requesting the rest of the quarterly reports—to date, he has received one over a year ago. He also wanted information regarding what Decorative Plant Services has done for the community in terms of fulfilling their contract.

Commissioner Larkin responded that it was Mr. Morrison's prerogative to make inquiries. The SECF Commission is here to serve the citizens; and if there is something that is being requested, the Commission will assist. Commissioner Larkin pointed out that making statements that appear to be threats are unacceptable and should be refrained from recurring.

Mr. Morrison reiterated about his non-receipt of data showing accomplishments made by Decorative Plant Services in accordance with their contract. Mr. Joseph Tam with PUC informed him that Decorative Plant Services had fulfilled all their obligations. Mr. Morrison wanted to know "Where was the proof?" He concluded by stating that community support is being gathered for this concern.

Commissioner Larkin noted that "If information is being requested regarding one of the tenants, upon advice of counsel, it will be followed-up". In most cases, these matters are referred to staff; however, since it has been brought to the attention of the Commission, Commissioner Larkin offered to personally follow-up on this matter and try to get back to Mr. Morrison. Commissioner Larkin suggested that Mr. Morrison work with the Commission and staff.

VI. Communications

- a) Director's Report
- b) Announcement of vacant 1450 Executive Secretary I position for the SECF Commission

VII. Director's Report

Commissioner Larkin announced that the Director was on vacation, and asked that his report be tabled until the next Commission meeting.

VIII. Introduction of New Business

Commissioner Larkin recalled that there were guests who were invited to meet with the Commission. He recommended that the Director include an update of such representatives on his report at the next meeting.

IX. Announcements

- a) Commissioner Hardin acknowledged and thanked those who attended the 10th Annual Children's Mural Program that was held on Friday, May 24th at the Bayview Opera House. Program including remarks from the collaborators, photo album of the event, and BEEP Journal featuring field trips were circulated for the Commission's review.

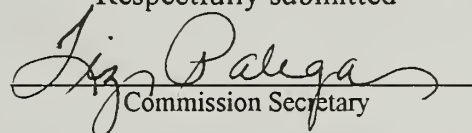
Commissioner Larkin commended Commissioner Hardin and staff on a job well done. He further complimented the children on the tile artwork they created that totally changed the complexion of the Opera House.

- b) Mr. Cedric Jackson invited the Commission to the Black Leadership Forum luncheon fundraiser on June 27th, 12-2 p.m. at the Cultural Center, 762 Fulton Street.

X. Adjournment

Commissioner Hardin moved and Commissioner Brown seconded to adjourn the SECF Commission meeting. Meeting adjourned at 6:22 p.m.

Respectfully submitted


Commission Secretary

Millard Larkin II
President
Malik Looper
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbie Brown
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO



Toye Moses,
Executive Director

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING SOUTHEAST COMMUNITY FACILITY COMMISSION WEDNESDAY, JUNE 26, 2002 - 6:00 P.M. 1800 Oakdale Ave., Alex L. Pitcher Community Room San Francisco, CA 94124

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A G E N D A

- I. **Call to Order**
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- III. **Roll Call**
- IV. **Approval of Minutes:** June 13, 2002 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion):**
- VII. **Director's Report (Discussion):**
 - a) Update on Commission website;
 - b) Update on FY02-03 Budget request;
 - c) Update on hiring freeze;
 - d) Update: Decorative Plant Services Lease Agreement.
- VIII. **Introduction of New Business** by Commissioners
- IX. **Announcements**
- X. **Adjournment**

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Millard Larkin II
President
Malik Looper
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO



Toye Moses,
Executive Director

Willie L. Brown, Jr., Mayor

MINUTES

WEDNESDAY, JUNE 26, 2002

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

I. Call to Order

Commission President Millard Larkin called the Wednesday, June 26, 2002 meeting to order at 6:14 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud, and wanted the record to reflect that Commissioner Looper was excused from the meeting.

III. Roll Call

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Enola Maxwell
Commissioner Kim Nguyen
Commissioner Atiliai Tofaeono

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Not Present: Commissioner Malik Looper

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Executive Director; Kenneth Kwan, Clerk Assistant; Liz Palega, SECF Commission Secretary

IV. Approval of Minutes

Commissioner Brown moved and Commissioner Hardin seconded to accept the minutes of Thursday, June 13th. Motion passed to accept minutes as printed, without changes.

V. Public Comments

Commissioner Larkin opened the floor for public comments and noted that "Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not appear on the agenda". (Speaker cards were made available)

- a) Mr. John Bellanca thanked Dr. Toye Moses for allowing him the opportunity to represent Decorative Plant Services for the past two years. He will be taking a leave from Decorative Plant Services to spend some time with his family. He expressed his pleasure in serving the Commission and working with the S.F. Community College District and the Deputy City Attorney.

Commissioner Larkin stated that he has enjoyed having a working relationship with Decorative Plant Services. During Mr. Bellanca's tenure at Decorative Plant Services, major changes were made and things were accomplished. Commissioner Larkin expressed his appreciation of Mr. Bellanca and he would always be perceived as a friend.

Commissioner Brown stated that she was sorry to lose him because of how well they work together, and how much she appreciated his efforts and extra work in trying to meet the needs being requested of him.

Dr. Moses thanked Mr. Bellanca for the wonderful job he had done and hopes that he returns soon.

- b) Former Commissioner Esther Blanchard announced that there is a study being proposed called "Hypothermia as a Treatment for Severe Traumatic Brain Injury". The community needs to be made aware of this vital issue and make inquiries. (A packet with attachments that was e-mailed from Ms. Meeker was distributed among the Commission so they could fully understand what is being requested from the ROSES group.) The UCSF Committee on Human Research is looking for community support on this issue—which would behoove the community to make inquiries. (Another packet, which deals with research done on humans, was given to staff for duplication and dissemination.) This describes the Office of Research Administration at UCSF and specifically the committee that oversees the approval of such studies.

Ms. Blanchard was mainly concerned about the consent requirement for comatose patients with hypothermia. It is her understanding that the "Waiver of Consent" means that if a family member cannot be found within a certain period of time, their rights are waived and persons with acute brain injury can be used for hypothermia study. She expressed concern about the targeted population 16 to 40 years of age for the study. Children at 16 years of age should still have parental/guardian consent regardless of timeframe. She urged that those responsible should address the issue with respect to "Waiver of Consent". Also address the statement that "Severe Traumatic Brain Injury is caused by accidents or assaults and always results in coma". Ms. Blanchard questioned the study that was done by the University of Texas in which \$7.2 million was appropriated—what was the outcome of that first study? She was unable to locate this information on the website. Her concern was that if this

study did not result in the conclusions required, and it is being done again, then what is it that is hoped to gain? If the outcome of this study did not show any significant difference between regular treatment procedures as opposed to lowering body temperature, why continue?

Ms. Blanchard spoke further about the documentation and expressed that it is a health and form of life issue. She asked that e-mails be sent to managers and hopes that this could be curtailed prior to the August deadline.

Commissioner Larkin wanted to know what was being asked of the Commission? Ms. Blanchard wanted the Commission to have some type of community outreach to apprise and get input from persons in health fields and persons dealing with youth/health issues; and invite Ms. Meeker to address this concern. Ms. Blanchard will request Ms. Meeker to place an article in the Independent and New Bayview about the study.

Commissioner Larkin commended and thanked Ms. Blanchard on behalf of the Commission. He concurred that this information needs to get out into the community.

- c) Mr. Gaylon Logan, Executive Director of "Infusion One" (a community development organization based in Bayview Hunter's Point since 1994). He announced that there is a serious problem in this community with violence and people being disenfranchised—not really being able to get a handle on directions for themselves. This is a nationwide crisis that is affecting most of the communities in San Francisco. Commissioner Larkin stated that he is aware of "Infusion One" and that it is a much-needed organization in this community—even more so now than in the past. Mr. Logan added that his organization is looking for support and they are actively going throughout the community and meeting with various bodies to request support. They are currently engaging in a project called "Community Outreach Project" and are seeking partnership of the Commission, organizations, city agencies, and the community-at-large.

Mr. Logan proceeded to give further description of the program, until Commissioner Larkin reminded him that this is under "Public Comments" and he should refrain from giving a presentation (presentations have to be scheduled). He suggested that this item be placed on the agenda of the next meeting. A pamphlet describing the project was distributed to the Commission.

Mr. Logan concluded that the Commission is very influential in this community. He is looking for them to possibly offer their expertise in terms of a workshop--where some of their participants can meet with the Commissioners individually or as a body to give an overview of how the

system works. He apologized for inappropriately using "Public Comment" and will follow the President's suggestion to return and give a more thorough presentation.

Commissioner Larkin assured that under "Introduction of New Business", his presentation would be placed on the next agenda, provided it is not full. He was confident that Mr. Logan would find the support he is seeking from this body.

VI. Communications

- a) Announcement of vacant 1450 Executive Secretary I position for the SECF Commission—deadline was extended.
- b) Third Street Light Rail Bulletin

VII. Director's Report

Dr. Moses reported that the agendas and minutes are updated on a weekly basis, but the rest of the website is still being worked on. The Mayor approved the general fund budget and it is now with the Board of Supervisors. There was a setback two days ago, when he had requested a fulltime 1424 Clerk position. The Commission, PUC and Mayor's Office approved it, but the Board of Supervisor's Budget Analyst cut it. Dr. Moses went to defend it on Friday and was able to get it reinstated. Effective July 1st, there will be a fulltime 1424 Clerk. The vacant 1450 Executive Secretary position had to be opened to PUC employees first for two weeks. Since no one applied, it is open for citywide applicants who are on the Civil Service list. Upon receipt of the list, interviews will be conducted and hopefully a person will be hired in July.

Decorative Plant Services' lease is still being worked on and a rough draft should be available by the middle of July. Supervisor Gavin Newsom was unable to make this meeting but plans to attend the next one.

In terms of Mr. James Morrison's concern about Decorative Plant Services, this is an on-going issue. There was a response (copy was available) addressed to Mr. Morrison on March 27th suggesting contacts to obtain additional reports. Staff has done all possible to accommodate Mr. Morrison. Commissioner Larkin wanted to make sure the accusations that were made at the last meeting were clarified and that all possibilities were exhausted. He noted that he also found the same letter and was appreciative of staff on their efforts.

Commissioner Brown reminded that at the last meeting "Commissioner Larkin committed to personally responding to Mr. Morrison". Commissioner Larkin replied that he already met with Dr. Moses and consulted with the District

Attorney regarding this matter. He plans to contact Mr. Morrison to meet with him and try to make him understand. Commissioner Larkin felt that after consulting with the City Attorney, Executive Director, and reviewing the letter, the Commission has followed-up as best as possible. Commissioner Brown suggested that this be confirmed in writing accompanied with copy of letter. Commissioner Hardin suggested that the letter be certified. After further discussion, it was decided to send the letter certified.

Commissioner Maxwell moved and Commissioner Brown seconded to accept the Executive Director's report. Motion passed unanimously to accept report as presented.

VIII. Introduction of New Business

a) Commissioner Larkin proposed that invitations be extended to the following as soon as possible:

- Mr. Gaylon Logan to give a presentation on "Infusion One". The wonderful work the organization has been doing with the young people was acknowledged.
- Representative from the new tenant, San Francisco State University Headstart Program to speak on the types of services being offered and a statistical breakdown of those being served in the southeast sector.
- The S.F. Superintendent of Schools to speak on what new activities are taking place in school educationally and in making it safe for kids. With all the violence in the community, it is imperative that the Commission seek answers.

Commissioner Brown suggested that former Commissioner Louise Jones who is acting as a consultant to the Superintendent of Schools; working with community-based elementary schools to resolve some identified problems; and is forming a task force to bring schools up to standard should also be invited.

Commissioner Brown noted that Superintendent Ackerman will be presenting an overall view because of the recent closure of McAteer and Ms. Jones spearheaded the closure of that school. There have been a lot of problems identified with children in this community in terms of them being accepted into other schools in the city. Commissioner Brown recommended that since they both have a lot to discuss, they should be invited to separate meetings.

- Supervisor Sophie Maxwell to speak from a health standpoint, a security standpoint, as well as economically. Commissioner Larkin stated that there is a lot happening in this community, and as a representative of Bayview Hunter's Point, it is imperative to the wellbeing of this area that she discusses these issues.

- Ms. Michele Meeker to give a presentation on the "Study of Hypothermia Treatment for Severe Traumatic Brain Injury" and how this would affect the citizens in this district.
- b) Commissioner Brown announced that Providence Baptist Church was approved by the City of San Francisco to establish transitional housing for the homeless. They are in the process of looking for a building to purchase. Commissioner Brown suggested that at some point, the Commission might entertain the thought of inviting Mr. Charles Flowkes to give an update on how this would affect this community. The transitional housing will include a health component, job search, living quarters and mental/psychiatric help. In addition, Providence Baptist Church was also approved for a charter school, grades kindergarten through 5th that will open in August, contact person is Reverend Jones.

After reviewing the items of "Introduction of New Business", Commissioner Larkin recommended that the items requiring immediate attention be considered first. It was agreed that invitations be sent to Ms. Meeker and Mr. Logan to give presentations at the next meeting.

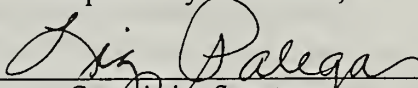
IX. Announcements

Dr. Moses announced that the end of the fiscal year is approaching and the last working day is Friday. He would like to add his end-of-year report on the agenda of next meeting prior to submission to the Board of Supervisors. A copy will be forwarded to the Commission for their perusal.

X. Adjournment

Commissioner Hardin moved and Commissioner Brown seconded to adjourn the SECF Commission meeting. Meeting adjourned at 6:58 p.m.

Respectfully submitted,


Commission Secretary

Millard Larkin II
President
Malik Looper
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, JULY 11, 2002 - 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124



Toye Moses,
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

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A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** June 26, 2002 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion):**
 - a) Letter of invitation to Supervisor Sophie Maxwell
 - b) Letter of Invitation Dr. Arlene Ackerman, Superintendent of School District
 - c) Letter of Invitation to Gaylon Logan, Sr. Executive Director Infusion One
 - d) Letter of Invitation to Michele Meeker, RN "Hypothermia Treatment Research @UCSF"
- VII. **Presentation**
 - a) **Presentation** by Supervisor Gavin Newsom "Homelessness Reform in San Francisco"
 - b) **Presentation:** by Gaylon Logan, Sr. Update on "Community Outreach Project (COP)"
- VIII. **Director's Report (Discussion):**
 - a) 2001-2002 Annual Statement & Report
 - b) Update on Commission website
 - c) Update on FY02-03 Budget request
 - d) Update: Decorative Plant Services Lease Agreement
- IX. **Introduction of New Business** by Commissioners
- IX. **Announcements**
- X. **Adjournment**

The Southeast Community Facility Commission meets next on Wednesday, July 24, 2002.

1800 OAKDALE AVE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627
www.ci.sf.ca.us/sefacility

**Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)**

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ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT!!!

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

WELCOMES

HONORABLE GAVIN NEWSOM
SAN FRANCISCO BOARD OF SUPERVISOR

SPEAKING ON

HOMELESSNESS REFORM IN SAN FRANCISCO

Thursday, July 11, 2002
6:00 p.m.

SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM
1800 OAKDALE AVENUE – SAN FRANCISCO

DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
INVITE YOUR FRIENDS AND NEIGHBORS

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534.

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President
Malik Looper
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

THURSDAY, JULY 11, 2002

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses,
Executive Director

APPROVED

I. Call to Order

Commission President Millard Larkin called the Thursday, July 11, 2002 meeting to order at 6:15 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin welcomed everyone and explained that one of the Commission's judiciary responsibilities is making sure they represent the youth and citizens of the Bayview Hunters Point Community. The Sunshine Ordinance was read aloud.

III. Roll Call

Present:

Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Malik Looper
Commissioner Kim Nguyen

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Not Present:

Commissioner Enola Maxwell
Commissioner Atiliai Tofaeono (excused)

Staff Present:

Robert Bryan, Deputy City Attorney; Joseph Tham, PUC
Department of Real Estate; Toye Moses, Executive Director; Liz
Palega, SECF Commission Secretary

IV. Approval of Minutes

Commissioner Looper moved and Commissioner Brown seconded to accept the minutes of Wednesday, June 26th. Motion passed to accept minutes as printed, without changes.

V. Public Comments

Larkin opened the floor for public comments and noted that "Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not appear on the agenda". (Speaker cards were made available) No public comments were made.

VI. Communications

Dr. Moses announced that letters of invitation were sent to the following:

- Supervisor Sophie Maxwell
- Dr. Arlene Ackerman, Superintendent of School District
- Mr. Gaylon Logan, Executive Director of Infusion One
- Ms. Michele Meeker, RN to discuss "Hypothermia Treatment Research"

VII. Presentation

- a) Supervisor Gavin Newsom addressed the issue of "Homeless Reform in San Francisco". Every year the death rates of homeless people on the streets of San Francisco increases, e.g. in 1996 (154 deaths); 1998 (157 deaths); 1999 (160 deaths); and 2000 (180-183 deaths). Approximately 2,000 people have died on the streets in the past 15 years. There are more people on the streets, in shelters, homeless or panhandling in San Francisco than any other major city in the nation.

Supervisor Newsom was outraged about the homelessness in the city--it is a disgrace. Every major city has severe homeless problems. Instead of blaming the federal, state governments and HUD, cities across the nation are doing something about it--there is a difference in attitude. Other cities have developed an attitude of engaging and actually assisting people to get off the streets, get into programs and shelters. The large population of homelessness in San Francisco is not due to the weather, as the government would like to presume; but the large monthly stipend could be a factor. Supervisor Newsom believes that if the City continues to expand drug treatment services, affordable housing, remodel or redesign transitional housing this would turn the death figures around.

Supervisor Newsom reviewed 13 pieces of legislations dealing with reforming slum landlords. He traveled with Mr. George Smith to Chicago and New York to review their past practices and find out how their homeless death rate was so low (four deaths last year in Chicago); and in comparison with what San Francisco was doing wrong. He committed himself to be responsible to the challenge. It will take at least ¼ of a billion dollars to start to turn this homelessness around (about 12-15 thousand homeless people in San Francisco). The fact is the people of San Francisco cannot wait for the federal and state government to save its citizens. He urged that it's time to take some responsibility and do things differently. He offered 36 pieces of homeless legislations in the last six months. Not any one single piece of legislation can resolve homelessness, such as opening 24-hour shelters, security at the shelter premises, methadone access so that private physicians can prescribe it, etc.

Supervisor Newsom introduced his proposal "Care not Cash" to solve homelessness". As people began to develop a new attitude, began to engage, began to deal with practical realities of the city streets, and start doing something about it—it will make a difference. The single leading cause of death is drug-related (heroin). San Francisco is the #1 drug addicted city in the US—approximately 15,000 on heroin. Doctors in the City & County of San Francisco support this initiative "Care not Cash". They are constantly dealing

with one of the leading reasons that people use or have access to drugs around the 1st and the 15th of the month—County Adult Assistance (General Assistance) checks are issued during that period.

Supervisor Newsom compared the San Francisco recipients getting \$395 per month, Alameda receiving \$18, San Mateo receiving \$56 and Chicago receiving \$0. Across the nation, there is no city that receives as much cash assistance as San Francisco recipients. People swarm to San Francisco to obtain the cash assistance. However, with the cost of living in San Francisco, it would be difficult for a person to live on \$395 per month. As Dr. Pablo Stewart of the Haight/Ashbury Free Clinic believes that the street population and statistics in San Francisco is so out-of-whack with the rest of the United States because cash is the contributor. Not all recipients of cash assistance are using drugs, but a disproportionate amount is. Statistics from the New England Journal of Medicine show that around the 1st and the 15th more people die in this country than any other time of the month—it was concluded that people buying drugs was a factor.

Dr. Mitch Katz, Director of Department of Public Health also supports “Care not Cash”. He is tired of making excuses for why SF General Hospital is on diversion 30% of the time (when a person is sick or needs medical assistance, they are sent to another hospital because SF General is full). The diversion rates are higher on the 1st and the 15th of the month because that’s when recipients get their checks. In New York City, there are 30,800 people in their shelter system because they dealt with street problems and people are not dying because of it.

The city policies are allowing people to die in the streets for the last decade. If a person is compassionate and care about people, they’ll do something about it. Supervisor Newsom clarified that he is “Not taking money from poor people—he is converting those dollars into real services. There are no vouchers—converting cash into guaranteed access of services”. The San Francisco recipients cannot live on \$395 per month. People are getting insufficient sum of monies to even afford a roof over their heads and they are expected to turn their lives around—not realistic. Supervisor Newsom encouraged everyone on the 1st or 15th to visit a check-cashing place and see how crowded it is; or notice the drop of the shelter and increase of street populations; or the number of overdoses or people who are inebriated and sent to SF General from the streets. It is tragic and people are losing their lives because of it. The proposed legislature will convert the cash and do what other major cities are doing. One thousand vacant housing units have been identified in the city for this.

Supervisor Newsom is proposing that if the cash can be converted, he would like to expand the 1,000 housing units with a guarantee access to those units and expand drug treatment. Converting these dollars to the real services. “Guarantee” means: the legislation is drafted so that if there are no services available, the recipient would get the exact same amount of cash. Advocates would say it’s wrong but the attorneys would say it is right. Supervisor Newsom explained that the last thing he wanted to do was to take something and give nothing in return.

This legislation was done to capture baseline funding that could never be taken away from the Department of Human Services. With the cutting of services in the city, these dollars will not be cut. The priority of the program is housing, but not limited to just housing, i.e. an individual may need a residential treatment program or other services. The legislation was drafted in a way that is not restrictive. Homelessness is not only about housing—it is about a lot of other issues. The legislation was written in consideration of people's unique challenges and needs. "Care not Cash" will be on the November ballot. They have received 23,000 signatures for the petition. Homeless GA clients assisted with acquiring signatures on the petition. There have been 88 interviews on videotape with homeless people speaking about this legislation. Supervisor Newsom encouraged everyone to review and read the legislation.

Commissioner Larkin concurred that there is a need to do something about the homelessness. The program sounds good and having worked with homelessness, it is not a single problem. Most homeless people have health issues, some drug related and a lot of things that have to be dealt with. Commissioner Larkin wanted to know if the "Care not Cash" is basically providing services that are needed for people to live everyday—not just shelter, but making sure clients have food, medical/health services, education for the children, etc. He noted that at present, homelessness is not only single people, but also families. He was concerned about other issues, such as shelters being unsafe and people feeling unprotected in those shelters.

Supervisor Newsom replied that the legislation includes security in shelters and expansion of the retro shelters on an annual basis. This program is different and does not affect children. Homelessness of families is the highest growing population—there are 150 families on the waiting list to get shelter in the City. County Adult Assistance is for single adults. This is why there is a ¼ of a billion dollars in additional spending to deal with a lot of things. He emphasized on dealing with the basic necessities, i.e. housing, food, and/or health-related issues. These programs can be expanded with actual dollars that are already being spent and simply need to be converted. The County Adult Assistance run the program and helped draft it. The doctors who deal with the population everyday are the ones supporting it.

Commissioner Nguyen remarked that the legislation sounded logical as a solution to the problem. She wanted to know where else in the country has this type of program been tested, and was it successful? Supervisor Newsom gave an example of Chicago eliminating the cash assistance many years ago—as a result fewer people are dying in the streets and more people are receiving help. New York and Alameda are guaranteeing access of services with less cash and getting the same results. Poverty exists all over the world. The same underline issues apply and everyone has an obligation to do something about it.

Commissioner Brown stated that in terms of the data that was gathered (from the Department of Public Health, DPH Commission, Department of Human Services, DHS Commission and the Medical Examiner), has there been any interaction with the shelters

or its people to determine what their needs are or have they been considered in the process? Supervisor Newsom replied "Yes", he has read every single focus group that the Coalition Homeless has done that has publicly been provided. He has visited with the shelters citywide and has spoken to clients. He commended Commissioner Brown on the great job Providence has done with their shelter—which was a winter shelter and is now permanent.

Commissioner Brown concurred that the stats at the shelter are low during the 1st and the 15th. She wanted to know how does the drug problem among the homeless people equate with the drug problem in the city overall? Supervisor Newsom replied that the drug problem among the homeless in correlation to general assistance distinguishes itself because of the time the checks are received. The stats indicate that around the 1st and the 15th, more people are dying, more people from overdosing. General mortality rates don't have that direct correlation to dates. Physicians, people in the medical field (nurses, paramedics, etc.) and even the Mayor are in support of the program.

Commissioner Hardin clarified that "SRO" is the least expensive housing (about a minimum of \$450 per month); and the plan is to give people a home, food and medical care if needed. She questioned that the cash the program is taking does not come close to providing these services? Supervisor Newsom responded that at present there is a master leasing of programs in the city. Brandy Shaw has five master leasing of programs. This year's budget shows \$2.66 million for 803 units—which works out to less than \$275 per month. An individual requesting one item is much more expensive than bulk purchase where the price can be reduced by taking over the entire hotel. By the rules that Supervisor Ammiano provided in the program for 1,000 units (bulk purchase on a master-leasing program) is better for the economy than \$275 per month. There is ample room to expand, e.g. the methadone access at another vacant site. This program will not effect everyone that is homeless. This program only effects 30% of the county adult assistance program. Proof can be in the form of a receipt and not necessarily a rental receipt. He passed the legislation that individuals have to provide receipts for every transaction.

Commissioner Hardin wanted to know how many of this identified count of homeless people are going to be helped by these units? Supervisor Newsom explained that this would be determined by their willingness to participate on a voluntary basis. If a client cannot access, they will receive the same monthly check. The program has to produce. Not everyone that is homeless in the city, live in the city.

Commissioner Hardin wanted to know that if someone claims they are homeless, how can they get housing, food and medical care? Supervisor Newsom replied that there are millions of dollars for this and 32 locations for free food. The program does not guarantee everything—only the three basic things that the money cannot provide, i.e. food, shelter and clothing. Medical issues and related substance abuse can be converted in this program. This program is more sophisticated, more complicated and more tiered to deal with people's unique needs. Commissioner Hardin questioned what becomes of

the person that has a drug problem in this process. Supervisor Newsom explained the process.

Commissioner Larkin opened the floor for comments from the audience (limited to three minutes). There were 18 persons from the audience who asked questions and made comments regarding the "Care not Cash" legislation. Commissioner Larkin thanked Supervisor Newsom on behalf of the Commission for his presentation and responding to questions. He commended the youth representing "Infusion One" for their participation, their abilities, and their seriousness on issues that affect them. He extended his appreciation to the advocates and citizens on sharing their concerns.

- b) Mr. Gaylon Logan, Executive Director of Infusion One expressed that there is a need to revitalize the spirit of this community and Infusion One has been working towards this for a number of years. Also, there is a tremendous value in this community and a need to redefine the outreach within it. He introduced Mr. James Bell, Project Coordinator of Youth Leadership and Development.

Mr. Bell acknowledged the youth on their representation that was displayed that evening. He explained the five components of the program:

- Library Research – teaches the youth how to access the library and its materials.
- Public Speaking – teaches the youth how to effectively communicate with others, peers, mentors, etc.
- Event Planning – teaches the youth how to organize and mobilize the community when planning an event.
- City Voter Education – teaches the youth how to voice their opinion and shows them empowerment.
- Peer Mentoring – teaches the youth to be role models. After being graded and completing the program they would identify with younger groups (8-10 years old).

He introduced Ms. Paula Ashe to explain what their principle is. Ms. Ashe quoted "To strive for Respect, Responsibility and Reality" (acquiring these goals would guarantee success).

Ms. Armani Williams gave an overview of the Community Outreach Project. This is an opportunity that they have undertaken to develop partnerships, to establish a constant and consistent presence at heavily traveled areas in Bayview Hunters Point, and to build a trusting relationship with the youth (ages 13-20). The objectives of this project are to identify partnerships (outreach partners, resource partners, community-at-large partners) and to develop, facilitate and maintain training modules. Participants will be trained to actually go out into these areas and effectively engage with youth and the community outreach project's referral process. This is an innovative program and it is not new (method was used by Malcolm X). The outcomes of these efforts were explained in detail and a related information sheet was distributed. Ms. Williams summarized that they are developing a partnership with all the community services available and then

providing the manpower to go out into the field and funnel the youth into these organizations. This is a unique and wonderful opportunity to provide the youth with services that they have not been able to receive before now—it is not new, but it does work.

Mr. Logan emphasized that it is time for the community, the commissions, and uninvolved persons to get involved. He stated that he is aware that the Commission is not a funding source, however, he requested their support in terms of (an outline of their request was circulated):

- Forward a letter to the Mayor in support of this project in its financial well being (the merits of the project).
- A letter of endorsement supporting the community outreach project to be used in promotional materials.
- Would like Commissioners (1-4) commit to providing a workshop for the young people at “Infusion One” on how commissions function and what roles they play in the community.

Mr. Logan concluded by thanking the Commission for their time and attention; and looks forward to working with the Commission in the future.

Commissioner Larkin stated that he has worked with “Infusion One” in the past and it is an excellent program for children. He wanted to know what types of services are being offered for parents? Mr. Logan explained that prior to the beginning of each program, there is always orientation for the family and a full explanation is given regarding what their child would be involved in throughout the program. At the completion of the program, there is a family night in which the participants facilitate a process where they can explain to the family members what they learned from the program.

Commissioner Brown commended Mr. Logan on the program, “The fruits of his efforts were demonstrated in a positive way that evening”. Commissioner Looper remarked that he was familiar with the organization and would not only like to be a participant in the workshop, but would also like to be involved in the program. Mr. Logan welcomed his participation.

Commissioner Larkin explained that the first and second items that Mr. Logan requested would have to be placed on the agenda for the next meeting because these require votes. The third item does not require voting action—it is a personal voluntary issue that could be handled immediately. Commissioner Larkin committed to do a workshop collectively with the City Attorney for the young people. He instructed staff to draft the letter to the Mayor and endorsement letter for consideration at the next Commission meeting.

VIII. Director’s Report

Dr. Toye Moses reported that a copy of the Annual Statement & Report of what transpired from July 1, 2001 thru June 30, 2002 was included in the Commission’s package for their review. No new information from downtown regarding the website.

The agenda and minutes were posted on schedule. The budget has been presented for approval to the Board of Supervisors. The Decorative Plant Services Lease Agreement has been drafted and will be e-mailed upon completion. There was discussion of the funding sources and Dr. Moses suggested that this item be deferred to "Introduction of New Business".

Commissioner Nguyen moved and Commissioner Looper seconded to accept the Executive Director's report. Motion passed unanimously to accept report as presented.

IX. Introduction of New Business

Commissioner Larkin suggested that the Director of Small Businesses be invited to give an overview of developments in this community. Also that Mr. Leamon Abrams, Mayor's Director of Economic Development be invited to address the Shipyard issue.

Dr. Moses asked that Mr. Marc MacDonald, Director of Real Estate be invited to address the Commission.

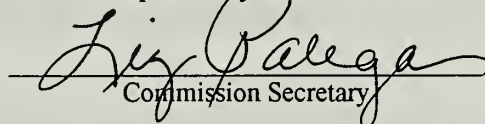
X. Announcements

Ms. Susan Horsfall announced that on Monday, July 15th at 5 p.m., the Civil Service Commission will hold a special meeting to hear racial issues relative to the Director and Commissioner Linda Richardson. The Commission was invited to attend the meeting.

XI. Adjournment

Commissioner Hardin moved and Commissioner Nguyen seconded to adjourn the SECF Commission meeting. Meeting adjourned at 8:52 p.m.

Respectfully submitted,


Commission Secretary

Millard Larkin II
President
Malik Looper
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO



Toye Moses,
Executive Director

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING SOUTHEAST COMMUNITY FACILITY COMMISSION Wednesday, JULY 24, 2002 - 6:00 P.M. 1800 Oakdale Ave., Alex L. Pitcher Community Room San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

A G E N D A

- I. Call to Order
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. Roll Call
- IV. **Approval of Minutes:** July 11, 2002 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion & Action):**
 - a) **Press Release:** Nancy Pelosi: House Approves \$38 Million in Federal Funding for the revitalization of Bay-view Hunters Point Shipyard"
 - b) Letter of support on behalf of Infusion- One to Mayor Willie Brown, Jr.
 - c) Endorsement letter supporting Infusion-One's Community Outreach Project for (COP)
 - d) Letter of invitation to Marc MacDonald, Director of Real-Estate.
- VII. **Presentation (Discussion & possible Action)**

Presentation by Michele Meeker, RN "Hypothermia Treatment Research @ UCSF"
- VIII. **Director's Report (Discussion):**
 - a) Update on Commission website
 - b) Update on FY02-03 Budget request
 - c) Update: Decorative Plant Services Lease Agreement
- IX. Introduction of New Business by Commissioners
- X. Announcements
- XI. Adjournment

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NEWS FROM . . .

Congresswoman Nancy Pelosi



2457 Rayburn Building, Washington, D.C. 20515

202-225-4965

June 27, 2002

Contact: Brendan Daly, 202-225-3130

Pelosi: House Approves \$38 Million in Federal Funding for Hunters Point

Defense Appropriations Also Includes Pelosi Request for \$11 Million in New Funding for Medical Research for Bay Area Facilities

House Democratic Whip Nancy Pelosi (D-CA) today announced \$38 million in new federal funding for the revitalization of Hunters Point Shipyard. The money was included in the 2003 Defense Appropriations bill, which the House of Representatives passed this afternoon by a vote of 413-18.

"This money is a down payment on a dream," Pelosi said. "This money will serve as the foundation on which to build economic opportunity for the people of the Bayview Hunters Point community."

The House bill includes \$36 million that the Navy requested for the cleanup of two parcels at the shipyard. In addition, Pelosi fought for \$2 million to help the City of San Francisco upgrade and maintain water and sewer service for current Hunters Point Shipyard tenants.

In January, the U.S. Navy and the City of San Francisco signed an agreement for the full cleanup and conveyance of Hunters Point Naval Shipyard. Under the agreement, the Navy will give the city 88 acres for the development of much-needed housing and retail space. The transfer will be made in phases following cleanup of individual parcels.

The funding approved today is the fourth year in a row that money has been set aside for the shipyard, including \$50 million this fiscal year, \$63 million in fiscal year 2001, and \$50 million in fiscal 2000. In all, more than \$225 million in federal funding has been spent on the shipyard cleanup.

Pelosi Wins New Funding for Medical Research

The defense appropriations bill approved today also includes \$11 million in new federal funding for vital medical research at San Francisco Bay area facilities that Pelosi pushed for, as well as \$9 million for the U.S. Military HIV Research Program and \$10 million for the Defense Department's military-to-military HIV prevention program.

"These dollars will help protect the men and women who risk their lives to defend our country," Pelosi said. "Members of our armed forces need the best weapons we can give them, not only to fight wars, but to battle disease, addiction and biological and chemical attacks."

The House bill provides \$6 million for the Northern California Institute for Research and Education, a medical research facility affiliated with the San Francisco Veterans Administration, to purchase equipment that will be used to conduct medical research focused on protecting American troops from chemical and biological threats.

The legislation also includes \$5 million for the University of California at San Francisco Department of Neurology Gallo Center to continue research on alcoholism. Scientists in this multi-disciplinary study hope to discover the biological basis for alcoholism and develop a chemical block to alcohol addiction. Alcoholism is the third-leading cause of preventable death in America.

In addition, the bill allocates \$19 million for HIV research and prevention programs at the Defense Department. AIDS is devastating foreign military forces in many parts of sub-Saharan African. Nearly 400 U.S. military personnel become newly infected with HIV every year, and more than 15,000 members of the combined armed forces are living with HIV/AIDS. These programs work to develop an HIV vaccine, monitor and prevent new HIV infections, and develop better test and treatment options.

The Senate will debate its version of the fiscal year 2003 Defense Appropriations bill. Once it approves that bill, a conference will be convened to finalize allocations for the upcoming fiscal year.

#

[Southeast Community Facility Commission](#) >> [Meeting Information](#)

Southeast Community Facility Commission

July 24, 2002 Cancelled

Southeast Community Facility Commission

Cancelled

Millard Larkin II
President
Malik Looper
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbie Brown
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, August 8, 2002 - 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124



Toye Moses,
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** July 11, 2002 (Discussion & Action)
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- VI. **Communications (Discussion & Action):**
 - a) **Press Release: Nancy Pelosi:** "House Approves \$38 Million in Federal Funding for the revitalization of Bayview Hunters Point Shipyard"
 - b) Letter of support on behalf of Infusion One to Mayor Willie Brown, Jr.
 - c) Endorsement letter supporting Infusion One's Community Outreach Project for (COP)
 - d) Letter of invitation to Marc MacDonald, Director of Real-Estate
- VII. **Presentation (Discussion)**
 - a) Honorable Supervisor Sophie Maxwell: "Health, crime/security and economic issues within the Southeast Sector Community"
 - b) Mr. Dave Pearson, Manager S.F. State University, Head-start Program @ Southeast Facility: "Childcare services and statistical breakdown of those being served in the southeast sector"
- VIII. **Director's Report (Discussion):**
 - a) Update on Commission website
 - b) Update on FY02-03 Budget request
 - c) Update: Decorative Plant Services Lease Agreement
- IX. **Introduction of New Business (By Commissioners)**
- X. **Announcements**
- XI. **Adjournment**

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The Southeast Community Facility Commission meets next on Wednesday, August 28, 2002.

1800 OAKDALE AVE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627
www.ci.sf.ca.us/sefacility

ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT!!!

**THE SOUTHEAST COMMUNITY
FACILITY COMMISSION**

WELCOMES

**SUPERVISOR
Sophie Maxwell**

SPEAKING ON

**Health, public-safety/crime
&
Economic Development Issues
within the Southeast Sector**

**Thursday, August 8, 2002
6:00 p.m.**

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534.**

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

MINUTES

THURSDAY, AUGUST 8, 2002

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED
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SEP 10 2002

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I. Call to Order

Commission President Millard Larkin called the Thursday, August 8, 2002 meeting to order at 6:13 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting. Special recognition went to Supervisor Sophie Maxwell for her attendance.

III. Roll Call

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Malik Looper
Commissioner Enola Maxwell
Commissioner Kim Nguyen

Not Present: Commissioner Atiliai Tofaeono (excused)

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Executive Director;
Liz Palega & Annette Price, SECF Commission Secretaries

IV. Approval of Minutes

Commissioner Brown moved and Commissioner Hardin seconded to accept the minutes of Thursday, July 11th. Motion passed to accept minutes as presented.

V. Public Comments

(This item was tabled until after the presentations were made) Commissioner Larkin opened the floor for public comments and noted that "Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not appear on the agenda". (Speaker cards were made available) No public comments were made.

VI. Communications

Dr. Moses announced that copies of the following were available for the Commission's perusal:

- a) Congresswoman Nancy Pelosi's proposal for \$38 million in federal funding for the revitalization of Hunters Point
- b) Draft of letter requesting financial support from Mayor Willie Brown on behalf of Infusion One's Community Outreach Project
- c) Draft of endorsement letter to be used for Infusion One's Community Outreach Project

The secretary read the endorsement letters for Infusion One aloud. Commissioner Larkin opened the floor for discussion or comments regarding:

- Congresswoman Pelosi's proposal (no comments were made)
- Draft letter to Mayor in support of Infusion One (changes were noted)
Commissioner Looper moved and Commissioner Brown seconded to accept letter with changes. Motion carried to approve letter with necessary changes.
- Draft endorsement letter in support of Infusion One (same changes were noted as letter to Mayor)
Commissioner Looper moved and Commissioner Nguyen seconded to accept letter with changes. Motion carried to approve letter with necessary changes.

In addition, the following copies of invitation letters were available for review:

- d) Marc MacDonald, Director of Real Estate
- e) Seth Steward, Director of Office of Small Business Affairs
- f) Leamon Abrams, Director of Mayor's Office of Economic Development

VII. Presentation

Commissioner Larkin introduced Supervisor Sophie Maxwell who will be speaking about health, crime/security and economic issues within the southeast sector of the City. He stated that at present, crime is very prevalent in this community and this is affecting many of the young people. He was pleased to see Infusion One and Young Community Developer representation at the meeting.

Supervisor Maxwell was also glad to see the large number of young people at the meeting and emphasized their importance as a resource.

Economic Development On the November ballot there will be a water bond for \$1.6 billion for San Francisco—other regions with Contra Costa County about \$2.6 billion—totaling about \$4 billion for infrastructure towards the water. Estimated time for completion of project about 10-16 years, which means great opportunities for middle class jobs. The young residents have an opportunity to go to school, go to college to become engineers and go to work in this water system rather than importing people from outside. There was a \$400 million project at Laguna Honda—those are jobs that make middle class families and individuals. They are going to need engineers, carpenters, designers and a number of vocations. There is \$6 million worth of square feet office and other spaces to be built at the Mission Bay Project and the retrofit of the Bay Bridge Project will also need middle class making jobs.

Supervisor Maxwell encouraged the young people to get an education/training for these jobs. At present, there are inadequate amounts of people to fill those jobs and people will have to be imported to do the work. Cities should be about creating middle class—not importing them—the

people are already here. Economic Development is exciting because it's about health, getting people off the streets, and a drop in crime—all of these help economic development. It's about getting mental health and other services that people need to make a good community. Many people came to San Francisco because of job opportunities—not because of housing.

There is a \$122 million bond to retrofit the War Memorial building. There are a number of bonds available and the money is there. The citizens of this community can partake in these projects and become middle class families--the City needs more families. Another prospect is the Exploratorium at the Palace of Fine Arts wants to move to District 10. Supervisor Maxwell welcomes this possibility. She spoke with Terra Solar, which is the solar company now doing 2.5 megawatts of power (solar power panels) in Sacramento and they also want to move to District 10. They need 50,000 square feet—which are job opportunities. If San Francisco becomes the solar panel capital of California, the residents will have the expertise. She inquired about stock ownership and they proposed: "Employees would own 80% and they would own 20% of the company" (which means that employees could own the company). The reason for their interest in relocating to San Francisco is because the City last year passed a number of bonds to install solar panels on all municipal buildings (the new Moscone West Building has the largest solar panel in the country). The Board is considering biotech companies. Supervisor Maxwell is putting together a task force on biotech/bio-science. It is nothing to fear and people should be educated on this to legislate it and protect themselves from those parts that may be harmful (there are some parts of bioscience that are not). Everyone should get excited about the economic development taking place in this area, campaign, and be prepared for those job opportunities.

Health Supervisor Maxwell reported that they are working on health issues. The Board passed legislation dealing with power plants. They cannot produce anymore pollution that is already here. They have spoken to the Public Utilities Commission about the sewage plant. There is no other sewage plant in this country that is within twenty feet from residential houses. This plant should not be here and the digesters will have to be relocated. Supervisor Maxwell suggested another way to stay healthy is to explore obtaining good organic food. Efforts are being made to have vegetable stores on Third Street. The largest produce market in the City is within three blocks from Third Street and there are only a few places to get fruits in this area.

Crime This is an issue that seems to be ongoing. Supervisor Maxwell was confident that Chief Saunders will make a difference. His homicide inspector is great and his brother has been on the police force for 30 years and resides in District 10. Supervisor Maxwell feels that there will be some real changes made, e.g. community policing and different kinds of policing. The City spends over \$500 million on the criminal justice system and only \$10 million on parole. This needs to be shifted around; in that more money should be spent on when a parolee is out—keeping them out, instead of keeping them in. The prison system is a large industry. Commissioner Maxwell concluded by stating that people need to start thinking differently.

Commissioner Brown thanked Supervisor Maxwell for meeting with the Commission. Commissioner Brown asked that she expand further on the relocation of the sewage plant because the Commission recently met with Pat Martel and it was the Commission's

understanding that the plant will not be moved and efforts will be made to reduce the odors. Supervisor Maxwell clarified that the sewage plant will not be moved yet—it's the digesters (large round tubs) that are being relocated. Supervisor Maxwell felt that Ms. Martel was eluding that this will not be done at this particular phase. They are considering having another phase of expanding local sewage within the City. They are looking at ways to not only mitigate the odor, but also to move the plant because it's in the wrong place and it's poor land usage. It will be a while before this is done. This is suppose to be a part of that big bond issue (about \$5 billion). They decided to cut back and community advocates have to work very hard to keep this on the front burner. They are trying ways to mitigate the odor, i.e. having more water going through the system; fixing the Northpoint Plant to make sure that all sewage does not come to this location (rerouting to shorter distance would make a better system and it doesn't take much money). The plants will be relocated perhaps within the next 5 years instead of the upcoming bond issue in November.

Commissioner Looper wanted to know "With all the projects taking place in this community, and in preparing people before the jobs arrive, will the community-based organizations be utilized in the process--as resources?" Supervisor Maxwell replied "Yes". The Mayor is assembling a group of people from the community college system, the public school system, the unions and any other number of community-based groups to explore having a certificate program. Supervisor Maxwell felt that people can be trained within six months for these jobs. She will make sure that the community-based organizations involved will get funding up front.

Commissioner Hardin acknowledged Supervisor Maxwell for making Bayview Hunters Point exciting in the future with the things she outlined as potential resources for the youth and residents of this area. She was interested in what Supervisor Maxwell's role will be in the implementation of reuse of the Hunters Point Shipyard and how that is going to affect this community? Supervisor Maxwell responded that she is making sure that the Department of Public Health (DPH) plays a key role—they are suppose to insure that the citizens are healthy, safe and if there are any dangerous considerations, they will be there first.

Supervisor Maxwell reported that recently, the Army found methane gas (it is not toxic, but inflammable) underneath the landfill and it had seeped under one of the UCSF buildings. The Navy wanted to place a burner there, pump the gas and burn it off; however, what could happen potentially is dioxide—which is toxic. The DPH, community advocates and others asked the Navy to research other ways of resolving the problem. The Navy is going to do an entirely different system (it will be more costly, but better). The DPH has been in the forefront of this project and community residents were involved in reviewing conveyance documents. There is a legislation being introduced that will enable CAC's to go behind closed doors and being in the forefront in terms of reviewing confidential documents. Supervisor Maxwell urged that with the various projects taking place in the community, the residents should be involved from the beginning and be able to review pertinent documents. This legislation will be very helpful with the Bayview Hunters Point cleanup. Also, in making sure there is community participation in everything they do, for the first time, the Navy is talking with the residents--partnering with them so they can be involved in the cleanup process and Navy contracts.

Supervisor Maxwell noted that they will make sure that Lanar, who is the master developer, does what he is suppose to do. Lanar is a wealthy developer and so far they have spent over \$15 million; in which the City would not have been able to do because they do not have the money. Lanar may or may not get this contract, but they feel it is worth it for them to try. The City has been able to use them very well for a lot of things that they have been trying to do.

Commissioner Hardin wanted to know the status of the Home Depot that has been advocated by the community to be placed where Goodman's Lumber was located? Supervisor Maxwell responded that Home Depot is still in the works. They have not done all that have been asked of them. The City is still negotiating with them to make sure they are doing what they are suppose to do—in terms of community participation, planning for traffic mitigation, what the building is going to look like because the City is an urban environment and there is not enough space. They are being asked to use solar panels on the roof and parking lot to generate their own power so it's not a burden on the citizens.

Commissioner Nguyen was very excited to hear about the many projects being funneled to this particular area. She wanted to know what role can the Commission play in assisting Supervisor Maxwell and the community to make this run smoothly? Supervisor Maxwell envisions the Commission's role to be crucial by advocating for programs to help people prepare for these jobs. Currently, PUC needs 70 engineers. The Commission needs to work with the community-based organizations because they are the partners to make a good program. To be able to take advantage of these job opportunities by having people get in and out of training, get them educated and get them the assistance they need.

Commissioner Brown asked if Supervisor Maxwell foresees a delay in the Light Rail Project—given the news that came out about the findings of asbestos? Supervisor Maxwell does not see this as being a major delay; however, it does alert everyone on what has to be done. Supervisor Maxwell advised that if someone feels that something is not being done right, contact the appropriate source.

Commissioner Larkin remarked that with so much occurring in District 10 and this Commission being right in the middle of representing the community—basically, some of the things Supervisor Maxwell mentioned—the Commission has tried to do for the community. Many of the other commissions are part of the City Charter. With the growth that is expected of this community, this Commission needs to be a part of the City Charter. This would give them a lot more authority on what's going on in this part of the City; and it would allow them to have the strength to support the things that the representatives want to see happen in regards to health, welfare, economic development and economic opportunities. Supervisor Maxwell stated that she sees the Commission's role to be for education. There are a lot of groups who are doing other things. In terms of education, the children are graduating at 1.7 grade point average. The Commission is needed to be invested in the educational system and become the bridge to represent the community with the public school and college systems. This is where the Commission can be vital because it is the missing link. It is extremely important that this Commission focus on what they do with this community, e.g. getting some good programs

established, link up with all the public schools so that every child and adult comes here at one time or another. This facility should be full every night for classes.

Commissioner Larkin agreed that Supervisor Maxwell was in-sync with the Commission in terms of what they envision for this area. However, in order for the Commission to do the kind of job expected, the budget is a big consideration. Every year, instead of adding to the budget for the facilities or staff, they are subtracting. The small staff is being overloaded with work. Supervisor Maxwell remarked that she was on the Budget Committee and never saw this Commission advocating for this. The Commission's job while representing the community should be at those meetings advocating for community schools; and when the budget comes up—something should be said. Commissioner Larkin explained that this Commission does not come through the regular Board package—it goes through PUC. Supervisor Maxwell suggested that the Commission advocate with PUC and the Board of Supervisors. The Board reviews PUC's budget and cuts can be made accordingly. The Commission should advocate to everyone until their message is heard.

Commissioner Larkin asked Supervisor Maxwell to consider his request of having the same authority as other commissions. It is imperative to have more power to make things happen in this community. Supervisor Maxwell advised that the Commission has to make their own power by advocating and then they can become a strong body. It's not about anyone giving the Commission anything, it's about the Commission taking it, being active and being there. The other commissions do not come in front of the Board—they are basically, advisory. Some of them don't have any staff or director. Commissioner Larkin concluded that the difference of the other commissions is--they are chartered and this Commission is not.

Commissioner Maxwell was glad to hear that the Light Rail Project would have a delay because it has changed in its relationships to community residents altogether. She received notice that the regular meetings with 6 community-based agencies have been discontinued. The project will be opened up with RFQ's and proposals will be accepted citywide for the Light Rail Project. Supervisor Maxwell explained that when this project was brought before the Transportation Authority (Board of Supervisors was the acting commission), the large funding was brought to their attention and they wanted to partake in the process. MUNI has been difficult to deal with, but the Board will have to work with them.

Commissioner Maxwell remarked that for a lot of the jobs being proposed for this area, education is needed and persons need to be qualified. However, there are many things occurring in the City for job development that don't require a lot of education and qualification. These jobs are not being given to the community-based agencies as promised. People need jobs continuously and there is no control how long a person is on the job. Commissioner Maxwell agreed that the Commission should attend Board meetings and advocate for the community.

Commissioner Hardin noted that the Bayview Opera House (BOH) serves as an educational facility in arts and as a cultural hub for this community. The BOH recently received its budget from the Arts Commission and its been cut so severely that there are many programs that are not

being funded next year. Commissioner Hardin asked Supervisor Maxwell if she knew of any resources to bring more arts funding for the BOH, it will be appreciated.

Supervisor Maxwell introduced Jackie Corde from the City Attorney's Office. Ms. Corde announced that about two years ago, the Board of Supervisors requested the City Attorney's Office to look into whether there were any citizens who were experiencing problems with "Predator Lending". The Board was concerned about people who are elderly or indigent who are being targeted by certain kinds of lending agencies. Ms. Corde asked that the City Attorney's Office be notified if anyone knows of someone experiencing such (contact person is Marguerite Guterrez).

Commissioner Larkin opened the floor for public comments and questions. He asked that speakers limit their remarks to three (3) minutes. (Speaker cards were made available)

- Dwayne Jones, Executive Director of Young Community Developers (YCD) – Mr. Jones commended Supervisor Maxwell on the excellent job she is doing in terms of bringing departments and community-based organizations together to the table. In terms of economic development activities associated with forthcoming projects, she has an amazing concept that YCD is happy to work with her on. He expressed concern regarding their existing PUC Project that trains people to be stationary engineers and subsequently become PUC employees has been placed on hold due to cuts. He questioned how a piece of a program that is part of mitigation could be placed on hold because of other issues transpiring in other departments? He asked what could be done in the context of advocating and who with to remove the hold from that program?

Supervisor Maxwell felt that Mr. Jones is correct, in that, it is important that this program is ongoing. It should be written in that when economic times get hard, this program should not be cut. Supervisor Maxwell emphasized that this is unacceptable because this program was not on the table to be cut. When Ms. Martel came to the Budget Committee meeting, another person was added to that training session that seemed to be helpful. The Budget Committee is looking at ways in making sure the program continues. Supervisor Maxwell assured that it will continue and suggested that a meeting with Ms. Martel be arranged to discuss this issue.

- Michelle Davis, Employee of YO (Youth Opportunities) Program in BVHP – Ms. Davis stated that YO is funded by the Department of Labor and facilitated by the Private Industry Council (PIC) of San Francisco. The City was awarded \$28 million to work with youth over a certain period; and after a certain length of time, the grant will be self-sustaining. She expressed concern that for a program of that size to be in the community providing some type of service/resource, it would warrant the community to be more involved with the program; but she has not seen this from the community.

When YO started at Gloria R. Davis, community people were hired in order to relate to the youth from this area. There is an office at Sunnysdale, 1650 Mission and 1650 Bryant. YO opened a satellite site at 195 Kiska in the midst of the enterprise zone 231 where most of the poverty in the community exists. The program ran without meeting the grant guidelines in

terms of a youth lounge and other features to make it more accessible and youth friendly. There were no fax or copier machines for staff to process the youth applications into the program. They were inconvenienced by being sent somewhere else to get qualified for a program that was written for them in the enterprise zone. The satellite sites closed without informing the youth, its staff or hold a community meeting to inform its residents. The BVHP site is the only site that does not have a fully functional center that is called for in the grant. PIC supplies sub-contractors with funds to employ the youth from this program. YO is too good of a resource to eliminate from this area—especially with the youth crime. The community should be more involved to make YO make it right for BVHP.

It is being proposed to relocate the program to 1201 Mendell (adjacent Providence Baptist Church), hours 9-3 p.m., the staff must be out of the new location by 3 p.m. and youth by 4 p.m.—which is not adherent to the guidelines of the grant. Ms. Davis felt that the center should be open where the youth could come and have a safe place with responsible adults. The youth population is diminishing from the program at 3 per week. Many of the case managers and staff have been relocated outside of the community. She concluded that PIC needs to make this right and urged that the BVHP residents keep an eye on the program and get involved. She also requested Supervisor Maxwell's assistance.

- Jesse Mason, BVHP Community Advocates – Mr. Mason expressed concern for the economic development of this area. He noted that the economic development from what Supervisor Maxwell mentioned is fantastic. The community employers in BVHP has an economic advantage to allow many of the children in this area to work because there is an obligation in terms of the 1970 Memorandum of Understanding (MOU). This MOU state: "These companies would train and hire these young people in the community"; unfortunately, this has not been done yet. He wanted to know how could those large companies (approximately 3,000 employers) in the community be brought to the table? If these employers would hire 1-2 persons, the unemployment situation would probably be eliminated.

Supervisor Maxwell agreed that this should be done and they probably will do it; so the community has to work on that with the MOU. Basically, she was talking about projects the City is controlling because the City has the obligation, whereas, a private company is different. The Government has the monies and the City has the obligation. It is the City that will be performing all these aforementioned projects and spending \$400 million. A lot of these jobs could be stationary—here forever. She did review the MOU and informed Mr. Mason that they will meet to discuss this further. The community needs to prepare themselves and prepare people for getting these jobs when they arrive and keeping them.

- Ricky Quarles, Consultant to the Director of Infusion One – Mr. Quarles thanked the Commission for the endorsement letters that were approved. The Community Outreach Project is a follow-up from the "Young Men at Risk Teen Summit". They believe that in order to reach the young children, they need to go out to the community. They are seeking outreach partners, community-at-large partners and resource partners. Each one of those partners will be able to offer essential needs to the youth, especially those at risk who are in

gangs and those that don't know where to get help. Training will begin on August 23rd where all three partners will be trained on safety measures and what transpires on the streets. Captain Puchinelli with the Police Department has already submitted his letter of support. This is a very important project and without the public's help, they will not be able to do this. At Infusion One, they do not believe in "Try"; they believe in "Doing It". In order for this to be successful, support is needed. In conclusion, Mr. Quarles requested Supervisor Maxwell's support and assistance in advocating for funds for this project. Supervisor Maxwell replied "Yes".

Commissioner Larkin thanked Supervisor Maxwell for meeting with the Commission and sharing this invaluable information. Also, her leaving with a few new ideas that the community feels are needed and things requested of her to look into.

Commissioner Larkin introduced Mr. Dave Pearson, Manager of S.F. State University Headstart Program at the Southeast Community Facility.

Mr. Pearson thanked the Commission for having the opportunity to meet them. He reported that S.F. State University-Urban Institute is the replacement grantee for the Headstart Program consisting of two agencies. The Headstart Program offers a full range of comprehensive and developmentally appropriate services for children who are low-income, from the ages of 2.9 to 5 years old. Prior to a month ago, they were only serving children from 3-5 years old. Child Development Programs can serve children up to 2 years old or 5 years old. Because the Headstart Program is federally funded, they can serve up to maximum of 4 years. Currently, the City's Headstart Programs serves 1,401 children of which 40 slots are located at this facility.

The year 2002-03 has made significant changes within the federal government and federal guidelines requiring teachers (at least 50%) to have their BA degree and the other 50% must achieve their AA degree within the year 2006. There will be a vast change in staffing this coming year. The Centers Directors must have a Bachelor or Masters degree. Those who do not may maintain their jobs as site supervisors while working towards their CDA credentials or better. Currently, out of the 40 children at this site, there are 11 children not residing within the 94124 zip code (about 80% children being served in this area). In the school year 2002-03, seven of the eleven children residing outside will not be attending this center—which will bring the percentage served at this area to 91%. They are looking at serving the areas in which each Headstart is located within the demographics of the City. In BVHP there are other facilities that serve Headstart students: Charles Drew and Partners. Overall, there are 24 Headstart locations with 17 partners and even family childcare homes (literature was available).

The City no longer looks at Headstart as a single entity, but they do partner with other programs to provide full day services. When S.F. State University took over this Headstart Program, it ran half-day services. They went to full day service when there was a need and now they are looking towards full-day, full-year services. Their funding has also been cut like other entities. With the funding that federal government provides, they still have health and social services (within that--support groups and referrals). They also offer disability services and support. Overall, all children's meals are free, inclusive of breakfast, lunch and a snack. There is quiet time for full-

time children within a child development center. Also, they offer the parents a full comprehensive service, i.e. referrals to help parents find employment and employment training. There are workshops held for parents at 205 – 13th Street, which teaches them how to become teachers, center directors, center assistance, etc. The funds are paid through the S.F. State University-Urban Institute. Currently, they are looking forward to another successful year in Headstart. Mr. Pearson thanked the Commission for having them here another year.

Commissioner Larkin congratulated Mr. Pearson for providing the Headstart services at the facility. He asked what are the possibilities, given the number of parents moving in this area, for creating more slots—outside of the 40 existing slots? Mr. Pearson responded that being a federally funded program, they cannot promise slots to persons living in a general demographic. This would be against the federal mandate of their grant. They do try to serve the general community. They cannot say preference, but most parents feel comfortable having their children within their environment/residence or some in their workplace. It is probable that because this is in a college atmosphere and they do have the demographics right here, most of the families come from the southeast sector. There has never been a problem getting this center fully enrolled. He did not foresee other areas enrolling at this facility because there are various daycare centers and partners throughout the City.

Commissioner Larkin wanted clarification on the 1,401 slots in the City, being federally funded, would mean that families residing in this area can go to other parts of the City for childcare services. He also wanted to know what the possibilities were in getting the 40 slots at this site increased? Mr. Pearson responded that the facility would have to be large enough to be licensed for that number. The licensing capacity for the current facility is 40.

Commissioner Brown wanted to know the criteria for a family to qualify for applying—is it income? Mr. Pearson replied “Yes”. There are guidelines set forth by the federal government. These guidelines are for San Francisco residents; e.g. a family of three annual income is \$18-21 thousand and other criteria. The hours are currently 8-4:30 p.m. Commissioner Brown wanted to know if there was a before and after school program because most full-time jobs start at 8 a.m. and end at 5 p.m. Mr. Pearson replied “No”. There is a center in Hunters View that does serve this zip code and its hours are from 6 a.m. to 6:30 p.m. The Southeast Headstart Program is funded by two sources: federal and state. Commissioner Brown could not understand how a full-time parent could benefit from this service at this facility. Mr. Pearson responded that most full-time parents make arrangements to have their children dropped off and picked up by other guardians. They are looking at longer hours, but the present budgetary cuts won’t allow it.

Dr. Moses noted that this facility was built as a mitigation measure to make it available for educational services, childcare services, etc. Most of the students attend evening classes. In a collaborate effort with the college, what can be done to help provide services for these students? Mr. Pearson explained that in 1999 when they took over the grantee of this facility, they were given a \$6 million grant from S.F. State, which is the lowest funded Headstart Program (due to no room for expansion). They currently do not have the funds to run a twilight program, but they would be interested in meeting with Dean Hunnicutt in working together towards this effort.

Dr. Moses noted that diversity is very important. This neighborhood is growing rapidly with a mixture of all ethnicity. He wanted a fiscal breakdown of how many African-American children and students with children are enrolled in the program? Mr. Pearson did not have the statistical data with him, but would forward it to Dr. Moses soon.

Commissioner Larkin thanked Mr. Pearson for his invaluable information and stated that the Commission would like to meet with him again.

VIII. Director's Report

Dr. Toye Moses introduced Annette Price who will be the Executive Secretary to the Commission effective August 19th. Ms. Price has already worked with PUC and has a good background experience. Another person has also been hired to replace Kenneth Kwan and she will also start on August 19th.

- a) Update on Commission website - Dr. Moses had spoken to Jennifer who is the new person in charge and she will train Annette on posting and retrieving data when she starts employment.
- b) Update on FY 02-03 Budget Request – The budget has been finally approved.
- c) Update of Decorative Plant Services Lease Agreement – The lease went to the City Attorney's Office and was returned today. Dr. Moses suggested that the Facilities Committee schedule a meeting to review the lease.

Commissioner Larkin asked Commissioner Hardin to schedule a meeting with the committee to review the lease and report back to the full body.

Commissioner Brown moved and Commissioner Hardin seconded to accept the Executive Director's report. Motion passed unanimously to accept report as presented.

IX. Introduction of New Business

- a) Commissioner Larkin asked that an invitation be extended to Assistant Chief Earl Saunders who is now Chief Saunders of the S.F. Police Department to meet with the Commission. With all of the problems occurring in this neighborhood, he would like Chief Saunders to explain some of the things he plans to do to bring some closure to some of these problems.
- b) Commissioner Brown asked to invite Pastor Calvin Jones of Providence Baptist Church to speak on the chartered school (grades K-5) opening on August 26th: the program and what it offers.
- c) Commissioner Looper suggested that an invite be sent to someone from the Department of Elections in preparation for the November general elections—job opportunities and what is on the ballot.
- d) Commissioner Hardin stated that when she chaired the Facilities Committee, she was asked to bring some decorative highlights to the Alex Pitcher Community Room. She met with Al Williams who is on the Board at the African Museum in the Western Addition and he offered items that he could loan for display on a rotating basis, e.g. textiles, photographs, etc. Commissioner Hardin was open for suggestions regarding decorative ideas for the facility.


X. Announcements

Commissioner Nguyen wanted to know the status of the workshops for Infusion One in terms of which Commission is participating, time, etc. Commissioners Larkin, Looper and Hardin volunteered to do the workshops. Commissioner Larkin will be meeting with Director Logan on August 13th to discuss when he would be available to help with the workshop with the children. He will suggest to Mr. Logan to contact Commissioner Hardin. Commissioner Looper stated that he has two days scheduled in October for the workshops. Commissioner Hardin wanted clarification that the workshops would be done individually and not as a group. Commissioner Larkin suggested that guests from different entities be invited to speak to the children about how city government operates. Commissioner Larkin plans to speak on how the Commission meets, its responsibilities to the community and the importance of knowing how the community works by attending regular meetings to monitor activities and getting involved in community functions, etc.

Adjournment

Commissioner Brown moved and Commissioner Nguyen seconded to adjourn the SECF Commission meeting. Meeting adjourned at 7:56 p.m.

Respectfully submitted,



Commission Secretary

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, August 28, 2002 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

DOCUMENTS DEPT.

AUG 23 2002

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AGENDA

08-23-02P12:06 RLVD

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** Aug 8, 2002 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion & Action):**
 - a) Letter of Invitation to Police Chief Earl Saunders re: Closure to some of the crime problems in the Community.
 - b) Letter of Invitation to Reverend Calvin Jones re: Charter School at Providence Baptist Church and what it offers.
 - c) Letter of Invitation to Charles Flowkes re: How Homelessness at Providence Baptist Church would affect this community.
 - d) Letter of Invitation to John Arntz, Acting Director, Dept. of Elections re: Prep community for the November election and expectations of what will be on ballot.
 - e) Decorative Plant Services Facility Quarterly New Hire Report, First Quarter, 2002 (accept or reject the report) Action.
 - f) Request from City College: Sublease of classrooms to SF Unified School District.
- VII. **Presentation (Discussion)**
 - a) Ms. Michele Meeker, RN, Geoffrey T. Manley, MD, PhD, Martin C. Holland, MD: "Hypothermia as a Treatment for Severe Traumatic Brain Trauma".
- VIII. **Director's Report (Discussion):**
 - a) Update on Commission website
 - b) Update on FY02-03 Budget request
- IX. **PUC/Bureau of Land Management Report (Discussion & action)**
 - c) Decorative Plant Services Quarterly New Hire Report, 1st quarter, 2002 (accept or reject the report) Action
 - d) Request from City College (Southeast Campus) sublease of classrooms to SFUSD (direct PUC/Bureau of Land Management to proceed or not to proceed) Action
- X. **Introduction of New Business (By Commissioners)**
- XI. **Announcements**
- XII. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday September 12, 2002.

800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

www.ci.sf.ca.us/sefacility

**Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: Donna_Hall@ci.sf.ca.us.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.ci.sf.ca.us.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

WELCOMES

Geoffrey T. Manley, MD, PhD
Director of Neurotrauma Research

Martin Holland, MD, Chief of Neurological Surgery, SFGH
Michele Meeker, RN, Clinical Research Study Coordinator

SPEAKING ON

**“Hypothermia as a Treatment for
Severe Traumatic
Brain Trauma”**

DOCUMENTS DEPT.

AUG 23 2002

**Wednesday, August 28, 2002
6:00 p.m.**

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1800 OAKDALE AVENUE – SAN FRANCISCO

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[Southeast Community Facility Commission](#) >> [Meeting Information](#)

Southeast Community Facility Commission

August 28, 2002

Southeast Community Facility Commission

MINUTES

WEDNESDAY, AUGUST 28, 2002

6:00 P.M.

1800 Oakdale Avenue

San Francisco, CA 94124

I. Call to Order

Commission President Millard Larkin called the Wednesday, August 28, 2002 meeting to order at 6:19 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Bobbrie Brown
Commissioner Millard Larkin, II
Commissioner Enola Maxwell
Commissioner Atiliai Tofaeono

Not Present: Commissioner Heidi Hardin (excused)
Commissioner Kim Nguyen (excused)

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Executive Director;
Joseph K. Tham, PUC Real Property Officer, Annette Price and Liz Palega, SECF Commission Secretaries

I. Approval of Minutes

Commissioner Maxwell moved and Commissioner Looper seconded to accept the minutes of Thursday, August 8, 2002. Motion passed to accept minutes as presented.

V. Public Comment

Commissioner Larkin opened the floor for public comment and noted that requests may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests will be given on a first-come-first-serve priority and speakers may be limited to three (3) minutes. (Speaker cards were made available).

VI. Communications

Dr. Moses reminded that at the previous meeting, staff was directed to send invitational letters to the following to meet with the Commission: a) Chief of Police,

Earl Saunders; b) Reverend Calvin Jones, Charter School at Providence Baptist Church; c) Mr. Charles Flowkes, Transitional Housing for the Homeless at Providence Baptist Church; and d) Acting Director of Elections, Mr. John Arntz.

Other communications for the perusal of the Commission included: a) Decorative Plant Services Facility Quarterly New Hire Report; b) Request from City College to sublease space to SFUSD; and c) Appreciation letter from Commissioner Brown for support during her loss.

VII. Presentation

Commissioner Larkin introduced Michelle Meeker who spoke about "Hypothermia as a Treatment for Severe Traumatic Brain Injury".

Ms. Meeker announced that Dr. Manley and Dr. Holland were unable to attend the meeting because there were two head trauma incidents that evening which required their surgical expertise. Ms. Meeker is a nurse at S.F. General Hospital (SFGH) in the Department of Neurosurgery. She showed a slide presentation and explained the following in detail:

The National Acute Brain Injury Study: Hypothermia II (NABIS:H II) is taking place at SFGH under the auspices of University of California of San Francisco (UCSF). Severe traumatic brain injury occurs as a result of an accident, e.g. a fall, car accident, or assault—resulting in patients becoming comatose, unresponsive or minimally responsive. Nationwide statistics on traumatic brain injury indicate that every 15 seconds a person sustains one (1,200,000 new cases each year), 50,000 persons die annually and 80,000 are permanently disabled. The risk of brain injury is highest among adolescent young adults and those over 75 years of age. The risk for males is twice that of females because generally, males engage in more risk-taking behavior than females. The community that this program serves is the Northern San Mateo County and San Francisco. NABIS:H II is a study that has been designed to determine if hypothermia helps certain brain injured patients. This multi-center study consists of nine centers and is funded by a large national research program called National Institute of Health. The study is expected to enroll 200 patients nationwide over a period of three years--about 10 patients annually at SFGH.

The use of hypothermia treatment with brain injury patients has been in effect for quite some time. It is very useful in certain patients, but has never actually been studied prospectively. There is not a good understanding of why it works—only theories. The previous NABIS:H I study was also a multi-center study conducted at ten centers nationally. There was a significant treatment effect but only in patients between the ages of 18 and 45 years who reached cool temperature. However, those who did not come in cool, could not be cooled quickly enough. Patients who were over the age of 45 did suffer complications, e.g. infection at a slightly higher rate than the controlled group of those who were not cooled. As a result, patients over the age of 45 will not be included in this study. The theory is that hypothermia helps the injured brain because it slows down secondary injury to the brain. The primary injury to the brain is the actual impact on it and secondary injury is what happens after the impact. Generally, swelling and micro bleeding that occurs are mainly a result of higher cellular metabolism. It is suspected that cooling slows down the injury consumption of the brain and helps control the swelling and stabilize blood vessel walls.

The inclusion criteria of participants in this study are patients with severe brain injury due to trauma with no penetrating injury confirmed by head CAT scan. For example, a person who was in a car or motorcycle accident, hit on the head with an object such as a baseball bat, fallen down a flight of stairs or out of a window. Patients who have penetrating injury such as a knife or gunshot wound to the head cannot participate because those are different injuries to the brain and there is not evidence that this

helps those kinds of patients. As mentioned, the injury must be confirmed by CAT scan with no evidence of trauma bleeding to the chest, abdomen or pelvis areas. Patients must be between the ages of 16 and 45 years of age.

There is a parallel pediatric study occurring in institutions nationwide, which include patients under the age of 16. Ms. Meeker does not anticipate seeing very many patients here because they have to be 94 degrees Fahrenheit or about 35 degrees Celsius upon arrival. Patients must be cool on arrival to the emergency unit. There are quite a few patients seen who are cool on arrival but they have to meet all the criteria as required. The reason patients must be cool on arrival is because otherwise they cannot be cooled down quickly enough for this treatment to be effective. In addition, patients who have other significant bodily trauma, e.g. significant chest or abdominal injury, broken pelvis or liver laceration are disqualified—excluded from this study. All female patients of childbearing years who arrive at the emergency unit must have a negative pregnancy test to be eligible.

Patients who cannot participate in the study are: a) Comatose or semi-comatose patients with a normal head CAT scan. They are inebriated or under the influence of drugs which causes them to be non-responsive—not because they actually have the significant brain injury; b) Brain-dead patients. In most parts of the country, they are considered dead; c) Patients who have evidence or are suspected of internal bleeding; and d) Patients who have suffered a penetrating injury, such as gunshot or knife wound.

In the consent process, persons participating in the study must give informed consent or permission before any research procedures can be performed. Consent must be given in person and cannot be given over the phone. Patients who are comatose cannot give consent, so normally the next of kin would be asked for permission. If a patient's immediate family is unavailable to give consent, then those persons actually cannot participate in the emergency research study. The solution on a national level has been to devise some guidelines of how to conduct emergency medicine study without consent use, "Waiver of Consent".

Ms. Meeker emphasized that the main reason for the presentation was to request support from the Commission in advocating consent from the community for this kind of research study. There are very specific circumstances for which the "Waiver of Consent" can be used—must be a life-threatening situation and available treatments are unproven or unsatisfactory. Statistics indicate that medical techniques have not been very successful in saving many of these patients or returning them to a normal functioning life. The patients are supported in many different ways, but unfortunately many do not do very well in the long-term. The research must be necessary to prove safety and effective intervention, and show that cooling is an effective treatment. It has been found that obtaining informed consent is not too feasible and the study cannot practically be carried out without the waiver of informed consent. Participation in the research must hold the prospect of direct benefit to the patient, and there is already evidence that this treatment will provide this.

Some private studies were done at other hospitals to observe the timeframe it would take to locate next of kin. Sometimes they came in with the patient or they were easily contacted; but a great majority of the time they were not found until sometimes up to 6 or 7 hours. The study must define the length of time of the therapeutic window and a little diligent search must be undertaken for the next of kin. These regulations require that coordinators confer with the communities. They have visited different neighborhood and advocacy groups because they are all at-risk populations for head injury. Ms. Meeker also does community notification through the media/press release in different forums, e.g. newspapers, television, radio, public service announcements, etc. This also needs to be done in a multilingual approach, but they have not started the community identification yet.

The procedure for the use of "Waiver of Consent" is that when the patient enters the emergency unit, staff has to try to identify the patient. They will establish eligibility for the participation by going through the aforementioned criteria, locating the family and trying to get the consent. For the purposes of this study, a one-hour diligent search for family is done using directory assistance and/or police assistance, e.g. sometimes an address is found without phone numbers so the police is needed to visit the patient's home. Old medical records are reviewed in case the patient has been there before. If family is contacted, permission will be requested of them. If not, staff will proceed with the use of "Waiver of Consent".

Once the patient is enrolled, the coordinator will call a randomization center in which the patient will be randomly assigned to a treatment group. Patients will be cooling within 4 hours of their injury using a cooling suit that wraps around their chest and legs to provide surface cooling (it may also require other treatment). The cooling phase will last 48 hours and then the patient will slowly be re-warmed to a normal temperature on the third day. All patients, regardless of what group they are in, will receive standard care for severe brain injury. Once the patient has undergone therapy in the ICU, if they continue to improve and eventually are discharged from the hospital they will be seen 3, 6, and 12 months after their injury to determine how well they are recovering. There is no cost to the patients for any of this follow-up involved in this study.

Ms. Meeker gave a list of her contact information in case questions arise that required a physician. She asked that the checklist questionnaire that was distributed among the Commission be completed and returned before her departure that evening. This questionnaire has to be forwarded to the Institutional Review Board who reviews all of their research studies. It is a way for the board to determine whether or not there is community support for this study. Once the community outreach notification is completed, Ms. Meeker will meet with the board and request permission to proceed with enrolling patients. If everything goes well, it is hoped that this will occur sometime in mid October.

Commissioner Larkin thanked Ms. Meeker for her outstanding presentation. He noted that it is prohibited for a full body Commission during a meeting, to complete such forms. However, this can be done individually, as a resident after the meeting.

Commissioner Brown wanted to know, "How many patients have enrolled or has the study already accepted patients?" Ms. Meeker replied they are not allowed to enroll patients into the program until they have accomplished all of their community outreach and have determined that there is support for the study. In addition, after the community notification is done, they have to wait to see if people attempt to contact them due to those notification efforts. Commissioner Brown asked "Approximately how many cases would be handled by SFGH?" Ms. Meeker estimated that about 8 to 12 patients per year would fit the criteria. It is not a lot of patients because they have to have primarily isolated head injury and be cooled upon arrival at the emergency unit.

Ms. Meeker also noted that there are some methods being worked on at other institutions for cooling patients more quickly. When that has been successfully achieved, then at some point in the future, they might be able to expand it to patients who come in with a normal body temperature. Then they would actually be able to cool those patients for this treatment and make a difference. Everything happens very quickly with head injuries, e.g. the swelling starts immediately as soon as the brain hits the cranial vault, skull hits the car, or the windshield, or the ground, etc. Swelling is what causes much of the damage with severe brain injury and it is important that all is done to decrease that swelling as soon as possible. If it does not occur within 4 hours, it won't have an effect.

Commissioner Looper thanked Ms. Meeker for her presentation and acknowledged that he is familiar with her work because he went through her program about 10 years ago. Ms. Meeker asked Commissioner Looper to share his firsthand experience. Commissioner Looper stated that he was a recipient of blows to the head from a baseball bat. He was comatose and went through physical and occupational therapy. Commissioner Looper was curious that with the great reputation of the program, why would Ms. Meeker have to go through this exercise--is there something controversial about this cooling method?

Ms. Meeker replied that the reason they have to speak to all the community groups is because this is a "Waiver of Consent" study. It is impossible to get consent on every patient involved in the study. Federal regulations indicate that "informed consent" is required on every patient who participates in the research study. If "informed consent" from the patient is unobtainable, then "immediate consent" from the family is requested. Because treatment needs to be implemented quickly and if a family member cannot be located immediately, that patient would not be able to participate in the research. Therefore, the only way to pragmatically carry this out is to use the "Waiver of Consent". In order for this to be done, the federal regulation requires that consent is obtained immediately--this is the reason for this exercise.

Commissioner Looper encouraged Ms. Meeker to use the resource directory that was provided by staff and informed her that there are organizations in this community that might be able to assist. He suggested an Afro-American health improvement organization that could be approached as a resource for reaching the community. Ms. Meeker thanked Commissioner Looper for the information and informed the Commission that she had similar groups to visit. She is going to submit this to her board for consent to proceed and then she will enroll patients. The coordinators will continue to see groups throughout the study and they are obliged to return to every group with their results and findings.

Dr. Moses thanked Ms. Meeker for her presentation and expressed concern from the community residents that wanted to know:

a) How will the community be convinced that this study is not a guinea pig study, an experiment?

Ms. Meeker responded that the participants are whoever goes through the emergency unit and meets the criteria. A person's background, ethnicity, etc. does not make a difference in the study. Previous studies have shown that this is safe and effective in the age group of 16 to 45 years. The study needs to be repeated because the previous study accepted patients from 18 to 60 years of age. As a result, the subgroup of patients up to age 45 benefited and patients over 45 did not respond to treatment well. There has been sufficient evidence to show that this is a safe treatment and will not cause damage in this group of patients. If this becomes an effective treatment, then it will become standard of care for all trauma centers in the country because the providers will be obligated to perform this treatment. At the halfway point, an internal analysis is done to see if the treatment has been effective with all the patients being studied. If the treatment is effective, the coordinators are obliged to take the treatment out of "research mode" and place it in the standards of "care mode". If this is not done, they would be withholding effective treatments from patients just to finish the study and this is unethical. Hopefully if this is effective, it could be combined with other treatments and maybe it will even be more effective. Lots of drugs have been studied over the last ten years for head injury patients and none of them have been effective. Ms. Meeker believed that it is because they were not administered quickly enough. The reason they were not given treatment quickly is because it was part of a research study--they had to get the consent, they could not get consent fast enough, and they did not go through this process of trying to pursue it using "Waiver of Consent".

b) What is the success rate of those who participated and how can it be measured?

Ms. Meeker replied that this would be measured with an "outcome tool" that is standard use in the neurosurgical setting. It is a questionnaire that allows providers to record whether a patient is or is not disabled, and if they are, how disabled. Patients would have to rate above a certain number on that scale or on that test for them to be considered successful participants. In other words patients who are vegetated or who are severely or moderately disabled would indicate the treatment was "unsuccessful". Whereas, patients who are mildly disabled or who are not disabled at all would indicate the treatment was "successful". This is how the outcome is measured and it would be done at those three different intervals of 3, 6, and 12 months. Past studies have shown that the one-year time point is sufficient. Usually people who are not responding to treatment within one year—do not recover. There is not a statistically significant difference.

c) How is it that a 16 year old is eligible for the study when it requires consent from the parents/guardian—why 16 as opposed to 21 minimum?

Ms. Meeker stated that "In terms of research, surgical or medical procedure, it generally starts at 18 years of age or older. The reason 16 and 17 year olds are being included in this study is because their body habit is that of an adult. Also, 16 and 17 year olds and even at times 15 and 14 year olds, are able to give their consent to other types of medical care procedures with the parents cosigning. This study would be the same, in that, if a 16 or 17 year old patient was admitted to the hospital and met the criteria for this study, permission from the patient and the parent or legal guardian will have to be acquired.

Commissioner Larkin remarked that "Anytime research is performed by using animal or human subjects in exploring the unknown and trying to reach an outcome, even though it might be beneficial, they are to a certain extent guinea pigs". Overall, these participants/human subjects would be reviewed for the procedure, its outcome and if successful, this could derive to work in a larger society.

Ms. Meeker agreed that the patients are considered human subjects and a tremendous amount of data will be collected from them. She acknowledged that there is definitely risk involved in any treatment—even those that have been approved. When patients are waived into the study without consent from the individual or their family, then those issues cannot be addressed, which is part of the reason why permission is being requested from the community in support of this study.

Ms. Meeker mentioned that she would refer the Commission's concerns to Dr. Holland and Dr. Manley because they probably could have a better response. She apologized for their absence and assured the Commission that they are anxious to answer any questions. Commissioner Larkin wanted Dr. Manley and Dr. Holland to be invited back at a later date. He expressed his appreciation to Ms. Meeker for her detailed informative presentation and asked "What did she want of the Commission?"

Ms. Meeker expressed concern that when she was invited to meet with the Commission, she was unaware that the questionnaire could not be completed as a group—which presented a little problem. The Commission represents the community and it is important that the Commission is aware of the study. Ms. Meeker asked that after the meeting, if the residents could complete the questionnaire individually, she would appreciate it. Also, she would appreciate any suggestions of other groups that she could speak with. Commissioner Larkin suggested that she contact Dr. Moses and staff for assistance with some referral information.

Commissioner Larkin opened the floor for public comments and questions. He reminded speakers to limit their remarks to three (3) minutes. (Speaker cards were

available)

Dr. Veronica Hunnicutt, Dean of City College of San Francisco (CCSF), Southeast Campus announced that she serves on one of those review boards for UCSF which meets regularly (at least once a month) at SFGH to review many of these procedures. She commended the Commission for the excellent questions that were asked, and assured them that as long as she is a member of that community board no one will perform any type of guinea pig study. The Commission's Community Board members on these review boards are very scrupulous and they do not want people to be used as guinea pigs. They want to make sure that the methodologies that they are using are very sound. Dean Hunnicutt concluded that she might not be totally aware of all the medical aspects, but there are also medical doctors who serve on the board and they are watching very closely too.

Commissioner Larkin was relieved to know that there was a board reviewing the study. He recommended that a representative from that particular board be invited intermittently to give updates.

VIII. Director's Report

Dr. Moses reported that:

- a) The Commission website is still in progress. Commissioner Hardin has been requested to submit a hard copy photograph.
- b) The Budget Request for FY '02-03 has been approved and is ready for implementation.
- c) Dr. Moses had requested the assistance of Commissioner Sulu Palega, President of the Housing Authority to locate housing for Commissioner Tofaeono whose home caught afire last week. Dr. Moses asked that Commissioner Tofaeono and his family be remembered in everyone's prayers.
- d) The Acting Director of Department of Elections, John Arntz was invited to speak on preparing the community for the November election. He was hesitant about that particular topic and will report back in the near future on which topic is feasible.

Commissioner Brown moved and Commissioner Maxwell seconded to accept the Executive Director's report. Motion passed unanimously to accept report as presented.

IX. PUC Bureau of Land Management Report (Discussion and action)

- Decorative Plant Services Quarterly New Hire Report 1st Quarter, 2002. Dr. Moses reported that this item was submitted at previous Commission meetings, but had to be calendared for discussion. Commissioner Brown observed that the report showed an increase of employees from this area--4 of the 7 new hires are from the 94124 area.

Dr. Moses noted "for the record" that Decorative Plant Services should forward the initial reports to the Real Estate Office and copies to staff. Mr. Joseph Tham and his staff will more or less digest it and incorporate what conditions the lease call for.

Commissioner Looper moved and Commissioner Brown seconded to accept the Decorative Plant's New Hire Report. Motion passed unanimously to accept report as presented.

Commissioner Larkin thanked Decorative Plant Services for the fine job that they are doing regarding the new hires and attending the meetings.

- Request from CCSF to sublease property to S.F. Unified School District (SFUSD).
Mr. Joseph K. Tham, PUC Real Property Officer, informed the CCSF has submitted a

request to sublease 4 classrooms to the SFUSD to hold their various programs.

A letter was sent to Dean Hunnicutt on August 1, 2002, listing concerns of security, general cleanliness and upkeep of areas being subleased to entities other than CCSF. Dr. Moses felt that this item should be calendared for discussion by the Commission to perhaps collaborate with CCSF in reaching some type of resolution regarding these issues. Commissioner Larkin asked that Dean Hunnicutt respond to the question that is mentioned in the letter.

Dean Hunnicutt thanked the Commission for the opportunity to give clarification of the high school program. She understood that there are concerns and last semester/last year were horrendous. A collaborate effort was made between CCSF and SFUSD to make needed changes for the betterment of the program. It was evident that the school program as is, would not allow the students to matriculate well. In joining forces, between CCSF and SFUSD, they were able to fashion a new program.

Basically the high school program has improved 100% and there have been considerable changes made. CCSF and SFUSD administrators went into negotiations and reached new procedures of operation and new staff was hired or given additional work hours: a) A new Principal, Elaine Whitley was assigned to the school program. This is a major step because Ms. Whitley is very familiar with the community and the needs of the young people being served. b) SFUSD has committed to a full-time security person. This makes a big difference because their security, in conjunction with the college's two public safety officers, really monitors the situation. c) SFUSD agreed to have the young people enroll in college courses. Since they will be concurrently enrolled, they can matriculate through the school district and have a head-start with the community college system. d) A full-time counselor instead of the past part-time counselor was assigned to the program.

During this semester, after observing the dynamics between the college students and the community scholars of success students, Dean Hunnicutt was pleased to report that the flow was better in terms of the young people attending classes and taking care of business. The Principal has been notified to deter students from clustering in front of the building (area where SECF Director's office is located).

Dean Hunnicutt wanted clarification about the "uncleanness". There was some graffiti on the walls last semester. She felt that those persons writing that graffiti should be in some type of graphic artist program and using those skills in some productive way. Ways should be sought to work with these young people. As mentioned previously, there were issues last year, but major improvement has been done, e.g. the security issues no longer exist and there is not the same kind of clustering in front of the building.

Dean Hunnicutt stated that she has been trying to address the various issues. She has been working with Ms. Whitley and two community-based organizations to develop a proposal for submission on September 23rd to "Revamp the high school program". They want to legally have a quality model county community school program for these young people. She knows change is already taking place, but more change is forthcoming. Ms. Whitley and the security person are circulating the hallways during class hours. She is acquainted with all the students and is making sure that she communicates to them and staff. Currently, one of their concessions is to lower the enrollment to 50, as oppose to the nearly 100 students previously. They hope to be able to define/fine-tune this program so that the young people will have a good program.

Commissioner Larkin asked whether there were less than 100 students in the program? Dean Hunnicutt stated that there are 71 enrollees, but not all of the students show. This effort is being done with the various groups: Omega Boys Club, Office of Samoan

Affairs, SFUSD and CCSF.

Commissioner Larkin asked Dean Hunnicutt how long the school has been in session? Dean Hunnicutt responded that the CCSF has been in session since August 19 and the school since August 26. Commissioner Larkin asked Dr. Moses if there were any problems since the school session began? Dr. Moses explained that his office has been cooperating with Dean Hunnicutt. Dr. Moses had to call the S.F. Police Department and campus police to mediate and take some of the students away. Dean Hunnicutt was aware of the incident and she had a solution. Dr. Moses commended Dean Hunnicutt for bringing these young people to college for a higher education, but the problem is SECF has a very small budget. Anytime something breaks, SECF has to pay for the repairs--which has caused concern. PUC said that if this is approved, they are somehow going to place some conditions on it. Dr. Moses feels there has to be a way that he can work with SFUSD to be responsible for some of these payments. They will be happy to work closely with PUC and SFUSD upon the conditions that must be met once it is approved.

Commissioner Larkin remarked that he knows firsthand how hard Dean Hunnicutt has worked. He has been to a couple of meetings/discussions with the students and security. He was glad to see a high school program here because it will allow young people the opportunity of transition from high school into junior college. However, he was in total agreement with Dr. Moses, in that, there needs to be some conditions if something is broken because last semester they did experience some break-ins and other incidents that occurred. Those are normal things that happen with young students, but there needs to be some conditions so that the facility does not suffer and everyone can have a chance to take advantage of these opportunities.

Commissioner Brown thanked Dean Hunnicutt for being at the meeting. She wanted to know why the high school students at CCSF were not in a traditional high school? Dean Hunnicutt replied that they are not successful in traditional schools, due to poor class attendance or suspension. They did not attend high school for one reason or another and they found some horrible situations where it was not necessarily the young person's fault. She had worked with Commissioner Tofaeono trying to figure out why one particular student was not attending school. As it turned out, the parents were keeping this young person home to baby-sit.

Commissioner Tofaeono had to do a reeducation of the parents that this was illegal--the young person needs to be in school. The high school program graduates one of the largest groups of

young people--similar to the program at 1950 Mission Street. There are about 19 or 20 community schools and one of those programs is housed at this facility.

Commissioner Looper stated that he was unaware of the program and it sounded interesting. He wanted to learn more about the program and get any written material about it. He remarked that he really wasn't aware of the program and said it sounds interesting. He offered to work with staff to get some of that information. He further asked, "How many classrooms does this school occupy?" Dean Hunnicutt replied the high school occupies 4 rooms (1 teacher prep and 3 classrooms). Commissioner Looper asked if it was an expansion of classrooms. Dean Hunnicutt replied it is the same amount as previously--they wanted to formalize the situation. They do not want to have people utilizing their space without paying for the right to do so. This program was in effect before she came on board. At that time it was called Renaissance Parents for Success, then the name changed to Community Scholar System, and then it was changed to reflect the direction they would like to go. Commissioner Looper thanked Dean Hunnicutt for clarifying.

Commissioner Maxwell wanted to know if the SFUSD leases the building? Dean Hunnicutt replied "No". Commissioner Maxwell suggested that the Commission see if it can get SFUSD to lease the rooms. If SFUSD was leasing property, perhaps the Commission could get some funding to repair damages to the facility. Commissioner Maxwell emphasized that not too much should be expected from these young people at this school. The students are here because they are not conducting themselves properly elsewhere. Some responsibility needs to be taken to guide these young people by involving the community and helping the teachers with them. SFUSD should pay for those rooms. Commissioner Maxwell wanted to know: What was the student to teacher ratio? How many assistants and teachers were at the school? How many children are enrolled at the school? What is the curriculum? What are the students learning? Do they have mental health? Do they have anger management classes? All of these should be in place before blaming the children.

Commissioner Maxwell expressed concern about the police being called upon to handle the young students. She suggested instead of calling the police, to call her or her staff and they would be happy to assist the instructors. She wanted people to stop being afraid of them, stop expecting too much of them, stop misusing/mistreating them and treat them honestly. Commissioner Larkin stated that the approach to solving some of the problems would certainly be taken into consideration. He felt that since this is a public building, there are certain regulations that the Commission is bound to. He suggested that those fantastic ideas be shared with staff, as well as, CCSF. CCSF has entertained the idea of working with the high school as they are under lease to PUC--a situation that should be handled by CCSF. CCSF should contact the SFUSD and request rent, as they did with requesting additional security. He recommended that CCSF meet with SECF staff and a PUC representative to iron-out what CCSF wants to do and bring it back to the Commission with those concerns being addressed. At that point, the Commission can make an informed vote and either support this or not. The Deputy City Attorney, Robert Bryan was asked if this was acceptable, was proper? Mr. Robert Bryan responded that this could be done. Commissioner Larkin suggested that this matter be calendared for the next meeting.

X. Introduction of New Business

Commissioner Larkin asked Commissioner Maxwell to work with staff regarding some of her ideas. Commissioner Maxwell said she would be glad to. Dr. Moses suggested that Commissioner Maxwell's project be referred to the facility committee meeting scheduled for September 10th. There are some other issues that need to be discussed and then get back to Commission at the next Commission meeting. Commissioner Larkin responded that will be fine, as long as Commissioner Maxwell is involved.

XI. Announcements

Commissioner Larkin acknowledged Commissioner Maxwell for making the front page of the newspaper again. He told Commissioner Tofaeono that he would certainly be in his prayers and the prayers of all the Commissioners. He personally would like to meet with Commissioner Tofaeono to see if he can assist him in any way.

Commission Brown asked that the Commission express their gratitude to Liz for working with them. Commissioner Larkin, on behalf of the Commission, thanked Liz and told her that the Commission certainly appreciates her help.

XII. Adjournment

Commissioner Brown moved and Commissioner Looper seconded to adjourn the SECF Commission meeting. Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Commission Secretary

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, September 12, 2002 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

09-10-02A11:05 REVU

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

DOCUMENTS DEPT.

SEP 10 2002

SAN FRANCISCO
PUBLIC LIBRARY

A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** August 28, 2002 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion):**
- VII. **Presentation (Discussion)**
 - a. **Dr. Arlene Ackerman, Superintendent of School (SFUSD)** "Get acquainted with the Community, updates on Secondary School Initiative & plans for a safe school environment"
 - b. **Marc MacDonald, Director of Real Estate Department** "Get acquainted with the Community & updates on the Four Childcare facilities under the jurisdiction of SECF Commission".
- VIII. **Directors Report (Discussion)**
 - a. Update on Commission website
 - b. Update on FY02-03 Budget - Approved
- IX. **Facility Committee Mtg of 9/10/02: Report/Recommendation (Discussion & Action)**
 - a. Request from the City College (Southeast Campus) to sublease classrooms to SFUSD
 - b. Review the Draft Lease of Decorative Plant Services as submitted by PUC/BLM
- IX. **PUC/Bureau of Land Management Report & Update on: (Discussion & Action)**
 - a. Decorative Plant Services Lease
 - b. Request from CCSF to sublease classrooms to SFUSD. (Direct PUC/Bureau of Land Management to proceed or not to proceed)
- X. **Introduction of New Business (By Commissioners)**
- XI. **Announcements**
- XII. **Adjournment**

The Southeast Community Facility Commission meets next on Wednesday, September 25, 2002.

**Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT!!!

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

WELCOMES

Dr. Arlene Ackerman

Superintendent of Schools

DOCUMENTS DEPT.

San Francisco Unified School District

SEP 10 2002

SPEAKING ON

SAN FRANCISCO
PUBLIC LIBRARY

Secondary School Redesign Initiative

New Educational Activities &

Plans for Safe School Environment

Marc MacDonald

Director of Real Estate

Get acquainted with the Community & Updates on the four Childcare Facilities under the jurisdiction of SECF Commission.

Thursday, September 12, 2002

6:00 p.m.

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM
1800 OAKDALE AVENUE – SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534.**

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

MINUTES

THURSDAY, September 12, 2002

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

I. Call to Order

Commission President Millard Larkin called the Thursday, September 12, 2002 meeting to order at 6:12 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

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III. Roll Call

Present: Commissioner Millard Larkin
Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Enola Maxwell
Commissioner Kim Nguyen

OCT 21 2002

SAN FRANCISCO
PUBLIC LIBRARY

Not Present: Commissioner Malik Looper (excused)
Commissioner Tofaeono (excused)

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Executive Director;
Joseph K. Tham, PUC Real Property Officer, Annette Price, SECF Commission Secretary

IV. Approval of Minutes

Commissioner Maxwell moved and Commissioner Brown seconded to accept the minutes of Wednesday, August 28, 2002. Motion passed to accept minutes as presented.

V. Public Comment

Commissioner Larkin opened the floor for public comment and noted that requests may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests will be given on a first-come-first-serve priority and speakers may be limited to three (3) minutes. (Speaker cards were made available).

Cedric Jackson, Director of One Stop Career Center informed the Commission of the loss of Robert Mason, community activist for many years in the Bayview Community who was also very involved in helping the youth of this community. He will be dearly missed and Mr. Jackson hopes the Commission will honor Mr. Mason's work in some way.

VI. Communications

There were no communications to the Commission.

VII. Presentation

Mr. MacDonald is the Director of Real Estate for the City and County of San Francisco. He oversees the management of 25 real estate agents in the management, acquisition and disposition of real estate for the City & County of San Francisco, e.g., leased property, office property, and also the four daycare centers that fall under the Southeast Commission (Caheed, Whitney Young, Sourjourn Truth, MLK). His department serves other city departments in that if a city department needs space, they come to Mr. MacDonald's department and ask for assistance in finding space and/or in negotiating a contract. Mr. MacDonald at this point opened the floor up for questions from the audience.

- Cedric Jackson inquired about programs that may be offered through Mr. MacDonald's department relative to the community's acquisition of real estate. Mr. MacDonald stated that the services he provides to the community would be through a department of the city; that his department is essentially a work order department. Mr. MacDonald noted that his department's website can provide much information about the services they offer.
- Fia Carlos-Valentino inquired whether a fee would be involved in connection with this service and was told the fee is charged to the departments only requesting the service.
- Ms. Linda Brooks inquired whether the City had plans to acquire property that will be used for city departments to better prepare itself for the rise of property costs. Mr. MacDonald responded that was definitely a vision of his department.
- Mr. Cedric Jackson asked what the policy is on acquiring city property and whether there were restrictions. Mr. MacDonald stated he is unaware of the city being prohibited from purchasing property. The question of whether there are programs or assistance available for low income families in the purchase of property was raised by Mr. Jackson and Mr. MacDonald responded by saying his department helps through other city departments. His department is in essence the middleman.

Commissioner Larkin took Item VIII thru XI next in order to accommodate Dr. Ackerman's schedule, who called earlier and said that she would be running a little late.

Dr. Arlene Ackerman, Superintendent of Schools – San Francisco Unified School District thanked the Commission for inviting her. She stated that she is in her third year as superintendent. Dr. Ackerman began by talking about what's happening in the District. She stated that before she became superintendent, the City's facilities and fiscal houses were in a mess. We've completed all of our reconciliation in our facilities and we now know where our money is. Improvements are seen all around the city from schools being painted to roofs being installed on school buildings, boilers being repaired. A lot has been done to take care of the

operational side of the house, but what people don't hear about is what's happening on the academic side.

Dr. Ackerman stated the following goals for the district: 1) Raising achievements for all students and closing the gap for the children who are under-performing. 2) Biggest goal -- looking at the allocation of our resources and making sure every school has what it needs to be successful, e.g. financial, experienced staffed, other resources. 3) Putting in place accountability systems. A lot of the last year was spent focusing on the schools that were in need, making sure the schools got the resources that they needed. Addressing the issue of schools not having enough books, we spent millions of dollars getting new books, old books into the schools. Last year there were 39 under-performing STAR schools and two-thirds of those schools have now shown improvement. Their staff had a high turnover rate. We helped them to improve by placing permanent substitutes in the schools who reported every day. We provided coaches for the teachers, put experienced teachers and principals in the schools, and we also gave them a lot of support curriculum-wise.

This year social workers, nurses, art and music teachers are being placed in those schools 3 days a week because in order to have a quality education, all of those things must be met in the school programs. Nationwide statistics indicate our elementary level scored at or above the national level in every grade level and in every content area in terms of urban school districts. In math, we're above the 60th percentile. Improvement was also shown in our attendance rate and a lower dropout rate.

We are also about to embark upon looking at secondary schools. Some of our high schools are really large, which makes it easy for children not to get the personalization they need. When I talk with students that's what they say. Our goal is to make the high schools more personalized; to look at the curriculum and make sure all the children get access to top-notch instructional programs; access to higher level honors classes. The focus will also be on the new smaller schools, a smaller learning community for students so the parents and students have more choices. We spent a year getting ready for this new initiative. Looking at the research, sending teams to different cities to look at high schools at work and now we're ready to design those schools that we think will work for the students in San Francisco.

We currently have an initiative to restructure high schools that will work for all high school students. We had 28 letters of interest and intent to apply which will turn into full-blown proposals. We are currently working with the Gates Foundation to help us with this initiative. We are looking for a multi-million dollar grant from the foundation. This will be a 5-year process for us and if we can get those kinds of resources, that will be great. Dr. Ackerman stated: "Our goal is to make this an exemplary school district second to no other school district not only in the state but in the country." Dr. Ackerman then opened the floor up to questions.

Commissioner Larkin had concerns regarding classroom size and truancy issues and wanted to know what is being done aside from creating these smaller high schools. Dr. Ackerman stated they will be focusing on resources, such as outreach to students. We are looking at system-wide

things, auto dialing in middle schools and high schools. We've had meetings with the community and ministers to talk about how they can help us with the issue of truancy. Dr. Ackerman remarked that Californians are lucky in that grades K thru 3 are 20 to 1. It then increases at 4th thru 5th and then decreases in 6th in core subjects because the state gives the city money. Then it goes down again at 7th and 8th and up again at 9th. So it is an issue of resources. We are reimbursed for the smaller class sizes at the grades that were mentioned and where we're not reimbursed it's harder to make that happen because of financial inability. If we had all of our classroom in the district at 20 to 1, it would cost approximately \$10 million. And we'd then have to decide where we're going to take the money away. What also has to be looked at is the large disparity from state to state as far as amount of money being spent per student in terms of base funding. California spends only \$5,700.00 per student per year on our children.

Commissioner Maxwell was curious as to whether a law existed requiring students under 16 to attend school. And if so, what the punishment is for not being in compliance. Dr. Ackerman stated that there is on the books a compulsory law, but it lacks the backbone that is needed to be taken seriously by students. Dr. Ackerman feels that a community approach has to be looked at in order to lessen truancy issues. Commissioner Maxwell suggested that maybe the school district could have a liaison with the youth guidance center to help with the issue of truancy, taking some of the resources already in the community and working with schools on truancy. Dr. Ackerman felt that was an excellent idea and remarked that she is going to try and make that happen.

Commissioner Brown thanked Dr. Ackerman for meeting with the Commission and thanked her for the difference she has made to the children. Commissioner Brown wanted to know the status of the SOTA school. Dr. Ackerman stated they are still committed to doing SOTA but they are going to have to go back to the voters to get the money to build the new school, which is expected to be at 135 Van Ness. The SOTA school at the present time is housed at McAteer to enable the student population to grow in size without difficulty.

Commissioner Brown stated she had heard rumors that the McAteer students', who were disseminated or scattered among the other schools, academic achievements were so low that the district had a hard time placing them in any school. Dr. Ackerman responded the students had a choice as to which school they wanted to attend. There were no placement tests for these students in entering the school. They had 3 choices and most students got one of their first two choices. Now the job of the educators is to work with these students. She also noted there are three counselors in place to follow these students until they all graduate and make sure they get the resources that they need.

Commissioner Hardin thanked Dr. Ackerman for being here and asked whether the art programs include all grade levels or just elementary school. Dr. Ackerman responded that the program is in the 43 STAR schools that have had difficulty in performance. The focus will be on the 4th and 5th grade level first, due to their larger class sizes, and then some whole school kinds of activities that will go with all grades levels. Dr. Ackerman stated that many of these students had lots of challenges that the district needed to address, which is why the need for social workers and

nurses. Many of the children have childhood diseases such as diabetes, asthma. And because we now have social workers, that aids us in doing outreach with their families because the social workers can go to their homes.

Commissioner Hardin inquired about what is happening at Brett Hart Elementary School. Dr. Ackerman stated that both Brett Heart and Enola Maxwell Middle School are both magnet art schools. The goal is to feed students into the schools of the art. There was a \$3 million grant from the federal government and those were the two schools that received resources. The question was asked how do kids get in these schools. Dr. Ackerman stated the schools get magnet school funds but the schools are not magnet schools in the true sense of the word in terms of selecting students out. These are schools with regular student populations.

Dr. Moses was curious as to what kind of outreach the school district can do to win back the parents who insist on sending their children to private schools because of the quality of education they're being provided and the security that is felt from attending these schools. Dr. Ackerman responded parents are won back by having quality school programs in every neighborhood. She also stated that in the last 20 years, the percentage of children going to private schools has not changed much – 30% for past 20 years.

Commissioner Nguyen stated that she used to work in the Tenderloin area at a community school center that had innovative type educational programs – unusual. She was curious about the status of the school and wondered if the Tenderloin School will be a model for future elementary schools. Dr. Ackerman stated the school is still very much active and it is the kind of model that you'd like to see happen in every school. The school has innovative community-based programs and some community-based organizations are in the school also to interact with parents and students. There is a childcare center there and the school addresses the needs of a lot of newly immigrant families and a lot of our English language learners.

Commissioner Larkin opened the floor up to public comment.

- Ms. Minor had concerns regarding children being taught life skills and wondered whether that was somehow being addressed in the school system. We find a lot of our children are academically fit but yet they fail on social skills. Is there any special program that is going on to assist those children as far as life skills? And the other question: Those students who are not college bound, are they being prepared for any kind of trade? Dr. Ackerman answered there is no program being offered in terms of teaching children life skills and social skills. She agreed there certainly is a lot more that we can do and that probably needs to take place and embedded in the classroom. We have to help our children understand what is appropriate and what is inappropriate. The other area you need to do more around and in the schools is preparing our people for the world of work. Whether they're going onto college right after high school or whether they're going to go to work right after high school, it's important that we prepare them in terms of social readiness. We moved away from that somewhere.

- Ms. Minor also asked, looking at the generations of parents who may have dropped out of school, how do you make the parents understand the need for those children to extend their education? Are you working through parent liaisons? Are they really in touch with the parents and have some type of program going to explain the life skills to the parents so that in turn they will enforce that in their children without the parents being offended. Dr. Ackerman responded that parent involvement is important. It is all about outreach, reaching out to parents and making someone comfortable. Going that extra mile, going to the children's homes and letting the parents know their child was not in school today. It's going to take that kind of outreach. 90% of our parents work during the day. Why do we have parent/teacher conferences scheduled during the day?
- Salece, member of the audience, voiced her concerns regarding the school district having too much involvement in raising the children instead of the parents raising the children and the teachers educating the children. She noted that in the past when the school district became too involved, they had a tendency to interfere with the standards set by the parents. Dr. Ackerman remarked that it's about supporting parents. We're not there to tell them how to raise their children, we are there to say this is how we think you can help or how do you think you can help and let's work together because the vested interest we have is the child doing work.
- Mr. Keith Jackson asked Dr. Ackerman as she shapes her master plan for the facilities issue, what is the time frame that the district will go after a bond and what kind of community support do you need to go after that bond. Dr. Ackerman stated we're going to need a lot of support. We cannot go out to the community for another bond until at least a year from November, although the board can make the decision to go out earlier. We really do need to prove to the public that whatever money we have left we're going to use it wisely and let the public know we're not squandering the money. Ms. Ackerman's hope is that the board will wait another year and a half so that they can get a chance to do all of the things they have planned.
- Linda Brooks stated she had read a number of articles saying that when elementary school children begin their school day earlier in the morning and high school children began their school day later in the morning they do better. She asked whether there is a possibility of doing that in the public school system. Dr. Ackerman stated that is something that she will be looking into but that it would need a lot of community discussion and parent discussion, because that would be a major change. You'd have to take into consideration bus schedules and many other things.
- Fia Carlos-Valentino stated that the highest dropout rates exist in the Bayview not only with young African-Americans but also Pacific Islanders. They are very much underserved and the county community school has been treated like it is second-class. Her concern is what the master plan is and what will move her students forward to be in the same line with the mainstream. Dr. Ackerman commended Ms. Carlos-Valentino in reaching some of the children the school district couldn't reach in the traditional schools.

She stated Ms. Carlos-Valentino was very much involved in the secondary school initiative redesign and that she will bring her recommendations that she developed with Ms. Brooks to the board. Dr. Ackerman said she will be providing more support to Ms. Carlos-Valentino and her students not less support.

- Mr. Cedric Jackson was concerned with tutorial resources and access. He asked if Dr. Ackerman has contemplated the idea of some type of on-line tutorial resource or call-in tutorial resource for parents that can help their children when they get stuck on some educational matter or when they're looking to help their child augment their education. Dr. Ackerman responded that she is aware that some parents worry about sending their children out of their neighborhoods and said they are working closely with churches and giving them homework packets so that the churches will be able to work with the children in a safe environment, which will lessens the worry of the parents. She also stated the school is willing to train whoever is willing to work with the community. She thought the idea of an on-line tutorial service was excellent and something the school district can look into.

Commissioner Larkin thanked Dr. Ackerman and assured her that the Commission certainly will be calling her back in the very near future.

VIII. Directors Report (Discussion) Dr. Moses reported that:

- a) All staff have been fully trained in posting both agendas/minutes to the Southeast website. This posting will eventually alleviate the need to have the mass mailings twice a month.
- b) The Budget Request for FY '02-03 has been approved and is ready for implementation.

Commission Brown moved and Commissioner Hardin seconded to accept the Executive Director's report. Motion passed unanimously to accept report as presented.

IX. Facility Committee Mtg 9/10/02: Report/Recommendation (Discussion & Action)

- a) Request from City College (Southeast Campus) to sublease classrooms 506, 507, 509 to SFUSD: Commissioner Brown moved and Commissioner Maxwell seconded to recommend to the full Commission to approve the request from CCSF to sublease classrooms to SFUSD with the following stipulations 1) CCSF agrees to get own estimates and be responsible for repair of property damaged by SFUSD students. 2) Dean Hunnicutt agrees to expedite the process (paperwork) by getting repairs completed in a timely manner. 3) CCSF agrees to add additional security to City College (Southeast Campus).

The Commission unanimously voted to approve the request from City College to sublease space to SFUSD.

- b) Request from City College (Southeast Campus) to alter/install door between room 201 and 202 in the Southeast Community Facility (Discussion & Recommendation):

Commissioner Hardin asked that CCSF 1) Move ahead with plans to work with DPW architects in determining the composition of the wall before any kind of "structural change" is done to the room (because of asbestos concern, etc. 2) Also, have plans drawn and building inspection performed, permits obtained before recommendation is made to the full Commission to approve request for CCSF to install door at CCSF's expense.

The Commission unanimously voted for City College to move ahead with plans to work with DPW in determining the composition of the wall before any kind of "structural change" is done to the room.

- c) Decorative Plants Service Lease (Discussion & Recommendation): Since Decorative Plants is still in negotiation with PUC/BCLM regarding maintenance of building/repairs, Commissioner Maxwell moved and Commissioner Hardin seconded to recommend to the full Commission that Decorative Plants continue negotiation with PUC/BCLM until a final lease is agreed on.

Commission Larkin stated the Commission will not take a vote on Decorative Plants' draft lease right now since they are still in negotiation with PUC/BCLM and calendared this item for the next agenda.

IX. PUC Bureau of Land Management Report (Discussion & Action)

- a) Mr. Joseph Tham informed the Commission that the draft lease was available for their review and that he would take any comments or suggested changes the Commission had back to PUC/BCLM, who ultimately has the final authority for lease approval.
- b) With respect to Item b, Mr. Tham informed the Commission that PUC/BCLM will work with administrative services to assist CCSF in the sublease of space to SFUSD.

X. Introduction of New Business

Commissioner Hardin informed the Commission that there were several speakers at the Facility Committee meeting, in particular Ms. Espanola Jackson who informed the Facility Committee that she, along with others, helped to negotiate the original contract/agreement with the City regarding the building of this facility. Ms. Jackson's concern was that certain obligations that were promised with regard to monies coming back to the Commission that could be redistributed to the community are not being met. Commissioner Hardin suggested that both Ms. Jackson and a Mr. Bill Keaney, city employee who was also in on the negotiation, be invited to the Commission to give some background on the history of the building, why it was built, etc.

Commissioner Larkin asked City Attorney Robert Bryan to please assist the Commission by providing whatever documentation the City has regarding the agreement/contract the City had with the Community about the history of the building and monies promised to the community, etc. Commissioner Larkin stated that the Commission would first like to review any documentation the legal department had prior to inviting Ms. Jackson and Mr. Keaney to the Commission.

XI. Announcement

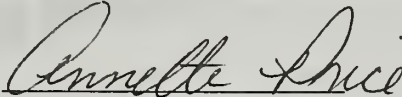
Commissioner Maxwell informed the Commission of the death of Mr. Hardin Mathews, a long-time community activist. He was a member of the Democratic Club and also very involved in organizing annual youth scholarships for the youth in this community. His funeral will be held on September 13, 2002 - 1:00 o'clock @ Providence Baptist Church.

Commissioner Larkin asked that we have a moment of silence in honor of the following fallen heroes and adjourn the commission meeting in honor of them: Mr. Robert Mason, Mr. Nathaniel Lewis, Mr. Harvey Matthews.

XII. Adjournment

Commissioner Larkin moved and Commissioner Brown seconded to adjourn the SECF Commission Meeting. Meeting adjourned at 8:03 p.m.

Respectfully submitted,


Commission Secretary

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cancel
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NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, September 25, 2002 – 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

09-27-02-03 00 RT

Requests for public comment may also be heard after Commission discussion
Of an agenda item by completing an information card and submitting it to
The Commission Secretary. Requests are given 'first come first serve'
Priority and speakers may be limited to three minutes.

A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices in public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the meeting use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** (September 25, 2002 Discussion & Action)
- V. **Public Comment:** Members of the community are invited to address the Commission on matters under the jurisdiction of the Commission that may not be on the agenda.
- VI. **Communication/Discussion:**
- VII. **Presentation (Discussion)**
Mr. Seth Steward, Dir. of Offices of Small Business Affairs "Merchants/New Business Developments" in the Bayview Hunters Point Area.
- VIII. **Director's Report (Discussion)**
a) Update on Southeast Community Facility Activities
b) EP Mills Community Center and three (3) Satellite Centers
- IX. **PUC/Bureau of Land Management Report & Update on (Discussion):** Decorative Plants draft lease
a) Decorative Plants Services Lease (Discussion & Action) Commission Larkin stated the Commission will not take a vote on Decorative Plants' draft lease since they are still in negotiation with PUC/BCLM and calendared this item for the next agenda.
- X. **Old and On-Going Business (Discussion & Action):**
I. Discussion on whether to invite a member of the community and PUC/WPC representative to talk about history of the Southeast Community Facility Commission (Discussion and Action):
- XI. **Introduction of New Business (By Commissioners)**
- XII. **Announcements**
- XIII. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday, October 10, 2002

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses
Executive Director

NOTICE OF MEETING SOUTHEAST COMMUNITY FACILITY COMMISSION Thursday October 10, 2002 – 6:00 P.M. 1800 Oakdale Ave., Alex L. Pitcher Community Room San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first served'. Priority and speakers may be limited to three minutes.

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A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** September 12, 2002 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications** (Discussion):
- VII. **Presentation** (Discussion)
Chief Earl Sanders, SFPD "Putting a Closure to Some of the Crime Problems in the Community."
Rev. Calvin Jones, "Charter Schools @ Providence Baptist Church and what it offers."
Charles Flowkes, "How Homelessness @ Providence Baptist Church would affect Community."
- VIII. **Director's Report** (Discussion)
 - a) Update on Southeast Community Facility Activities
 - b) EP Mills Community Center and three (3) Satellite Centers
 - c) Decorative Plant Service Lease (Discussion & Action).
- X. **Old and On-Going Business** (Discussion & Action):
 1. Discussion on whether to invite a member of the community and PUC/WPC representative to talk about history of the Southeast Community Facility Commission (Discussion and Action):
- XI. **Introduction of New Business** (By Commissioners)
- XII. **Announcements**
- XIII. **Adjournment**

The Southeast Community Facility Commission meets next on Wednesday, October 23, 2002

**Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

OCT 8 2002

ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT

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THE SOUTHEAST COMMUNITY FACILITY COMMISSION

WELCOMES

CHIEF EARL SANDERS
SAN FRANCISCO POLICE DEPARTMENT

SPEAKING ON

**PUTTING A CLOSURE TO SOME OF THE CRIME
PROBLEMS IN THE COMMUNITY**

REV. JONES

CHARTER SCHOOLS @ PROVIDENCE BAPTIST CHURCH
AND WHAT IT OFFERS

CHARLES FLOWKES

HOW HOMELESSNESS @ PROVIDENCE BAPTIST CHURCH
WOULD AFFECT COMMUNITY

**Thursday, October 10, 2002
6:00 p.m.**

SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM
1800 OAKDALE AVENUE – SAN FRANCISCO

DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
INVITE YOUR FRIENDS AND NEIGHBORS

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534

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10/10/02
Millard Larkin II
President
Malik Looper
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbie Brown
Commissioner
Kim Nguyen
Commissioner
Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

THURSDAY, October 10, 2002

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses,
Executive Director

APPROVED

I. Call to Order

Commission President Millard Larkin called the Thursday, October 10, 2002 meeting to order at 6:14 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Millard Larkin
Commissioner Bobbie Brown
Commissioner Enola Maxwell
Commissioner Kim Nguyen

Not Present: Commissioner Malik Looper (excused)
Commissioner Tofaeono (excused)
Commissioner Heidi Hardin (excused)

Staff Present: Toye Moses, Executive Director; Annette Price, SECF Commission Secretary

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IV. Approval of Minutes

Commissioner Maxwell moved and Commissioner Brown seconded to accept the minutes of Thursday, September 12, 2002. Motion passed to accept minutes as presented.

V. Public Comment

No public comment was offered at this meeting.

VI. Communications

There were no communications to the Commission.

In order to accommodate the presenter's schedules, Commissioner Larkin switched the order of presenters and started the presentation with Mr. Charles Flowkes from Providence Baptist Church who spoke on "How Homelessness @ Providence Baptist Church would affect Community."

VII. Presentation

Commissioner Larkin welcomed Mr. Charles Flowkes, board member of Providence Baptist Church of San Francisco and thanked him for coming tonight to share his thoughts on How Homelessness at Providence Baptist Church would affect the Community. Mr. Flowkes thanked the Commission for the invitation to speak to the Community and gave a little overview and background of how Providence Baptist Church came about having a shelter. It started off in 2000 as a winter shelter and now is open 24 hours a day, seven days a week. The shelter houses approximately 75 individuals on a daily basis. Mr. Flowkes explained that statistics for homelessness in Bayview Hunters Point from 2000 to 2001 indicate that homelessness has increased 55 percent. Mr. Flowkes stated that Providence has been housing the homeless population for a number of years prior to Providence Baptist Church officially going into a Memorandum of Understanding (MOU) with United Council and opening its shelter. The services that Providence provides are shelter, food and counseling. Mr. Flowkes stated eventually Providence hopes to be able to move the shelter out of the church and acquire a building dedicated solely to the homeless. Mr. Flowkes then opened the presentation for questions and answers including:

- What does Providence Baptist Church do to combat violence at its shelter?
Providence is required to submit monthly reports to the City & County of San Francisco regarding any police calls/incidences that have occurred within the church. Thus far, Providence has not had any violent incident since it began sheltering the homeless. Mr. Flowkes stated there is a sense of security and our clients feel Providence is a safe heaven for them and their families.
- What toll if any has housing the homeless in the church taken on the staff and church and what support can this Commission lend to the program in terms of assisting or providing something to Providence to acquire the site that you're looking for now?
Mr. Flowkes responded it has taken some toll on the building, which is one reason why there is an immediate need to acquire a building dedicated solely to sheltering the homeless. We have contacted George Smith, who will put us in touch with the redevelopment agency who will help us to understand the process of what needs to be done in order to accomplish our goal.
- The question was asked: Does the shelter have some type of process where the homeless are transitioned from something that is temporary into something that is more permanent? Does the church follow-up with these individuals once they leave the shelter? Mr. Flowkes responded that the church is in collaboration with different agencies and that their clients are referred to other programs that provide many other services, i.e., transitional housing, mental health, etc.

Commissioner Larkin stated that he would like for Mr. Flowkes to make available to those Commissioners who would like to come and visit the shelter the opportunity to do so. And also for the church to give the Commission some guidance as to how the Commission can assist them in moving forward with their program for protecting those and assuring a safe place for people

who are less fortunate to live. Commissioner Larkin then appointed Commissioner Brown to be the Commission's liaison with respect to the Providence Homeless program and Commissioner Brown accepted.

Commissioner Larkin introduced Police Chief E. Prentiss Sanders, who will speak on "Putting a Closure to Some of the Crime Problems in the Community."

After thanking the Commission for the invitation to present, Chief Sanders stated with regard to putting a closure to some of the violence in the community, some results are apparent in changes in operation in the community as well as in communities across the cities. Chief Sanders remarked that he has reorganized the police department. It is a police department that can get interconnected with every citizen in this city and in every community. Chief Sanders explained he and staff personnel are working to look at that small percentage of people in our city who are attempting to make the lives of citizens unpleasant by their criminal behavior and/or lifestyle. I have changed policing philosophy. To police a city like San Francisco we do it not only by a general overall area but block-by-block, person-by-person. The drug business in the United States is a \$250 to \$300 billion industry -- conservative figures. We have to start looking realistically at how to attack the drug problems. We know now that what we have to do is deal with not only the drug dealers; we must deal with the drug recipients, the casual drug users.

San Francisco has one of the most forward visionary community policing plans in the United States. Some of the things that we do in San Francisco now traditional law enforcement said it wouldn't work. Chief Sanders stated there is a lot of violence that has been reported in San Francisco but noted it is not black-on-black crime. It is not unique to San Francisco; it is a phenomenon that is taking place in our cities and across our country as we speak. Chief Sanders stated the San Francisco Police Dept. has several different programs, one of which is Cease Fire. The goal of that program is to let certain individual know that this is not Dodge City and Shootout Town. San Francisco will not tolerate any of that behavior. SFPD has many programs that works with collaborative partnerships -- schools, parents, churches in the different communities to try and outreach to those groups of young people who are underserved and have seldom been exposed to places outside of their community, i.e., children who have lived in San Francisco all their lives and never getting the opportunity to travel across town to the San Francisco Zoo; go on fishing trips, toy drives, etc.

After a brief Q&A from the Commissioners and audience, Commissioner Larkin thanked the Chief for taking the time out of his busy schedule to come and meet with the Commission and Community and invited him and his staff to return from time to time and give the Commission an update on what is happening with respect to results of crime in this community.

Commissioner Larkin introduced and welcomed Pastor Calvin Jones of Providence Baptist Church, San Francisco who stated how glad he is to be here to speak on Providence's new charter school JUMP. Pastor Jones stated his philosophy is consistent with his theology -- "God has blessed us and our church and family and our job is to help people." Pastor Jones stated every child regardless of race deserves a good education and this is what he and the other

churches are striving for. He stated the church's commitment to the charter school came under the relationship with five other churches – Jones Methodist Memorial Church, Jump Academy, Bethel A&M, San Francisco Christian Center, and True Hope. Jump is a public school funded by the state that is free of charge. It's a small school with approximately 70-something children. We provide before and after school care, breakfast, lunch and an afternoon snack. Hours of operation are from 8:00 to 3:00 and after school care begins at 3:00 and ends at 6:00. Commissioner Larkin commended Pastor Jones on all his hard work and then opened the presentation up to the Commission and audience for question and answer. The question was raised what is the criteria for admission to this school? Pastor Jones responded students are admitted on a first come-first serve basis but that the school must be integrated with a diverse student population.

Commissioner Larkin thanked Pastor Jones for coming, for opening the charter school and homeless shelter, for all of his work along the years, and stated that the Commission will definitely be inviting him back.

Because of commission meetings falling on or close to the upcoming Thanksgiving/Christmas holiday, Dr. Moses suggested that the Commission entertain motions to switch the meeting dates.

Commissioner Brown moved and Commissioner Maxwell seconded that the Commission meet on the 25th of November instead of the regularly scheduled date. Commissioner Brown moved and Commissioner Maxwell seconded that the last commission meeting of the year be moved to December 23rd, 2002 instead of its regularly scheduled date.

VIII. Directors Report (Discussion) Dr. Moses reported that:

- a) Planning Dept. met at SECF facility to speak on Bayview Land Use. The League of Women Voters met here to speak about the election that's coming up. Everything is going well. Dr. Moses stated he spoke with PUC Real Estate. They are still working on Decorative Plant's lease. It's still going thru with the City Attorney's office then it will come back to the Commission.
- b) Still awaiting Webmaster update of the Commission's website which is current with agenda and minutes postings; The Commission website is still in progress. Commissioner Hardin has been requested to submit a hard copy photograph.

Commission Maxwell moved and Commissioner Brown seconded to accept the Executive Director's report. Motion passed unanimously to accept report as presented.

IX. Old and Ongoing Business

Commissioner Larkin directed staff to invite Espanola Jackson and Bill Keaney to speak on the history of SECF building, the mitigation and calendared that meeting for October 23, 2002.

X. Introduction of New Business

Commissioner Larkin stated he would like to invite Mother Brown to come back to give a brief synopsis on what she's done for this community over the years, as she has fed a lot of folks in our community and have worked in conjunction with some of the homeless programs and some of the churches in the community.

Commissioner Brown suggested that Damone Hale be asked to present to the commission on the topic of homelessness re the young population in the Bayview. Commissioner Larkin instructed staff to invite Mr. Hale back as well as Jesse Williams, George Smith.

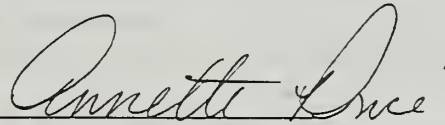
XI. Announcement

Commissioner Maxwell informed the Commission of the street fair that would be taking place Saturday on the Hill from 10:00 to 5:00. There will be great music and food. All you can eat for \$5.00 and there will also be a fish fry at 11:30.

XII. Adjournment

Commissioner Brown moved and Commissioner Nguyen seconded to adjourn the SECF Commission Meeting. Meeting adjourned at 8:03 p.m.

Respectfully submitted,


Commission Secretary

Willard Larkin II
President
Malik Looper
Vice President
Deirdre Hardin
Commissioner
Anola Maxwell
Commissioner
Debbie Brown
Commissioner
Tim Nguyen
Commissioner
William Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday October 23, 2002 – 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124



Toye Moses,
Executive Director

Requests for public comment may also be heard after Commission discussion
of an agenda item by completing an information card and submitting it to
The Commission Secretary. Requests are given 'first come first serve'
Priority and speakers may be limited to three minutes.

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AGENDA

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** October 10, 2002 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion):**
 - a) Invitation to: Espanola Jackson re: History of SECF since its inception, the mitigation, etc.
 - b) Invitation to: Bill Keaney, Manager of Water Pollution Control – Invited Guest
 - c) Invitation to: Jesse Williams, Juvenile Probation Department
 - d) Invitation to: Mr. George Smith, III, Dir. of the Mayor's Office on Homelessness re: Status of Homeless Youth in the Bayview
 - e) Invitation to: Damone Hale, BVHP Foundation & JPC - Youth Homelessness
 - f) Invitation to: Barbara Brown, The United Council of Human Services – Feeding the Hungry
- VII. **Presentation (Discussion)**

Leamon Abrams, Dir. of Mayor's Office of Economic Development, Update on Hunters Point/Naval Shipyard and Economic Concerns in the Bayview Hunters Point Community.

Espanola Jackson, History of SECF since its inception and financial obligations stipulated to in the City Agreement.
- VIII. **Director's Report (Discussion)**
 - a) Update on Southeast Community Facility Activities
 - b) EP Mills Community Center and three (3) Satellite Centers
- IX. **Old and On-going Business (Discussion & Action):**
 - a) Presentation: Seth Stewart, Dir. of Small Business Commission will speak on Merchants and New Business Developments in BVHP on 11/14/02
- IX. **Introduction of New Business (By Commissioners)**
- X. **Announcements**
- XI. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday, November 14, 2002

**Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT!!!

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

WELCOMES

LEAMON ABRAMS

**Director of Mayor's Office of
Economic Development**

DOCUMENTS DEPT.

SPEAKING ON

OCT 21 2002

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**HUNTERS POINT/NAVAL SHIPYARD AND
ECONOMIC CONCERNS IN THE BAYVIEW
HUNTERS POINT COMMUNITY**

**Wednesday, October 23, 2002
6:00 p.m.**

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM
1800 OAKDALE AVENUE – SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534**

Millard Larkin II
President
Malik Looper
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbie Brown
Commissioner
Kim Nguyen
Commissioner
Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES
WEDNESDAY, October 23, 2002
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses,
Executive Director

APPROVED

102 I.

Call to Order

Commission President Millard Larkin called the Wednesday, October 23, 2002 meeting to order at 6:13 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II.

Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III.

Roll Call

Present: Commissioner Millard Larkin
Commissioner Bobbie Brown
Commissioner Enola Maxwell
Commissioner Kim Nguyen
Commissioner Heidi Hardin

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Not Present: Commissioner Malik Looper (excused)
Commissioner Tofaeono (excused)

Staff Present: Toye Moses, Executive Director; Annette Price, SECF Commission Secretary

IV.

Approval of Minutes

Commissioner Maxwell moved and Commissioner Brown seconded to accept the minutes of Thursday, October 10, 2002. Motion passed to accept minutes as presented.

Commissioner Larkin stated we are blessed to have two of the original Commissioners present, the Honorable Shirley Jones and Honorable Espanola Jackson, both of whom played major roles in not only ensuring that the facility (1800 Oakdale) be built, but also demanding that there be put in place a commission to oversee and make certain that the community be involved in decision-making processes involving BVHP.

V.

Public Comment

Commissioner Larkin opened the floor for public comment and noted that requests may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests will be given on a first-come-first-serve priority and speakers may be limited to three (3) minutes. (Speaker cards were made available).

Commissioner Larkin asked the Honorable Shirley Jones to please step forward and give a brief history on the Southeast Commission and how it came to be.

- The Honorable Shirley Jones stated that it was a pleasure to be here and thanked the Commission for the invitation to present. Commissioner Jones remarked that the SEC Facility came about with the mitigation for the sewage treatment plant expansion, to which the community objected. Many meetings were held to discuss what the City was willing to offer the community as mitigation to build the sewage treatment plant. The decision was finally made to allow the City to build the plant in exchange for the Southeast Community Facility being built.

Ms. Jones then introduced the Honorable Espanola Jackson to present to the Commission and discuss her knowledge of how the SECF came to be.

Commissioner Larkin took item VII next in order to accommodate the presenter's schedule.

VI. Communications

Dr. Moses reminded that at the previous meeting, staff was directed to send invitational letters to the following to meet with the Commission: George Smith, Jesse Williams, Damone Hale and Barbara Brown. We will follow-up with George Smith, Jesse Williams and Damone Hale since they will be speaking on the same topic and let the Commission know the outcome. Other communications for the perusal of the Commission included a letter and attached form from the SFPD seeking those Commissioners who are interested in serving on a recruitment panel to recruit police candidates. Anyone interested, please complete request form and submit to Chief of Police's office.

VII. Presentation

The Honorable Espanola Jackson stated it is indeed a pleasure. Ms. Jackson said there were several people actually involved at all times during the negotiation process. They were Ms. Garlington, Ms. Shirley Jones, Mr. Jim Jefferson, and herself. These individuals were chosen by the community to oversee and make sure that the City complied with what the community asked for. Ms. Jackson stated that the CAO wanted the SECF Advisory Board to remain an advisory board. However, the community spearheaded by these original board members demanded that they be made a commission. The community did not have the financial means to maintain the building. This was one of the main reasons why we wanted to be made a commission -- to place the burden of maintaining the facility on the City and County of San Francisco, not the community. That is how the Southeast Community Facility Commission came about.

Ms. Jackson stated that BVHP gets 80% of the City sewage, not just from San Francisco but also from Colma, Brisbane and Daly City. Ms. Jackson concurred with Ms. Jones that with this expansion, many things were supposed to have taken place, e.g., a crosstown tunnel where all sewage would come to the Bayview but then be diverted underground to Ocean Beach. Now they built the outfall 10 miles out but the crosstown tunnel was never built. Also, the City did not take into consideration the growth and development that would take place in the City over

the years -- e.g., Mission Bay, Third Street Light Rail, Pac Bell Park, new home development on Old Bayshore. None of these developments were mentioned when discussing putting in this sewage treatment plant.

Ms. Jackson stated she is also on the Board of Directors of Executive Park. She remarked that in one of Executive Park's buildings underneath a hallway there is an easement that carries sewage from San Mateo to Bayview Hunters Point. Ms. Jackson said she was unaware of this easement up until being informed by staff that it existed and stated that it was not common knowledge to Bayview Hunters Point residents. Ms. Jackson also remembered a most recent incident that occurred in the Bayview where a water main was accidentally broken by construction crew, causing raw sewage to run all through the Muwekma Ohlone Park. She stated these types of incidents are environmentally damaging to our community.

Ms. Jackson went on to explain that part of the mitigation that was agreed to by the City was that the Dept. of Real Estate would receive monies generated by the facility. After receiving these funds for five (5) years, the Dept. of Real Estate would divert all new funds back to the community. Bank accounts were to have been set up specifically for instances where if programs in the community needed financial assistance to stay afloat, they were to have been given those funds. She stated that when the Greenhouse was built, it was promised that CCSF students would be able to take horticulture classes. She said the building next door was supposed to be a culinary school. None of that ever materialized. There were a lot of empty promises made by the City. Ms. Jackson remarked that they fought for the rights of whatever the need was in the community. They demanded to be recognized as a legal entity -- a commission. Ms. Jackson urged not only the Commission to get involved and be diligent in the needs of the community but the public as well.

Commissioner Larkin opened the floor to the Commissioners for questions of Ms. Jones and Ms. Jackson.

- Commissioner Nguyen thanked both Ms. Jones and Ms. Jackson for the background and stated she's always been curious as to how the Commission came to be. Commissioner Nguyen asked who was accountable for keeping track of all the programs promised to the community that were reneged upon. Was there someone appointed to follow this. Ms. Jackson responded that Will Pitcher was the person that came to the Commission and said, Just wait awhile. Something is happening. I will make sure that the bank accounts are set up so the funds will start coming back to the community. Ms. Jones said another person perhaps with some history of the SECF would be Mr. Jefferson and possibly the City.
- Commissioner Maxwell wanted to know what can be done and where are we now in terms of locating the funds that should have been flowing into the community and asked if those funds can be retroactive. She stated that the City Attorney should have documentation in his archives corroborating what was said tonight. Commissioner Maxwell was curious to know whether the City Attorney could answer questions related

to what other documentation/legislation exists of how the Commission came to be and whether there is documentation in his archives stating what the community would be entitled to once the sewage plant was built.

Commissioner Larkin stated the Commission first needs to get paperwork to document everything that was talked about by Ms. Jones and Ms. Jackson. Therefore, he directed staff to contact Mr. Jefferson and Mr. Boas and to set up a meeting with Mr. Jefferson and Mr. Boas and the committee that will be formed to review any paperwork that might still be in these gentlemen's possession. That way we will have legal backing to move forward. He also directed staff to try and locate any minutes from those prior meeting. Commissioner Larkin also directed Robert Bryan to try and locate any legal documentation that might be in the City archives. Commissioner Larkin stated that a committee will be appointed to follow-up with the process a little later.

Commissioner Hardin thanked both Ms. Jones and Ms. Jackson for presenting and for sharing not only for tonight but over the years. Commissioner Hardin was curious whether Robert Bryan had anything to say about the documents that were forwarded to the Commission. She asked, Is this the beginning of what has been requested.

Mr. Bryan responded, This is what has been requested, the legislation that existed on the facility. Commissioner Hardin asked whether there was anything that existed in that documentation that corroborated what Ms. Jackson described -- the short end of the stick the community is getting. Mr. Bryan responded that is not in the legislation. Ms. Jackson spoke of meetings and discussions, but there is no legislation to embody what she is saying the meetings and discussions were about. Those are two separate things.

Commissioner Larkin stated one of the things he is trying to do is find out if there are other documents available. By there being an advisory board, there must have been minutes kept. He will also as previously stated invite Mr. Jefferson and Mr. Boas to find out whether they have kept any of their documentation. Commissioner Larkin stated this is something that bears following up on. One of the things this Commission is charged with doing, as Ms. Jackson pointed out so well, is to represent the community. If it's a concern to the community, then we need to use every power that we have, every resource that we have. Therefore, I'd like to if possible have you, Ms. Jackson, work with our committee to follow-up on this and I will personally sit on that committee and assist in any way that I can. Ms. Jackson nodded affirmatively.

Commissioner Larkin stated the Commission was formulated to represent this community as part of a City entity yet this Commission does not have the power that other commissions have because it is not part of the City Charter. I brought that up because our community is consistently growing. And when we talk about having the power to represent our community, we must have the ability to stop things right here in this community when it comes to this community. And what I'm simply saying to you is that this Commission doesn't have the power.

Ms. Jackson responded that she was invited here to give history on this Body and how the Commission came into being. Ms. Jackson strongly disagreed with Commissioner Larkin regarding the Commission not having the power. She stated the SECF Commission is a City commission. It was sanctioned by the Board of Supervisors as such.

Commissioner Larkin asked Attorney Robert Bryan to respond on this topic. Attorney Bryan stated he wanted to clarify that the Commission was created by an ordinance and for the most part its powers are advisory. He also said as far as the discussions that Ms. Jackson described regarding funds coming back into the community, Mr. Bryan explained that revenue generated by leases from the facility that exceed the operating costs can be used for additional purposes inside the building, but none of those funds go out to the community for community funding in the manner described by Ms. Jackson and Ms. Jones. Ms. Jackson responded by stating every commission is advisory until it goes before the Board of Supervisors then to the Mayor. Nobody makes a decision except the legislative arms of the City and County of San Francisco, which is the Board of Supervisors. To ensure that everyone was discussing the same funds and the authorized use of those funds, Mr. Bryan read Section 54.4 of the Administrative Code regarding the use of Surplus funds from lease revenues.

Commissioner Larkin invited Mr. Bill Keaney, Water Pollution Control manager to step forward and shed some light on the issue of the budget for Southeast. Mr. Keaney briefly explained how the City budget process works. He said from what he's heard tonight and read, there has never been enough surplus available for use because the expenses of running this facility are greater than the money generated. He then said he'd be happy to respond to questions. No questions were asked of Mr. Keaney.

Commissioner Larkin directed staff to send a letter to PUC Dept. of Real Estate requesting documentation of revenue generated over the years.

Commissioner Larkin opened the floor for public comments and questions. There were several people with concerns about the environmental hazards that exist in the Bayview and the Commission was urged to meet with and present these issues and concerns to the Board of Supervisors.

Commissioner Larkin thanked Ms. Jackson and Ms. Jones for presenting and for the history lesson. He also thanked Mr. Bill Keaney for coming and shedding light on how the budget process works.

Commissioner Larkin introduced Mr. Leamon Abrams, Dir. of Mayors Offices of Economic Development, who will be presenting on the Bayview Hunters Point Shipyard and economic concerns in the Bayview/Hunters Point Community.

Mr. Leamon Abrams stated it was a pleasure to present this evening, particularly after hearing the discussion that preceded him. He stated the role of his office is about trying to expand the City's tax and employment base and trying to create projects that are going to bring projects and

economic vitality and diversity to San Francisco. There are five projects my department is currently working on and I want to briefly describe them to you: Octavia Boulevard, the Old Mint, Transbay Terminal, Mission Bay, and Hunters Point Shipyard.

Octavia Blvd - Demolition of the Central Freeway. This demolition will begin in January of 2003. Mr. Abrams stated once this freeway is demolished, it will free up about 7.5 acres of land. A boulevard will be created between Market and Fell Streets once the freeway is demolished. Along that boulevard there will be 700 to 900 housing units as well as commercial opportunities for small businesses.

The Old Mint – Located at 5th and Market. Mr. Abrams stated his office issued an RFP to have someone develop and modify that building and to put a productive use in it. RFPs were due on Friday.

Transbay Terminal – There is potential to create a world-class transportation facility on this site. The City is working to have the terminal demolished and to build a new Transbay Terminal. A Draft EIR (Environmental Impact Report) has been developed. We need public comment on how that proposed facility will happen.

Mission Bay – My job is to work with the City and Redevelopment Agency on the Infrastructure, the roles of sanitary sewers, the water system that's going to connect that facility to the rest of San Francisco. It has 6000 housing units and several hundred thousand square feet of commercial development. Genentech Hall just opened there a few days ago.

Mr. Abrams commended Dean Hunnicutt and City College for the leadership role they have played in getting this program developed to help prepare people for biotechnology and life sciences industry. He also stated he has an obligation from his office to help her find funding, which would create opportunities for young people from this community to get into the life sciences field. He stated he feels personally passionate about preparing young people in this community for emerging industries and jobs.

Hunters Point Shipyard – There is the potential to be a manufacturing facility for clean life sciences. An MOU was signed with the Navy in January. The most recent update is that the conveyance agreement describes how the Navy will transmit that land to the City and under what conditions. Mr. Abrams said his office has a draft of that document which he wants to circulate to the public in the second week of November to get public comment on. The second half of that is the agreement between the City and Lennar and the term sheet, which identifies the conditions that the City will enter into an agreement with Lennar. There is a draft of that, which will be circulated.

Mr. Abrams also described a couple of activities that his office is trying to initiate. One is a Geographic Information System (GIS), which will be launched November 7. Part of what we're trying to do is have one site in the City where if you have an interest in identifying property, you'll be able to go to our website – we've identified a portal on our website called SF

Prospector. In that website, you'll be able to punch in I'm looking for 500 feet of industrial space. And all of the available property in San Francisco will come up along with key economic information, marketing information, transportation routes, retail sales in the area, cost per square foot, contact for the brokerage community, etc. Another program is called the façade loan program, which was introduced on San Bruno Avenue. We'd like to mirror that program on Third Street. It helps local property owners get grants to improve their façade – lighting, security, gates, decorative banners, etc. We're working on proposals to expand the façade program to other commercial corridors in the city.

Lastly, Mr. Abrams said he really does want to get more involved in workforce development and people development. He pledged to figure out a way that his office can develop a youth entrepreneurship program so that his office can develop young people and get them involved in commercial activity. Mr. Abrams pledged his office's support to do a better job in working on workforce development issues.

Commissioner Hardin was curious about what Mr. Abrams meant when he said "Hunters Point Shipyard being a focal point for bringing clean life sciences." She asked what is a clean life science. Mr. Abrams responded clean life science is anything that does not have a negative environmental impacts, e.g., a company that manufacture proteins. A clean type of industry, sun panels for energy, etc. Mr. Abrams also stated that he feels it is important for Bayview residents to take advantage of the opportunities that are going to be created when these programs take off – demolition of the central freeway.

Commissioner Nguyen asked what the Commission could do to mobilize that. Mr. Abrams responded he would be willing to appointment a liaison from his office directly to the Commission to periodically update the Commission about contracts that are going to be let, information about job opportunities, etc.,

The audience asked several questions about the upcoming projects Mr. Abrams mentioned. Commissioner Larkin then thanked Mr. Abrams for his time, stated it is well documented that Mr. Abrams will work with the Commission and that the Commission will definitely be getting in touch with him again.

VII. Directors Report (Discussion) Dr. Moses reported that:

- a) The community floors will be waxed/striped next month. Also, CAC is having a big community meeting scheduled on our next commission meeting. Dr. Moses requested to move the commission meeting to Conference Room B to accommodate CAC. Commissioner Hardin moved and Commissioner Maxwell seconded to move the next commission meeting to Conference Room B upstairs. [This CAC meeting was subsequently cancelled. Therefore, the next SECF Commission meeting will be held in the Alex Pitcher Community Room scheduled for November 14, 2002 at 6:00 p.m.
- b) EP Mills Childcare Centers - All are doing well. Dr. Moses stated he will be having a meeting with Patricia Martel, the Director of Public Works, and Deputy Directory to

discuss the four (4) facilities and what can be done to get more money for infrastructure and retrofitting. That meeting is scheduled for next week. Lastly, Dr. Moses informed the Commission that he will be attending a conference out of town from Friday, November 8th and returning on Tuesday, November 18th.

Commission Hardin moved and Commissioner Brown seconded to accept the Executive Director's report. Motion passed unanimously to accept report as presented.

IX. Old and Ongoing Business

Dr. Moses informed the Commission that Seth Steward will be attending the next commission meeting. Also, PUC Real Estate has completed the CCSF Sublease and the City attorney has reviewed it. Some amendments have been made. Now that the sublease is complete, it will come before the SEC Facility Committee and the Committee will then make a final presentation to the Commission.

X. Introduction of New Business

Commissioner Larkin stated he's heard Lennar come up several time and suggested that perhaps the Commission should invite Mr. Roy Willis from Lennar to give the Commission an update in the near future.

XI. Announcement

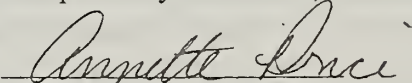
Dean Hunnicutt of CCSF announced that the Strategic Planning Listening Session has been rescheduled for November 13 as a result of the World Series. Secondly, Dean Hunnicutt stated that she is trying to recruit people from the neighborhood to enroll in her new Bridge to Biotechnology Program. The classes start November 4 with an orientation session. She is trying to find people at least 18 years of age who can test out at a 7th and 8th grade level in English and Math and who do not have any felony drug convictions.

Another program that is happening is the On-ramp Program, a 6-week course starting Nov 12 thru January 10, which deals with helping folks to have the kind of self-esteem they will need to enable them to move forward in life. San Francisco Works will provide internships for the On-ramp Program; and Dean Hunnicutt stated they'll probably do the same thing for the Bridge Biotech Program. The other program she is promoting will be starting in 2003, which will help the people to get right into the English/Math review lab classes.

XII. Adjournment

Commissioner Maxwell moved and Commissioner Brown seconded to adjourn the SECF Commission Meeting. Meeting adjourned at 8:25 p.m.

Respectfully submitted,


Commission Secretary

Millard Larkin II
President
Malik Looper
Vice President
Heidl Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbie Brown
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, November 14, 2002 – 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124



Toye Moses,
Executive Director

DOCUMENTS DEPT.

Requests for public comment may also be heard after Commission discussion
of an agenda item by completing an information card and submitting it to
The Commission Secretary. Requests are given 'first come first serve'
Priority and speakers may be limited to three minutes.

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AGENDA

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** October 23, 2002 (Discussion & Action)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion):**
 - a) Letter of Invitation to: Jim Jefferson re: History of SECF since its inception.
 - b) Letter of Inquiry to: Gary Dowd re: Rent income generated from CWF
 - c) Letter of Inquiry to: Carlos Jacobo re: Total amount of yearly expenditure as related to Operation & Maintenance Expenses
- VII. **Presentation (Discussion)**
Seth Stewart, Dir. of Small Business Commission, speaking on Merchants and New Business Developments in the Bayview Hunters Point Area.
- VIII. **Director's Report (Discussion)**
 - a) Update on Southeast Community Facility Activities
 - b) EP Mills Community Center and three (3) Satellite Centers
- IX. **Old and On-going Business (Discussion & Action):**
Presentation: Jesse Williams, Mayor's Offices on Homelessness – "Homelessness" on 12/12/02
Damone Hale, Juvenile Probation Commission – "Homeless Youth in the BVHP" on 12/12/02
Mother Brown, The United Council of Human Services – "Feeding the Homeless and Hungry" on 12/12/02.
- X. **Introduction of New Business (By Commissioners)**
- XI. **Announcements**
- XII. **Adjournment**

The Southeast Community Facility Commission meets next on Monday, November 25, 2002

**Know Your Rights Under the Sunshine Ordinance.
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

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ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT !!!

**THE SOUTHEAST COMMUNITY
FACILITY COMMISSION**

WELCOMES

SETH STEWARD

**DIRECTOR
SMALL
BUSINESS COMMISSION**

SPEAKING ON

**MERCHANTS AND
NEW BUSINESS DEVELOPMENTS
IN THE
BAYVIEW HUNTERS POINT AREA**

THURSDAY, NOVEMBER 14, 2002

6:00 P.M.

**SOUTHEAST COMMUNITY FACILITY -- ALEX L. PITCHER COMMUNITY ROOM
1800 OAKDALE AVENUE – SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534**

Millard Larkin II
President
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Commissioner
Enola Maxwell
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

DOCUMENTS DEPT.

Willie L. Brown, Jr., Mayor
MINUTES
THURSDAY, November 14, 2002
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

DEC - 9 2002

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APPROVED



Toye Moses,
Executive Director

I. Call to Order

Commission President Millard Larkin called the Thursday, November 14, 2002 meeting to order at 6:15 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Millard Larkin, Commissioner Bobbrie Brown, Commissioner Enola Maxwell, Commissioner Atiliai Tofaeono, Commissioner Heidi Hardin, Commissioner Kim Nguyen, Commissioner Malik Looper

Staff Present: Robert Bryan, Deputy City Attorney; Annette Price, SECF Commission Secretary.

IV. Approval of Minutes

Commissioner Brown moved and Commissioner Maxwell seconded to accept the minutes of Thursday, October 23, 2002. Motion passed to accept the minutes with minor changes.

V. Public Comment

Commissioner Larkin re-opened the floor for public comment and noted that requests may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests will be given on a first-come-first-serve priority and speakers may be limited to three (3) minutes. (Speaker cards were made available).

At the request of first-time residents attending the Commission meeting, Commissioner Larkin explained the purpose of "public comment" is to give community residents an opportunity to communicate with the Commission. He went on to explain the function and responsibility of the Commission and its commitment to fostering Bayview Hunters Point community interests. Commissioner Larkin informed the audience that minutes and agendas from previous Commission meetings are available on the SECF Commission website <http://www.ci.sf.ca.us/sefacility>, or by contacting the Commission Secretary at (415) 821-1534.

VI. Communications (Discussion):

As directed by the Commission, letters of inquiry were sent to the following: Gary Dowd, PUC Commercial Land regarding amount of rent income generated from all the "Clean Water Fund"

tenants; Carlos Jacobo, PUC Finance Dept. regarding the total amount of SECF yearly operation & Maintenance expenses to date. Letter of invitation was sent to Jim Jefferson, President of Primus Industry Inc. requesting a presentation to the Commission regarding the SECF history since inception.

- Agenda Item VIII, Director's Report was heard prior to Item VII, Presentation.

VII. Directors Report: (Read by the Secretary in the absence of the Director)

- a) Fiscal year 03/04 Baseline budget for both Clean Water fund and General fund in progress and will be presented for your purview at the next Commission meeting.
- b) Met with Paul Jones of Jones & Associates re: estimate for installation of new drapery at EP Mills Childcare Center.

Commission Larkin put the Executive Director's Report over to the next commission meeting of December 12, 2002.

VIII. Presentation

Mr. Seth Steward, Dir. of the Small Business Commission (SBC), distributed information packets regarding services provided by the Small Business Commission, Mayors Office of Community Development, and the Mayors Office of Neighborhood Services. SBC is charged with developing a friendly business environment for the City & County of San Francisco. We do that by dealing with legislation & policy issues. Mr. Steward reviewed the numerous program offerings of the SBC. Mr. Steward then listed the following business assistance programs that his agency is responsible for: He emphasized a new job tax credit program for business owners; SFBIZINFO, a business information & referral service (888-800-8000); and the Youth Entrepreneurship Program, an on-the-job training program for college students.

Mr. Steward then asked the Commission for any questions: Commissioner Larkin asked that Mr. Steward elaborate on how the Small Business Commission provides assistance to students that wish to obtain hands-on training from small businesses. Mr. Steward explained that students who are eligible might participate in the Entrepreneurship Program. Young adults interested in starting their own business but are not currently enrolled in college can contact Mr. Steward for assistance.

Commissioner Maxwell asked what constitutes a small business. Mr. Steward responded the Small Business Commission defines a small business as 50 employees or less; small business for the State of California is 100 employees or less; and the small business administration on a federal level defines it as 500 employees or less.

Commissioner Nguyen asked what are the qualifications for participation in the Youth Entrepreneurship Program. Students must be enrolled and in good standing at one of the following partnering institutions: City College of San Francisco, University of San Francisco, San Francisco State University, or Golden Gate University. Commissioner Nguyen also asked about mentor training and commitment expectations for participating businesses. Each small

business is required to participate in a comprehensive training program prior to students being placed in their business.

Commissioner Looper asked if community residents were utilizing the services offered by Bayview Business Resource Center. Cletus Young, manager of Bayview Business Resource Center, gave updates on the center reporting thus far it has been very successful in assisting several residents open small businesses here in the Bayview.

Mr. Jeffrey Windham, Bayview Hunters Point resident, asked where he could go to get assistance in starting a new business in the Bayview Community. Mr. Steward suggested he contact the Mayors Office of Community Development, which offers several small business loan programs ranging from \$25,000 to in excess of \$100,000. He also recommended he visit the Bayview Business Resource Center, a program operated by Renaissance that assists businesses with loan packaging.

IX. Old and Ongoing Business

The following organizations will give presentations at the December 12, 2002 Commission meeting:

- Jesse Williams, YGC – “Homeless Youth”
- Damone Hale, JPC – “Homeless Youth in BVHP”
- Mother Brown, United Council of Human Services – “Feeding the Homeless & Hungry”

Introduction of New Business

None was offered at this time.

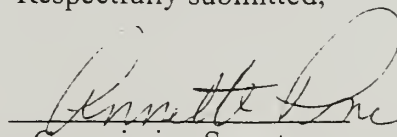
X. Announcement

- Commissioner Larkin welcomed and congratulated Mr. Joseph Flood, who has just been appointed as liaison to the Mayors Office of Neighborhood Services for District 10. Mr. Flood stated he will give the Commission his full support. Commissioner Larkin responded the Commission will do likewise and stated he looks forward to working with him.
- Commissioner Larkin asked for a moment of silence in remembrance of a fallen hero, Mrs. Washington, who was a pioneer in the Bayview community.

XI. Adjournment

Commissioner Maxwell moved and Commissioner Brown seconded to adjourn the SECF Commission Meeting. Meeting adjourned at 7:14 p.m.

Respectfully submitted,


Commission Secretary

Millard Larkin II
President
Malik Looper
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Atitai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Monday, November 25, 2002 – 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124



Toye Moses,
Executive Director

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A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** November 14, 2002 (Discussion & Action).
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion):**
 - Letter from Dean Hunnicutt, CCSF Southeast Campus (Requesting alteration in room #309)
- VII. **New Business (Discussion & Action)**
 - Request from City College/Southeast Campus to alter/install two (2) sinks in room 309 as part of their "Biotech lab" project (Discussion & Action): To disapprove or approve their request on the condition that City College/Building & Grounds Dept works closely with the DPW/BBR/Plumbing section.
- VIII. **Director's Report (Discussion)**
 - a) Update on Southeast Community Facility Activities
 - b) EP Mills Community Center and three (3) Satellite Centers
 - c) Update on 2003/2004 SEC Facility Clean Water Baseline Budget & General Fund Budget for Childcare Centers.
- IX. **Old and On-going Business (Discussion & Action):**
 - a) Update on City College/Southeast Campus sublease classrooms to SFUSD
 - b) Decorative Plant Services Lease
- X. **Introduction of New Business by Commissioners**
- XI. **Announcements**
- XII. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday, December 12, 2002

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572
#2
11/25/02
Millard Larkin II
President
Malik Looper
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

MONDAY, November 25, 2002

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses,
Executive Director

APPROVED

I. Call to Order

Commission President Millard Larkin called the Monday, November 25, 2002 meeting to order at 6:13 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Millard Larkin, Commissioner Malik Looper,
Commissioner Bobbrie Brown, Commissioner Enola Maxwell,
Commissioner Atiliai Tofaeono, Commissioner Kim Nguyen

Not Present: Commissioner Heidi Hardin (excused)

Staff Present: Robert Bryan, Deputy City Attorney; Joseph K. Tham, Real Property Officer, PUC/BCLM; Toye Moses, Exec. Dir. SECFC; Annette Price, SECF Commission Secretary.

IV. Approval of Minutes

Commissioner Brown moved and Commissioner Maxwell seconded to accept the minutes of Thursday, November 14, 2002. Motion passed to accept the minutes with minor changes.

V. Public Comment

No public comment was offered at this meeting.

VI. Communications (Discussion & Action):

Request from City College (Southeast Campus) to install two (2) sinks in Room 309 at the Southeast Community Facility. With the stipulations that CCSF will 1) work closely with DPW/BBR Plumbing Section regarding installation and 2) CCSF will bear all cost generated by the installation, Commissioner Maxwell moved and Commissioner Brown seconded to approve the request by CCSF to install two (2) sinks in Room 309 at Southeast Community Facility.

VII. Directors Report:

- a) Elevator issues at SECF have been resolved.
- b) Things are running smoothly at EP Mills.
- c) Budget submittal forms for FY2003-04 arrived with the instruction to "not increase the baseline". However, if you are to increase it, you must submit a "New Proposal

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Nomination" form. The latest version of the FY 03-04 budget request was distributed along with New Proposal Nomination forms. The Clean Water Budget request is \$768,495 including a New Proposal Nomination request for a Public Address System in the amount of \$50,331 and request for increase in DPW/BBR to maintain SECF and the Greenhouse totaling \$88,888. The General Fund request is \$209,724 along with a New Proposal Nomination requesting a Junior Management Asst. position totaling \$51,360. Commissioners will be kept informed of the budget hearing process to come and support the request when it goes before the PUC, the Mayor's Office and the Board of Supervisors.

Dr. Moses then opened the floor up to the Commissioners for questions regarding the budget. Commissioners Looper and Nguyen asked several questions of clarification related to the budget. Commissioner Looper stated discussions should ensue with PUC regarding allocation of funds to ensure the Commission's survival to serve the community. Commissioner Larkin informed Comm. Looper that staff is in the process of compiling documents and old records for Commission review to determine if there are additional monies that should be coming through the Commission.

Commission Nguyen moved and Commissioner Looper seconded to accept the Director's report. Motion passed unanimously to accept report as presented.

VIII. Old and Ongoing Business (Discussion & Action)

- a) Update on City College/Southeast Campus sublease classrooms to SFUSD: Joseph J, Tham, PUC/BCLM stated the CCSF sublease is complete with minor changes: Holdover rent reduced to 125% of current rent; SFUSD wants to change Section 18(6) to "staffed appropriately" instead of "a full time principal and full time counselor," which PUC will not accept. With the exception of those two (2) changes, Mr. Tham stated PUC will have a valid sublease once signatures are obtained.
- b) Decorative Plant Services Lease: The main body of lease is complete. Two additional (2) forms are needed - Schedule 1 (immediate repairs needed to Greenhouse) & Schedule 2 (goals for long-term repairs/improvement). Once lease is finalized, it will go before the Facility Committee and then back to the full Commission for recommendation.

IX. Introduction of New Business

- a) Commissioner Larkin requested the Director's Report of 11/14/02 be calendared for December 12, 2002 agenda
- b) Commissioner Larkin requested the "Election of Commission Officers" be calendared for the December 12, 2002 agenda.
- c) Commissioner Larkin directed staff to follow-up with Leamon Abrams regarding the assignment of a liaison to SECF Commission.

X. Announcement

None were offered at this time.

XI. Adjournment

Commissioner Looper moved and Commissioner Brown seconded to adjourn the SECF Commission Meeting. Meeting adjourned at 7:00 p.m.

Respectfully submitted,


Commission Secretary

Millard Larkin II
President
Malik Looper
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbie Brown
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, December 12, 2002 – 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124



Toye Moses,
Executive Director

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AGENDA

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- III. **Roll Call**
- IV. **Approval of Minutes:** November 25, 2002 [Discussion/Approval]
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion):** Correspondence from PUC/Land re: Rent income generated/yearly expenditures as related to Operations & Maintenance of SECF (Per Commission Request).
- VII. **Presentations (Discussion):**
 - a) Jesse Williams, Chief Probation Officer – Youth Guidance Center (YGC) "Homeless Youth"
 - b) Damone Hale, Juvenile Probation Commission – "Homeless Youth in BVHP"
 - c) George Smith, Dir. Mayor's Office on Homelessness – "Homelessness"
 - d) Barbara Brown, United Council of Human Services "Feeding the Homeless/Hungry"
- VIII. **Director's Report (Discussion)**
 - a) Director's Report from 11/14/02 [Discussion/Approval]
 - b) Update on Mr. Leamon Abrams, Dir. of Mayors Office of Economic Development - Appointment of Community Liaison
 - c) Update on Southeast Community Facility Activities
 - d) EP Mills Community Center and three (3) Satellite Centers
- IX. **Introduction of New Business** by Commissioners
- X. **Announcements**
- XI. **Adjournment**

The Southeast Community Facility Commission meets next on Monday, December 23, 2002

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ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT !!!

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

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WELCOMES

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**Jesse Williams, Chief Probation Officer
Youth Guidance Center**

---oOo---

Speaking on "Homeless Youth"

**Damone Hale, President
Juvenile Probation Commission**

---oOo---

**Speaking on "Homeless Youth
in Bayview Hunters Point"**

**George Smith, Director
Mayor's Office on Homelessness**

---oOo---

Speaking on "Homelessness"

**Barbara Brown
United Council of Human Services**

---oOo---

**Speaking on "Feeding the
Homeless/Hungry"**

THURSDAY, DECEMBER 12, 2002

6:00 P.M.

**SOUTHEAST COMMUNITY FACILITY -- ALEX L. PITCHER COMMUNITY ROOM
1800 OAKDALE AVENUE -- SAN FRANCISCO**

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F Millard Larkin II

President

72 Bobbie Brown

Vice President

2 Heidi Hardin

Commissioner

Malik Looper

12/02 Commissioner

Enola Maxwell

Commissioner

Kim Nguyen

Commissioner

Atiliai Tofaeono

Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

THURSDAY, December 12, 2002

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses
Executive Director

I. Call to Order

Commission President Millard Larkin called the Thursday, December 12, 2002 meeting to order at 6:17 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Millard Larkin, Commissioner Heidi Hardin,
Commissioner Bobbie Brown, Commissioner Enola Maxwell,
Commissioner Kim Nguyen

Not Present: Commissioner Malik Looper (excused)
Commissioner Atiliai Tofaeono (excused)

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC;
Annette Price, SECF Commission Secretary.

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IV. Approval of Minutes

Commissioner *Hardin* moved and Commissioner *Maxwell* seconded to accept the minutes of Monday, November 25, 2002. Motion passed to accept minutes as presented.

V. Public Comment

No public comment was offered at this meeting.

VI. Communications

Letter from Gary Dowd, Dir. of PUC Real Estate Services and Carlos Jacobo, PUC Budgets Director in response to request from Commission requesting rent income generated from all the "Clean Water Fund" tenants and total amount of SECF yearly operation & Maintenance expenses to date.

VII. Presentations

Jesse Williams, Jr., Chief Probation Officer San Francisco Juvenile Probation Department (JPD) distributed information packets regarding services provided by the Juvenile Probation Department. JPD funds over 30 community-based programs/services. Some specific issues I

would like to address tonight are: Services to young women, San Francisco JPD Systems Overhaul, and the Construction of a New Juvenile Hall.

About 20% of our juvenile hall population is young women. In partnership with other city agencies and community service providers, we've expanded the amount of funding we provide to girls from \$40,000 in 1997-98 to over \$700,000 today. All services are targeted toward doing basically four (4) things: Reduce the flow of young women into the system, reduce their length of stay in juvenile hall, connect them with programs/services while they're in the hall, and transition them back into the community.

In 1999, a survey was conducted of the SF Juvenile Justice System with an eye toward pinpointing problems that contribute to the disproportionate representation of minorities in the juvenile justice system. We used that report as a springboard to the Casey Foundation, which has been involved in successful systems reform efforts in a number of urban jurisdictions. We entered into an agreement with Casey in June of 2001 and in January of 2002 launched our JDAI Project, which focused not only on reducing the percentage of youth population in detention centers but also reducing the percentage of minority youth in detention centers.

With the support of the Mayors Office of Criminal Justice, the Dept. of Public Works, Mayor's Financing Office and significant support from the Board of Supervisors, we have secured funding for a new juvenile hall. We plan to break ground in February or March of 2003. Mr. Williams then reviewed the numerous program offerings of the JPD.

Comm. Brown asked if a direct difference is seen with the young people that are coming into juvenile hall now and so many people that are unhoused. Has JPD been impacted by that. I can't draw a direct line from that issue to our population. Comm. Maxwell wanted to know whether any studies have been conducted as to what causes delinquency. Poverty is not the defining reason that children become delinquent. However, young people who live in deprived situations and in communities where there is substance abuse, access to firearms, lack of equal educational and employment opportunities are the real issues that define the likelihood of whether young people are going to be more at risk of becoming delinquent. Comm. Larkin asked what are the major causes of disproportionate minority confinement and how do statistics from San Francisco compare nationally. Chief Williams answered minority youth are disproportionately represented in juvenile/criminal justice systems in every major urban jurisdiction in the country. Contributing factors are lack of equal opportunities for employment, lack of access to adequate education, lack of appropriate legal representation at every stage in the juvenile justice system, disparity practices in arrests and/or diversion by police officers on the street. Dr. Moses asked whether there were any transition programs made available to juveniles who reach the age of 18 that are no longer in the system and whether support programs exist for the caregivers of these children. JPD funds the Kinship Caregivers Program. Through that program, we make an attempt to work with kinship caregivers and provide them with support and direction. In regard to people who turn 18, some of the prevention and intervention programs that we fund can be accessed beyond 18 years of age. Comm. Nguyen was curious to know what percentage of the children who came into the system and returned back to the

community eventually came back into the system. 1994-96 data collected on average showed 70% of the people that are referred to JPD come one time and never return; another 20-21% come a second time and never return; the remaining 9-10% are recidivists. Comm. Hardin asked of the 9% that repeats over and over, are they primarily the ones with mental health and substance abuse problems. It is a contributing factor but not exclusively. The 90-91% figure from 1994-96 that returned a maximum of twice a year is pretty consistent with what we see across the state from year to year.

Mr. Damone Hale, President Juvenile Probation Commission, thanked the Commission for the opportunity to present. Mr. Hale stated when referring to homeless youth in the Bayview, it is not your traditional on-the-street type of situation. Homeless youth in BVHP refers to children that go from friend's home to friend's home or relative's home to relative home. Lack of security, food and warmth are all risk factors attributable to homeless youth.

Mr. George Smith, Director of Mayors Office on Homelessness distributed his Homeless Count Report taken in October of 2002 and directed the audience to look at Page 8. The homeless count in District 10 showed 811 people as being homeless. 49% of homeless people in our service system are African-American and fewer than 50% of the families are African-American. We must put in place in these service systems education and other things that people need in order that they become stable. The methods for collecting information in this community are totally inadequate. A pilot service that has been introduced here in the Bayview called CHANGES is a computerized system that provides real-time information on people that enter into the system and identify each incident of homelessness.

Comm. Larkin asked do you think Prop N will be successful. Prop N will not solve homelessness, but what it represents for me is a change in attitude in the City and County of San Francisco. Comm. Brown was curious as to what the "unsure" column meant in the homeless count report. That column refers to undetermined gender. Comm. Nguyen was curious whether San Francisco has the highest amount of homelessness. We have one of the highest in the bay area. Dr. Moses stated based on statistics compiled in your report, the Southeast Sector is pretty alarming. Is it possible to divert some of this money to provide more shelter programs in the Bayview to reduce our homeless population. We must prepare people for housing by ensuring they are provided with services and treatment necessary for them to become stabilize before they go into housing. Comm. Hardin asked how many of the total homeless people are on GA. 2800 people are in that class. Comm. Maxwell asked how many people were residing in San Francisco before they became homeless. Mr. Smith responded not a lot. However, many people come to San Francisco with the hope that their situation will improve.

Several members of the audience voiced their concerns regarding insufficient programs being made available to BVHP residents, mitigation fees being given back to the community, and affordable housing.

Barbara Brown, Exec. Dir., United Council of Human Services distributed her information packet, which listed all the services provided by her organization. We are open 24 hours a day 7

days a week. At Bayview Multi-Service Drop-in Center, we operate BVHP Drop-in Center, Mother Brown's Dining Room, Bayview Hope, and an offsite center – Pantry Program and Clothing Bank. We serve about 6000 meals a month, up to 1500 families a month, and 300 people or more in case management. Mother Brown addressed several issues regarding homelessness: Affordable housing, client placement, and substance abuse. Our organization has an opportunity to purchase several properties -- one located at 1415 Van Dyke. We need support from the Commission in trying to acquire these properties in order to expand and help people in a better way.

Comm. Nguyen asked what is United Council's annual budget and what is the cost to purchase the property. Our annual budget is a little over \$1 million. The total cost for all three (3) buildings is \$3 million. Comm. Hardin asked if 12-step programs are run by United Council and if so, does AA or NA come in on a consistent basis. We work along with Positive Directions who does a 12-step program through some of their relapse prevention programs. Comm. Larkin stated with regard to United Council's request for support in purchasing property at 1415 Van Dyke, we can as a Commission draft a letter of support and see that it goes to appropriate persons. Mother Brown thanked the commission and invited the Commission to come by and see the work that United Council is doing first-hand.

VIII. Directors Report:

- a) Directors Report of 11/14/02 was accepted and approved.
- b) Letter from Gary Dowd and Carlos Jacobo for Commission review.
- c) Leamon Abrams has not as yet appointed a community liaison.
- d) Replacement of floor in the Alex Pitcher Community Room will take place in January.
- e) EP Mills Center is doing well.

Commission Hardin moved and Comm. Brown seconded to accept the Director's report.
Motion passed unanimously to accept report as presented.

IX. Introduction of New Business

- Elections of Officers for SECF Commission for 2003

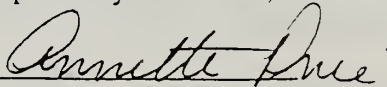
X. Announcement

Mr. Damone Hale announced that on 12/28/02 at Bayview Opera House and Joseph Lee Rec. Center there will be a Kwanzaa celebration from 12:00 noon to 11:00 p.m.

XI. Adjournment

Comm. Hardin moved and Comm. Brown seconded to adjourn the SECF Commission Meeting.
Meeting adjourned at 9:04 p.m.

Respectfully submitted,


Commission Secretary

Millard Larkin II
President
Malik Looper
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
Monday, December 23, 2002 – 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124



Toye Moses,
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to

The Commission Secretary. Requests are given 'first come first serve'

Priority and speakers may be limited to three minutes.

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A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** November 25, 2002 (Discussion & Action).
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications** (Discussion & Action):
 - Draft Letter of Support for Barbara Brown, Exec. Dir. of United Council of Human Services re: Purchase of real properties located at 2111, 2115 Jennings Ave., and 1415 Van Dyke Ave. **Possible action:** Shall the SECF Commission adopt or not adopt the draft letter as presented.
- VII. **Director's Report** (Discussion & Approval):
 - a) Update on Southeast Community Facility Activities
 - b) EP Mills Community Center and three (3) Satellite Centers
 - c) Update on FY 2003/04 Budgets for Clean Water & General Fund
- VIII. **New Business** (Discussion & Action):
 - SECF Commission election of officers for 2003
- IX. **Introduction of New Business by Commissioners**
- X. **Announcements**
- XI. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday, January 9, 2003.

Note: Change of venue – Next meeting of the SECF Commission will take place at 1800 Oakdale, Ave., Ste. B, Conference Room at 6:00 P.M.

**Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: Donna_Hall@ci.sf.ca.us.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.ci.sf.ca.us.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Malik Looper
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner
Atiliai Tofaeono
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

MONDAY, December 23, 2002

6:00 P.M.

1800 Oakdale Avenue
San Francisco, CA 94124



Toye Moses,
Executive Director

APPROVED

I. Call to Order

Commission President Millard Larkin called the Thursday, December 12, 2002 meeting to order at 6:16 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Millard Larkin, Commissioner Bobbrie Brown,
Commissioner Enola Maxwell, Commissioner Kim Nguyen;
Commissioner Malik Looper

Not Present: Commissioner Atiliai Tofaeono (excused)
Commissioner Heidi Hardin (excused)

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC;
Annette Price, SECF Commission Secretary.

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IV. Approval of Minutes

Commissioner Maxwell moved and Commissioner Brown seconded to accept the minutes of Thursday, December 12, 2002. Motion passed to accept minutes as presented.

V. Public Comment

No public comment was offered at this meeting.

VI. Communications

Letter of support for Barbara Brown, Executive Director of United Council to acquire BVHP properties in order to expand her organization is still in progress.

VII. Directors Report:

- a) Renovation of the Alex Pitcher Community Room floor has been approved with an estimated cost of \$32,000. The work will begin January of 2003. As a result of the impending floor renovations, SECF Commission meetings in January will be held in the Conference Room, Suite B, 1800 Oakdale Ave.
- b) Due to rainy weather, leakage problems have been reported at Southeast Community Facility as well as two of the childcare centers, Martin Luther King and EP Mills. We

have been working closely with DPW to resolve these matters, which has substantially impacted our budget.

- c) With regard to the budget for fiscal year 2003/2004, we met with Asst. GM Cheryl Davis who approved the budget as presented. It will now go before PUC General Manager Patricia Martel, then to PUC Commission, and finally to the Mayor's Office for final approval. Commissioners will be kept informed of the budget hearing process to come and support the request when it goes before the PUC Commission and the Mayor's Office.
- d) CCSF Southeast Campus is on Christmas break and will return on January 6, 2003.

To the question posed by Commissioner Looper where would funds come from to repair damage caused by rain leakage at the MLK and EPM childcare facilities if additional funds are needed, the Executive Director responded that Water Pollution Control (WPC), who is the fiscal agent to Southeast Community Facility (SECF), would normally step in.

Commissioner Looper moved and Commissioner Brown seconded to accept the Director's report. Motion passed unanimously to accept report as presented.

Commissioner Larkin expressed his gratitude to Commissioners and staff for this past year's service. He stated as Commissioners, we have offered a valuable service to our community and have completed all of the goals that were previously set. You have all done a great job and I am very proud of you. However, in order for this Commission to remain strong and effective in this community, we must improve our attendance. With that being said, let's proceed to the elections.

After Attorney Robert Bryan quoted a short excerpt from Robert's Rules of Order citing length of terms in office and clarifying the election process to the Commission, the election commenced.

VIII. New Business

Commissioner Larkin turned the proceedings over to the Commission Secretary for the Election of Officers.

- Commissioner Brown nominated Commissioner Larkin for Commission President and Commissioner Maxwell seconded the motion. There were no other nominations and Commissioner Larkin was elected as President by acclamation.
- Commissioner Larkin nominated Commissioner Brown for Commission Vice President and Commissioner Looper seconded the motion. There were no other nominations and Commissioner Brown was elected as vice president by acclamation.

The Commission Secretary returned the proceedings to Commissioner Larkin for the remainder of the meeting.

IX. Introduction of New Business

Commissioner Brown requested Dr. Penn be invited to update the Commission on the status of why one charter school under the auspices of Jones Memorial United Methodist Church had to be closed and to clarify her vision for going forward.

X. Announcement

Commissioner Larkin announced the Martin Luther King Community Breakfast will be held on Monday, January 20th, 2003 at the Holiday Inn on Van Ness Ave., at 8:00 a.m. and will be followed by the Freedom Train scheduled for 11:00 a.m.

XI. Adjournment

Commissioner Maxwell moved and Vice President Brown seconded to adjourn the SECF Commission Meeting. Meeting adjourned at 6:43 p.m.

Respectfully submitted,


Commission Secretary

